

CITY OF LINCOLN CITY

LINCOLN CITY COUNCIL AGENDA

MONDAY JULY 11, 2022, 6:00 PM

6:00 PM - The Lincoln City Council will hold a Regular Meeting in the Council Chambers, 801 SW Highway 101 - 3rd Floor, Lincoln City, OR 97367.

Public comments can be submitted to publiccomment@lincolncity.org, by attending the City Council meeting, or by telephone.

Public comments submitted by email to publiccomment@lincolncity.org will be entered into the official record, distributed to the governing body, and summarized; however, due to personal privacy issues they are not generally published in the online Agenda packet. ****PUBLIC COMMENT VIA EMAIL WILL ONLY BE RECOGNIZED UPON RECEIPT OF AN EMAIL SENT TO publiccomment@lincolncity.org****

Citizens requesting to give public comment via telephone must email publiccomment@lincolncity.org no later than noon on the meeting day. The request must include the person's name, the subject the person wishes to address, and the phone number the person intends to use for the meeting. Instructions will be sent to the person requesting prior to the meeting. Persons who will give public comment via telephone will need to leave the microphone muted until the public comment portion of the meeting.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, for a hearing-impaired device, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder, 541-996-1203.

The Lincoln City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

All information for this meeting is available at www.lincolncity.org under "Government" then select "Public Meeting, Agendas, Packets & Video". This meeting will be televised live on Channel 4. For additional rebroadcast times, please consult the Channel 4 guide on the hour. If you wish to speak on an agenda or non-agenda item, please sign up on the sheet near the entrance door to the Council Chambers. You will be called to speak during the "Public Comment" section. Comments or testimony on agenda items listed under "public hearing/public comment" will be taken at that time.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CONSENT AGENDA

1. Regular Meeting – Minutes of Regular Meeting – June 27, 2022, 6:00 PM
2. Regular Meeting – Minutes of Work Session – June 29, 2022, 3:30 PM
3. AMENDMENT 7 TO MEMORANDUM OF AGREEMENT BETWEEN THE CONFEDERATED TRIBES OF SILETZ INDIANS OF OREGON AND CITY OF LINCOLN CITY, STATE OF OREGON

E. COUNCIL DELIBERATIONS

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

Article I, Section 8, of the Oregon Constitution provides: No law shall be passed restraining the free expression of opinion, or restricting the right to speak, write, or print freely on any subject whatever; but every person shall be responsible for the abuse of this right. Be advised: Comments by citizens under this Public Comments Section of the Agenda or under Public Hearings are solely the opinions and statements of the speakers and are not statements by the City of Lincoln City and do not represent the opinions of the City of Lincoln City, its officers and employees.

G. PRESENTATIONS

H. PUBLIC HEARING / ORDINANCE

I. PUBLIC HEARINGS / PUBLIC COMMENTS

1. Public Comment North Lincoln Sanitary Rate Increase

J. ORDINANCES

K. RESOLUTIONS

2. RESOLUTION NO. 2022-25 A RESOLUTION OF THE CITY OF LINCOLN CITY ADOPTING AN INCREASE IN RATES FOR NORTH LINCOLN SANITARY SERVICE
3. RESOLUTION NO. 2022-26. A RESOLUTION OF THE CITY OF LINCOLN CITY AUTHORIZING AND APPROVING A NON-BINDING DECLARATION OF COOPERATION WITH LINCOLN COUNTY, THE CONFEDERATED TRIBES OF SILETZ INDIANS, THE CITIES OF DEPOE BAY, NEWPORT, SILETZ, TOLEDO, WALDPORT, YACHATS AND OTHERS, TO INITIATE CERTAIN ACTIONS REQUIRED UNDER HOUSE BILL 4123 TO CREATE A COORDINATED HOMELESS RESPONSE SYSTEM.

L. SPECIAL ORDER OF BUSINESS

4. Planning Commission Interviews
5. SE Lee Water Pump Station Construction Award

M. CITY MANAGER/CITY ATTORNEY REPORTS

N. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Q. ADJOURNMENT

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF MEETING

June 27, 2022, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE:

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:00 PM.

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Susan Wahlke	Mayor	Present	6:00 PM
Elaine Starmer	Councilor Ward 1	Present	6:00 PM
Sydney Kasner	Councilor Ward 2	Present	6:00 PM
Judy Casper	Councilor Ward 3	Present	6:00 PM
Riley Hoagland	Councilor Ward 2	Present	6:00 PM
Rick Mark	Councilor Ward 3	Present	6:17 PM
Mitch Parsons	Councilor Ward 1	Present	6:00 PM

Staff Present: Daphnee Legarza, City Manager; Richard Appicello, City Attorney; Chief Palmer, Lincoln City Police Department; Lt. Broderick, Lincoln City Police Department; Alison Robertson, Economic Development and Urban Renewal Director; Ed Dreistadt, Explore Lincoln City Director; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, City Engineer; Anne Marie Skinner, Planning and Community Development Director; Kirsten Brodbeck-Kenney, Library Director; Debbie Bridges, Finance Director; David Twigg, I.T. Support Specialist; Tony LaSoya, I.T. Director; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Mayor Wahlke led The Pledge of Allegiance.

D. CONSENT AGENDA ITEMS 3, 4, & 5*Councilor Starmer pulled Items 1 & 2*

RESULT:	PASSED [UNANIMOUS]
MOVER:	Elaine Starmer, Councilor Ward I
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Parsons
ABSENT:	Mark

1. Housing: Grant Request from Habitat for Humanity of Lincoln County, for two new homes in Lincoln City

MOTION:	Housing: Grant Request from Habitat for Humanity of Lincoln County, for two new homes in Lincoln City
MOVER:	Elaine Starmer, Councilor Ward I
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Parsons
ABSENT:	Mark
RESULT:	Passed

2. Approval of Final Order - Denial Variance [APP 2022-01]

MOTION:	Approval of Final Order - Denial Variance [APP 2022-01]
MOVER:	Elaine Starmer, Councilor Ward I
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Parsons
ABSENT:	Mark
RESULT:	Passed

3. Regular Meeting – Minutes of Regular Meeting – June 13, 2022, 6:00 PM
4. Regular Meeting – Minutes of Work Session – June 15, 2022, 3:30 PM
5. Regular Meeting – Minutes of Special Meeting – June 22, 2022, 12:00 PM
- 6.

MOTION:	Motion to Approve Items 1 & 2 on the Consent Agenda
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Elaine Starmer, Councilor Ward I
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Parsons
ABSENT:	Mark
RESULT:	Passed by Voice Vote

Mayor Wahlke added Resolution 2022-24 Temporary Traffic Control Measures to item K. on the agenda.

E. COUNCIL DELIBERATIONS*None***F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS**

Mr. Baird gave public comment regarding issues in Roads End. Councilor Starmer asked Mr. Baird for one recommendation for Council or Staff. Mr. Baird asked to cut the visitor bureau to zero. Councilor Hoagland said the Council is never consulted for police matters.

Lt. Brian Nordyke, North Lincoln Fire, spoke regarding the bollards at NW 15th Street.

Councilor Mark arrived at 6:17 PM.

Ms. Legarza summarized three public comments from Laura Joki, the Rock Your World Staff, and an unnamed person all regarding sign enforcement.

G. PRESENTATIONS

7. FY2020-21 Submission of Audited Statements

Debbie Bridges, Finance Director, with Tim Gillette of TKW presented the audit review. Ms. Bridges said there must be a plan to correct audit deficiencies and there would be a resolution to adopt later in the meeting.

H. PUBLIC HEARING / ORDINANCE

None

I. PUBLIC HEARINGS / PUBLIC COMMENTS

1. Public Hearing: Resolution 2022-18 Supplemental Budget

MOTION:	Motion to Close the Public Hearing: Resolution 2022-18 Supplemental Budget
MOVER:	Sydney Kasner, Councilor Ward 2
SECONDER:	Elaine Starmer, Councilor Ward I
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed via Voice Vote

Ms. Bridges explained the resolution 2022-18 supplemental budget.

Mayor Wahlke opened the public hearing at 6:28 PM.

No Citizens were present for comment.

2. Public Comment: Resolution 2022-19 Setting Water / Sewer Rates

MOTION:	Motion to Close the Public Comment: Resolution 2022-19 setting Water/Sewer Rates
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Elaine Starmer, Councilor Ward I
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed via Voice Vote

Ms. Bridges explained the resolution 2022-19 setting water and sewer rates.

Councilor Mark asked about the yearly rate increases. Ms. Bridges explained. Councilor Starmer explained the reason for the rate increase.

Mayor Wahlke opened the public hearing at 6:32 PM.

No Citizens were present for comment.

3. Public Hearing: Resolution 2022-20 State Shared Revenue

MOTION:	Motion to Close the Public Hearing: Resolution 2022-20 State Shared Revenues
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Elaine Starmer, Councilor Ward I
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed via Voice Vote

Ms. Bridges explained the resolution 2022-20 State Shared Revenues.

Mayor Wahlke opened the public hearing at 6:33 PM.

No Citizens were present for comment.

4. Public Hearing: Resolution 2022-21 Adopt Budget

MOTION:	Motion to Close the Public Hearing: Resolution 2022-21 Adopt Budget
MOVER:	Elaine Starmer, Councilor Ward I
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed via Voice Vote

Ms. Bridges explained the resolution 2022-21 adopted budget.

Mayor Wahlke opened the public hearing at 6:34 PM.

Mr. Baird asked Council to lower the minimum tax rate. Mr. Baird is for raising the TRT rate.

5. Public Hearing: Extension / Re-approval of Option Agreement for Disposition of City Properties located in the vicinity of NE 25th Street for Affordable Workforce Housing Development

MOTION:	Motion to Close the Public Hearing on Resolution 2022-23 - Option Extension Lincoln 25 Limited Partnership (IHI)
MOVER:	Elaine Starmer, Councilor Ward I
SECONDER:	Sydney Kasner, Councilor Ward 2
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed via Voice Vote

Ms. Robertson explained the resolution 2022-23 Option Extension Lincoln 25 Limited Partnership (IHI).

Mr. Appicello explained the nature of the sale and the required findings.

Mayor Wahlke opened the public hearing at 6:44 PM.

No Citizens were present for comment.

J. ORDINANCES

None

K. RESOLUTIONS

6. RESOLUTION 2022-15 A RESOLUTION SETTING FORTH CORRECTIVE MEASURES FOR DEFICIENCIES IDENTIFIED IN CITY OF LINCOLN CITY, OREGON 2020-21 ANNUAL FINANCIAL REPORT

MOTION: Motion to Approve Resolution 2022-15: Audit Deficiency
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Elaine Starmer, Councilor Ward I
AYES: Wahlke, Starmer, Kasner, Casper, Hoagland, Mark
EXCUSED: Parsons
RESULT: Passed by Roll Call Vote

7. RESOLUTION NO. 2022-17 A RESOLUTION OF THE CITY OF LINCOLN CITY ESTABLISHING TRAFFIC AND PARKING CONTROL MEASURES FOR NW 8TH COURT REPLACING CITY MANAGER'S TRAFFIC CONTROL ORDER DATED 8-11-2020

MOTION: Motion to Approve Resolution 2022-17 - Parking and Traffic Control NW 8th Ct.
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Elaine Starmer, Councilor Ward I
AYES: Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT: Passed by Roll Call Vote

Mr. Appicello explained the resolution 2022-17 and the steps taken. Mayor Wahlke confirmed that we are turning the order into a resolution. Councilor Mark asked if the parking issues have been resolved. Mr. Appicello explained.

8. RESOLUTION 2022-18 A RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET OF THE CITY OF LINCOLN CITY, OREGON, FOR THE FISCAL YEAR 2021-2022, AS APPROVED BY THE CITY COUNCIL, AND MAKING APPROPRIATIONS

MOTION: Motion to Approve Resolution 2022-18 Supplemental Budget FY2021-22
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Elaine Starmer, Councilor Ward I
AYES: Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT: Passed by Roll Call Vote

Councilor Mark asked where the money was coming from for the increase. Ms. Bridges read the resolution and explained the detail.

9. RESOLUTION NO. 2022-19 A RESOLUTION SETTING FORTH WATER/SEWER RATES

MOTION: Motion to Approve Resolution 2022-19 Setting Forth Water & Sewer Rates
MOVER: Elaine Starmer, Councilor Ward I
SECONDER: Rick Mark, Councilor Ward 3
AYES: Wahlke, Starmer, Kasner, Casper, Hoagland, Mark
NAYS: Parsons
RESULT: Passed by Roll Call Vote

10. RESOLUTION NO. 2022-20 A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

MOTION: Motion to Approve Resolution 2022-20 State Shared Revenue
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Elaine Starmer, Councilor Ward I
AYES: Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT: Passed by Roll Call Vote

11.

MOTION: Motion to Decrease Contingency in Facilities Capital Fund by \$594,288, and Increase Capital Reserve in Facilities Capital Fund by \$594,288
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Sydney Kasner, Councilor Ward 2
AYES: Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT: Passed by Roll Call Vote

Ms. Bridges explained that Capital Funds should not have contingency and needs to move the funds to the Capital Reserve Fund.

12.

MOTION: Motion to Increase General Fund Transfers Out by \$10,000, to Reduce General Fund Contingency by \$10,000, to Increase Street Operations Transfers In by \$10,000, and Increase Street Capital Outlay by \$10,000
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT: Passed by Roll Call Vote

Ms. Bridges explained the power washer used by Public Works is no longer operational and will need to purchase a new one. Councilor Parson asked about the size of the pressure washer. Ms. Reid explained. Councilor Starmer asked if it's used by parks, why they are not paying. Ms. Bridges said it's primarily used by the Streets Department.

13. RESOLUTION NO. 2022-21 ADOPTING THE BUDGET

MOTION: Motion to Approve Resolution 2022-21: Adopt FY2022-23 Budget as Amended
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Riley Hoagland, Councilor Ward 2
AYES: Wahlke, Casper, Hoagland, Mark
NAYS: Starmer, Kasner, Parsons
RESULT: Passed by Roll Call Vote

Mayor Wahlke explained that she had been out longer than expected and had a few questions regarding the budget. Mayor Wahlke asked about the sidewalk at SE Inlet. Councilor Mark explained that Council decided to not pick the sidewalk location and have Public Works look into that. Councilor Mark asked about the two Police positions. Ms. Bridges said there was a motion to look into funding for the positions. Mayor Wahlke asked what happened with the GIS. Ms. Bridges said there was no change.

Mayor Wahlke asked about the \$385,000 in contingency for Explore Lincoln City. Ms. Bridges said that it is not available for staff use, and can be transferred when needed with a resolution. Council had a discussion with Ms. Bridges regarding the FY2022-23 Budget. Lt. Broderick answered questions regarding the Police Department positions in the budget. Ms. Legarza explained the approach that will be taken before it's brought to Council. Mayor Wahlke read a letter dated May 6, 2022, regarding supporting law enforcement personnel during the budget.

- 14. RESOLUTION NO. 2022-22** A RESOLUTION OF THE CITY OF LINCOLN CITY IMPLEMENTING LCMC 13.08.095 REGARDING DEFERRAL OF SYSTEM DEVELOPMENT CHARGES; APPROVING AN APPLICATION FOR THE DEFERRAL OF PAYMENT OF SYSTEM DEVELOPMENT CHARGES FOR LINCOLN 25 LIMITED PARTNERSHIP (MANAGING MEMBER INNOVATIVE HOUSING INC.) FOR DEVELOPMENT OF A 107 UNIT AFFORDABLE HOUSING APARTMENT PROJECT ON THREE PARCELS OF LAND ADJOINING 2510 NE HIGHWAY 101, LINCOLN CITY, OREGON.

MOTION:	Motion to Approve Resolution 2022-22 SDC Deferral - Innovative Housing Inc. (Lincoln 25 Limited Partnership) as Presented
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Sydney Kasner, Councilor Ward 2
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed by Roll Call Vote

Mr. Appicello explained the resolution. The Council had a discussion with Staff regarding the SDC Deferral.

- 15. RESOLUTION NO. 2022-23** A RESOLUTION OF THE CITY OF LINCOLN CITY AUTHORIZING AND DIRECTING EXTENSION AND RE-APPROVAL OF AN OPTION AGREEMENT TO INNOVATIVE HOUSING, INC. MANAGING MEMBER OF LINCOLN 25 LIMITED PARTNERSHIP FOR DISPOSITION OF CITY-OWNED REAL PROPERTIES FOR AFFORDABLE HOUSING

MOTION:	Motion to Approve Resolution 2022-23 (Option Agreement Extension)
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Elaine Starmer, Councilor Ward 1
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed by Roll Call Vote

Mr. Appicello explained the resolution and requirements.

16.

MOTION:	Motion to Approve Resolution 2022-24 with the Change of "Barricades or Bollards"
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed by Roll Call Vote

Mr. Appicello explained the objection by North Lincoln Fire and Rescue and the manner being used. Mr. Appicello suggested a change of barricades or bollards. Ms. Legarza said the City is now working with the Fire Chief on this matter.

L. SPECIAL ORDER OF BUSINESS

17. NE Williams Ct. Water Main Improvement Project Construction Award

MOTION:	Motion to Approve the NE Williams Ct. Water Main Improvement Project Construction Award to Jesse Rodreguiz Construction LLC. in the Amount of \$383.537
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed by Roll Call Vote

Ms. Reid explained the project and the construction award.

18. Economic Development: Proposed Nelscott Urban Renewal (TIF) Plan

MOTION:	Motion to Direct Economic Development: Proposed Nelscott Urban Renewal Tax Increment Funding (TIF) Plan
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Sydney Kasner, Councilor Ward 2
AYES:	Wahlke, Starmer, Kasner, Casper, Hoagland, Mark, Parsons
RESULT:	Passed by Roll Call Vote

Ms. Robertson explained the proposed Nelscott Urban Renewal Tax Increment Funding.

M. CITY MANAGER/CITY ATTORNEY REPORTS

Ms. Legarza congratulated Ms. Brodbeck-Kenny for being re-election as a Chapter Councilor on the American Library Association and Ms. Khan for being elected as the President of the Oregon Library Association.

N. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION

NONE

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

Mr. Baird spoke about events that have occurred at his property in Roads End and the relation to tourism. Councilor Starmer ask Mr. Baird which sign and stated that was paid for by his neighbors.

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Kasner asked about public outreach for the fireworks. Ms. Legarza said an email would go out tomorrow.

Councilor Casper said there would be a press release regarding a clean-up effort on the 4th of July.

Councilor Mark asked about the three uniformed officers at the meeting. Mayor Wahlke said they were fire department and speaking about the NW 15th Street bollards. Councilor Mark spoke about resolution 2022-24.

Councilor Hoagland said there was a car parked on the beach at SW 12th Street beach access. Councilor Hoagland thanked staff for painting the curbs. Mr. Hoagland said there is parking from Pelican in the slip for bay access. Councilor Mark spoke about The Pelican opening as well as the kite festival.

Mayor Wahlke spoke about the Mayor Monday segment on KOIN. Mayor Wahlke wanted to mention the upcoming ban on fireworks. Mayor Wahlke said Staff is working on an RFP for the Municipal Court Judge. Mayor Wahlke spoke about the trouble with the interpretation of LCMC 17.77.140 (c) and adding the word "similar" Ms. Skinner said it was already completed. Councilor Hoagland thanked the Judge for 25 years. Mayor Wahlke gave a reminder about vacancies on the Boards and Committees.

Q. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 8:39 PM.

SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF WORK SESSION MEETING

June 29, 2022, 3:30 PM

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APPROVED BY CITY COUNCIL

DATE:

1. CALL TO ORDER

Mayor Wahlke called the meeting to order at 3:30 PM.

Attendee Name	Title	Status	Arrived
Susan Wahlke	Mayor	Present	3:30 PM
Elaine Starmer	Councilor Ward 1	Present	3:30 PM
Sydney Kasner	Councilor Ward 2	Present	3:30 PM
Judy Casper	Councilor Ward 3	Present	3:30 PM
Riley Hoagland	Councilor Ward 2	Present	3:30 PM
Rick Mark	Councilor Ward 3	Present	3:30 PM
Mitch Parsons	Councilor Ward 1	Present	3:30 PM

Staff Present: Daphnee Legarza, City Manager; Richard Appicello, City Attorney; Alison Robertson, Economic Development and Urban Renewal Director; Ed Dreistadt, Explore Lincoln City Director; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, Public Works Director; Anne Marie Skinner, Planning and Community Development Director; Debbie Bridges, Finance Director; David Twigg, I.T. Support Specialist; Jamie Young, City Recorder.

2. DISCUSSION ITEMS

A. D River Welcome Center Project Update

Ed Dreistadt, Explore Lincoln City Director; Scott Humpert, Explore Lincoln City; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, Public Works Director; and Anne Marie Skinner, Planning and Community Development Director, gave a presentation regarding the D River

Welcome Center. Council had a discussion with Staff during the presentation. Ms. Legarza said there is a possibility of another meeting to discuss the Welcome Center in July. Ms. Legarza explained the next stage in the process. Ms. Skinner explained the upcoming public hearing.

3. MISCELLANEOUS

NONE

4. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 5:04 PM.

SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER

Council Communication

Amendment 7 Memorandum of Understanding Siletz Tribe

Meeting Date:	July 11, 2022	Primary Staff Contact:	Richard Appicello
Department:	City Attorney	E-Mail:	RAppicello@lincolncity.org
Secondary Dept:	Administration	Secondary Contacts:	
Approval:	Daphnee Legarza	Estimated Time:	5 mins.

Question: Should the City Council approve the attached Seventh Amendment to the Memorandum of Agreement with the Confederated Tribes of Siletz Indians?

Staff Recommendation:

Staff recommends approve the Seventh Amendment to the MOA.

Authority:

190.110 Authority of units of local government and state agencies to cooperate; agreements with American Indian tribes; exclusion of conditions for public contracts. (1) In performing a duty imposed upon it, in exercising a power conferred upon it or in administering a policy or program delegated to it, a unit of local government or a state agency of this state may cooperate for any lawful purpose, by agreement or otherwise, with a unit of local government or a state agency of this or another state, or with the United States, or with a United States governmental agency, or with an American Indian tribe or an agency of an American Indian tribe. This power includes power to provide jointly for administrative officers.

(2) The power conferred by subsection (1) of this section to enter into an agreement with an American Indian tribe or an agency of an American Indian tribe extends to any unit of local government or state agency that is not otherwise expressly authorized to enter into an agreement with an American Indian tribe or an agency of an American Indian tribe.

(3) With regard to an American Indian tribe, the power described in subsections (1) and (2) of this section includes the power of the Governor or the designee of the Governor to enter into agreements to ensure that the state, a state agency or unit of local government does not interfere with or infringe on the exercise of any right or privilege of an American Indian tribe or members of a tribe held or granted under any federal treaty, executive order, agreement, statute, policy or any other authority. Nothing in this subsection shall be construed to modify the obligations of the United States to an American Indian tribe or its members concerning real or personal property, title to which is held in trust by the United States.

(4) A unit of local government or state agency of this state may exclude any clause or condition required by ORS 279B.220, 279B.225, 279B.230, 279B.235, 279B.270 or 279C.500 to 279C.530 from an agreement under subsection (1) of this section if the agreement is with:

- (a) A unit of local government of another state.
- (b) A state agency of another state.
- (c) The United States.
- (d) A United States governmental agency.
- (e) An American Indian tribe.

(f) An agency of an American Indian tribe.

Background:

Normally, a draft amendment extending this Agreement is discussed at the joint meeting of the City Council and the Siletz Tribe. This year the annual meeting falls after the expiration of the agreement. The attached draft merely extends the agreement another two years consistent with prior amendments.

Council Options:

1. Approve the amendment.
2. Do not approve the amendment.
3. Continue to July 25, 2022.

Potential Motions:

Council:

Motion to approve the Seventh Amendment and authorize the Mayor to sign.

Attachments:

July 11 2022 Amendment 7 MOU (DOCX)

AMENDMENT 7

**TO MEMORANDUM OF AGREEMENT BETWEEN
THE CONFEDERATED TRIBES OF SILETZ INDIANS OF OREGON
AND
CITY OF LINCOLN CITY, STATE OF OREGON**

The Confederated Tribes of Siletz Indians of Oregon (“Siletz Tribe”) previously entered into a Memorandum of Agreement (“MOA”) dated July 28, 2008 with the City of Lincoln City, Oregon (“Lincoln City”), and the term expired on July 28, 2010; and

On June 14, 2010, Amendment 1 to the MOA was approved extending the terms of the agreement until July 28, 2012; and

On April 09, 2012, Amendment 2 to the MOA was approved extending the terms of the agreement until July 28 2014; and

On July 29, 2014, Amendment 3 to the MOA was approved extending the terms of the agreement until July 28, 2016; and

On July 28, 2016, Amendment 4 to the MOA was approved extending the terms of the agreement until July 28, 2018; and

On July 23, 2018, Amendment 5 to the MOA was approved extending the terms of the agreement until July 31, 2020; and

On August 10, 2020, Amendment 6 to the MOA was approved extending the terms of the agreement until July 31, 2022; and

The Siletz Tribe and Lincoln City agree it is in the public interest to extend the MOA an additional two (2) years from July 31, 2022 to July 31, 2024; and

NOW THEREFORE, the Confederated Tribes of Siletz Indians and the City of Lincoln City agree as follows:

1. The July 28, 2008 Memorandum of Agreement, as amended, is hereby ratified and amended to extend the term of the Agreement for an additional two (2) years from July 31, 2022 through July 31, 2024.
2. The Siletz Tribe and Lincoln City continue to reserve all rights under the formal procedures of the MOA and do not waive any rights related thereto.
3. This amendment shall not operate to materially modify, revoke, or terminate any rights previously granted in the MOA, and all existing terms not modified by this ratification and amendment shall continue to be in full force and effect.

- 4. In accord with Section 9 of the MOA, this Amendment 7 shall be attached to and made a part of the MOA.

**CONFEDERATED TRIBES OF
SILETZ INDIANS OF OREGON**

CITY OF LINCOLN CITY, OREGON

DELORES PIGSLEY, TRIBAL CHAIR

SUSAN WAHLKE, MAYOR

DATE _____

DATE _____

Council Communication

Public Comment North Lincoln Sanitary Rate Increase

Meeting Date:	July 11, 2022	Primary Staff Contact:	Debbie Bridges
Department:	Finance	E-Mail:	dbridges@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Daphnee Legarza	Estimated Time:	30 Minutes

Question:

After receiving public comment, should the City Council adopt the proposed 17% rate increase for North Lincoln Sanitary Service (NLSS) ?

Authority:

Ordinance 2006-11 grants a solid waste franchise to Dunn-LeBlanc, Inc., DBA North Lincoln Sanitary Service (NLSS). This ordinance establishes standards and a methodology for calculating and adjusting rates for collection services.

See also:

ORS 294.160 Opportunity for public comment on new fee or fee increase. (1) The governing body of a city, county or other unit of local government shall provide an opportunity for interested persons to comment on the enactment of any ordinance or resolution prescribing a new fee or a fee increase or an increase in the rate or other manner in which the amount of a fee is determined or calculated.

Background:

Ordinance 2006-11 Section 13, subsection E, provides for regular proceedings to consider rate adjustments. It states, "If the franchisee's annual report of operations submitted under subsection C of this section projects that the franchisee's operating ratio for the current fiscal year will be less than 0.85 or greater than 0.91, then there shall be a rate review proceeding in accord with this subsection E. ...

1. The city shall review the franchisee's annual report of operations and such other information as the city deems appropriate and, if the city finds that the franchisee's operating ratio for the current fiscal year is likely to be less than 0.85 or more than 0.91 then the city, on or before June 30th following receipt of the

report, shall adopt a resolution setting revised rates, either as proposed by the franchisee in the report or as modified by the city.”

The franchisee’s submitted rate review report projects that its operating ratio for the current fiscal year will be 105.4% without a rate increase. With a 17% rate increase, the projected operating ratio is 90%.

In August 2020, City Council adopted Resolution 2020-19 that increased NLSS rates by 3.6%. This set the standard residential rate to \$21.30. Earlier in April of 2020, City Council adopted Resolution 2020-07 which added a composting fee of \$6.85 to residential services effective March 2021, which changed the rate for standard residential service to \$28.14. This resolution will change the rate for standard residential service to \$32.93, of which \$8.01 is for composting.

Potential Motions:

Motion to approve Resolution 2022-25

Attachments:

NLSS Letter to City Council (PDF)

June 8, 2022

City of Lincoln City
PO Box 50
Lincoln City, OR 97367

Re: 2021 Rate Review Report

Dear Councilors,

Enclosed are several schedules and the 2021 Reviewed Financial Statement prepared by our independent Certified Public Accountants. These items make up the "Rate Review Report" as outlined in the Solid Waste Franchise agreements.

As required under the agreement the enclosed "Rate Review Report" contains:

1. All the Actual Allowable Expenses incurred by the Franchisee in the preceding calendar year.
2. All the Additional Allowable Expenses that we reasonably anticipate will be incurred or imposed on the current year.
3. The allocation formulas to determine expenses.
4. The actual Operating Ratio for the preceding calendar year.
5. The expected Operating Ratio for the current year.
6. In addition, we have presented a schedule of revenues and allocated costs for Lincoln City as compared to overall company results of operations.

Based off of this data, we are outside of the target Operating Ratio of 88%. Therefore, we will be requesting a rate increase of 17.0% at this time.

There are a few Expense Lines that are significant increases that I would like to bring your attention to.

1. Labor; in an attempt to keep our wages in line with the Minimum Wage increases & Cost of Living increases, we have seen our labor expenses increase higher than normal.
2. Disposal; with River Bend landfill closing down in Yamhill County, Coffin Butte Landfill has lost its competition for tonnages and that is reflected in our new contracted rates.
3. Fuel; it is no secret that our business is very fuel intensive and there is no other truck on road that gets worse fuel economy than a solid waste removal truck. With the significant fuel costs increases that we have seen so far this year and anticipate to continue to climb, this line item is shockingly large.

It is our pleasure and privilege to serve the customers of Lincoln City. I will be available to present at your request. Please feel free to contact me anytime if you have any questions or wish to discuss any of the items presented.

Best regards,

Tina French
President

Council Communication

Resolution 2022-25 North Lincoln Sanitary Rate Review

Meeting Date: July 11, 2022 Primary Staff Contact: Debbie Bridges
Department: Finance E-Mail: dbridges@lincolncity.org
Secondary Dept: Secondary Contacts:
Approval: Daphnee Legarza Estimated Time: 10 Minutes

See Staff Memo under Public Hearing/Public Comment

Attachments:

Resolution 2022-25 - Adopting Fee Increase NLSS (PDF)

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RESOLUTION NO. 2022-25

A RESOLUTION OF THE CITY OF LINCOLN CITY ADOPTING AN INCREASE IN RATES FOR NORTH LINCOLN SANITARY SERVICE

RECITALS

- A. In Ordinance No. 2006-11, the City of Lincoln City granted a solid waste franchise to Dunn-LeBlanc, Inc. DBA North Lincoln Sanitary Service (NLS).
- B. Section 13 of Ordinance No. 2006-11 establishes a methodology and standards for calculating rates for collection service based on various factors, and establishes a process for adjusting rates responding to increases in cost of living (CPI) or requirements of legislation, along with regular rate proceedings.
- C. Ordinance No. 2006-11 does not limit the City of Lincoln City in approving other types of rate increases as deemed appropriate.
- D. The City provided an opportunity to comment on the proposed increase in fees established in this resolution as provided by ORS 294.160.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LINCOLN CITY, AS FOLLOWS:

Section 1. Rate Amendment. After due consideration of the public comment, the requested rate increase from NLS of 17% is hereby approved, which is attached hereto, marked as Exhibit “A”, and incorporated by this reference herein. This increase raises the charge for standard residential service from \$28.14 to \$32.93.

Section 2. Effective Date. This resolution shall take effect September 1, 2022.

PASSED AND ADOPTED by the City Council of the City of Lincoln City this 11th day of July 2022.

SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER

Lincoln City			
9/1/2022			
Service	Current Rate	Percent Increase	Proposed Rate
Residential			
32 RC Roadside			
32RC 1/W	\$ 28.14	17%	\$ 32.93
32RC 2/M	\$ 22.85	17%	\$ 26.74
32RC 1/M	\$ 20.14	17%	\$ 23.57
32 RC Carry Out			
32RCC 1/W	\$ 34.55	19%	\$ 41.21
32RCC 2/M	\$ 26.65	23%	\$ 32.71
32RCC 1/M	\$ 22.24	27%	\$ 28.33
64 RC Roadside			
64RC 1/W	\$ 41.59	17%	\$ 48.66
64RC 2/M	\$ 28.09	17%	\$ 32.87
64RC 1/M	\$ 23.15	17%	\$ 27.09
64 RC Carry Out			
64RCC 1/W	\$ 47.44	20%	\$ 56.85
64RCC 2/M	\$ 31.76	22%	\$ 38.82
64RCC 1/M	\$ 25.00	27%	\$ 31.80
96 RC Roadside			
96RC 1/W	\$ 52.93	17%	\$ 61.93
96RC 2/M	\$ 33.27	17%	\$ 38.93
96RC 1/M	\$ 26.61	17%	\$ 31.14
96 RC Carry Out			
96RCC 1/W	\$ 61.86	17%	\$ 72.37
96RCC 2/M	\$ 37.59	20%	\$ 45.00
96RCC 1/M	\$ 28.39	26%	\$ 35.84
96RCC 2/W	\$ 105.68	33%	\$ 140.80
96RCC 3/W	\$ 152.11	31%	\$ 198.85
1.0 yd Res Container			
1.0R 1/W	\$ 108.68	19%	\$ 128.93
1.0R 2/M	\$ 68.23	20%	\$ 81.60
1.0R 1/M	\$ 45.08	21%	\$ 54.52
1.5 yd Res Container			
1.5R 1/W	\$ 146.97	18%	\$ 173.73
1.5R 2/W	\$ 288.81	18%	\$ 341.47
1.5R 2/M	\$ 92.61	19%	\$ 110.13
1.5R 1/M	\$ 54.03	20%	\$ 65.00

Lincoln City

9/1/2022

Service	Current Rate	Percent Increase	Proposed Rate
Commercial			
32 Com RC Roadside			
32CRC 1/W	\$ 21.30	17%	\$ 24.92
32CRC 2/M	\$ 16.01	17%	\$ 18.73
32CRC 1/M	\$ 13.30	17%	\$ 15.56
32CRC 2/W	\$ 38.12	17%	\$ 44.60
32CRC 3/W	\$ 56.17	17%	\$ 65.72
32 Com RC Carry Out			
32CRCC 1/W	\$ 27.70	17%	\$ 32.41
32CRCC 2/M	\$ 19.80	17%	\$ 23.17
32CRCC 1/M	\$ 15.39	17%	\$ 18.01
64 Com RC Roadside			
64CRC 1/W	\$ 34.74	17%	\$ 40.65
64CRC 2/M	\$ 21.25	17%	\$ 24.86
64CRC 1/M	\$ 16.31	17%	\$ 19.08
64 Com RC Carry Out			
64CRCC 1/W	\$ 40.59	17%	\$ 47.49
64CRCC 2/M	\$ 24.92	17%	\$ 29.15
64CRCC 1/M	\$ 18.15	17%	\$ 21.24
96 Com RC Roadside			
96CRC 1/W	\$ 46.08	17%	\$ 53.92
96CRC 2/M	\$ 26.43	17%	\$ 30.92
96CRC 1/M	\$ 19.77	17%	\$ 23.13
96 Com RC Carry Out			
96CRCC 1/W	\$ 55.01	17%	\$ 64.36
96CRCC 2/M	\$ 30.74	17%	\$ 35.97
96CRCC 1/M	\$ 21.54	17%	\$ 25.20
96CRCC 2/W	\$ 98.83	17%	\$ 115.64
96CRCC 3/W	\$ 145.26	17%	\$ 169.96

Lincoln City

9/1/2022

Service	Current Rate	Percent Increase	Proposed Rate
Commercial			
1.0 yd Com			
1.0 1/W	\$ 101.83	17%	\$ 119.14
1.0 2/W	\$ 206.14	17%	\$ 241.19
1.0 3/W	\$ 310.08	17%	\$ 362.79
1.0 4/W	\$ 416.20	17%	\$ 486.96
1.0 5/W	\$ 521.18	17%	\$ 609.79
1.0 6/W	\$ 626.26	17%	\$ 732.73
1.0 2/M	\$ 61.38	17%	\$ 71.82
1.0 1/M	\$ 38.23	17%	\$ 44.73
1.5 yd Com Container			
1.5 1/W	\$ 140.12	17%	\$ 163.95
1.5 2/W	\$ 281.97	17%	\$ 329.90
1.5 3/W	\$ 424.62	17%	\$ 496.81
1.5 4/W	\$ 567.32	17%	\$ 663.77
1.5 5/W	\$ 709.93	17%	\$ 830.61
1.5 6/W	\$ 852.58	17%	\$ 997.52
1.5 2/M	\$ 85.76	17%	\$ 100.34
1.5 1/M	\$ 47.19	17%	\$ 55.21
4.0 yd Com Container			
4.0 1/W	\$ 367.30	17%	\$ 429.74
4.0 2/W	\$ 737.80	17%	\$ 863.23
4.0 3/W	\$ 1,110.59	17%	\$ 1,299.39
4.0 4/W	\$ 1,483.33	17%	\$ 1,735.50
4.0 5/W	\$ 1,856.12	17%	\$ 2,171.66
4.0 6/W	\$ 2,228.91	17%	\$ 2,607.83
4.0 2/M	\$ 211.04	17%	\$ 246.92
4.0 1/M	\$ 118.75	17%	\$ 138.94
5.0 yd Com Container			
5.0 1/W	\$ 455.59	17%	\$ 533.04
5.0 2/W	\$ 914.66	17%	\$ 1,070.15
5.0 3/W	\$ 1,376.49	17%	\$ 1,610.50
5.0 4/W	\$ 1,838.33	17%	\$ 2,150.85
5.0 5/W	\$ 2,300.17	17%	\$ 2,691.20
5.0 6/W	\$ 2,762.01	17%	\$ 3,231.55
5.0 2/M	\$ 249.95	17%	\$ 292.44
5.0 1/M	\$ 146.82	17%	\$ 171.78
6.0 yd Com Container			
6.0 1/W	\$ 543.56	17%	\$ 635.97
6.0 2/W	\$ 1,090.85	17%	\$ 1,276.29
6.0 3/W	\$ 1,641.38	17%	\$ 1,920.41
6.0 4/W	\$ 2,191.91	17%	\$ 2,564.53
6.0 5/W	\$ 2,742.39	17%	\$ 3,208.60
6.0 6/W	\$ 3,293.02	17%	\$ 3,852.83
6.0 2/M	\$ 294.09	17%	\$ 344.08

Lincoln City

9/1/2022

Service	Current Rate	Percent Increase	Proposed Rate
6.0 1/M	\$ 174.58	17%	\$ 204.26

Lincoln City			
9/1/2022			
Service	Current Rate	Percent Increase	Proposed Rate
Commercial			
10yd Compactor	\$ 554.41	0%	\$ 554.41
15yd Compactor	\$ 692.61	0%	\$ 692.61
20yd Compactor	\$ 833.06	0%	\$ 833.06
25yd Compactor	\$ 1,152.32	0%	\$ 1,152.32
30yd Compactor	\$ 1,207.81	0%	\$ 1,207.81
10yd Drop Box, with 2 ton deposit	\$ 456.50	10%	\$ 501.04
20yd Drop Box, with 3 ton deposit	\$ 553.75	8%	\$ 598.29
30yd Drop Box, with 4 ton deposit	\$ 651.00	7%	\$ 695.54
40yd Drop Box, with 5 ton deposit	\$ 748.25	6%	\$ 792.79
Drop Box Deliv & P/U + Tonnage			
Drop Box Deliv & P/U Only			\$ 306.54
Coffin Butte ACM 1 box hauled direct. Based on 5 tons per box. Disposal will be the landfill tonnage			
10yd ACM 1 Box	\$ 1,450.15	-15%	\$ 1,232.86
20yd ACM 1 Box	\$ 1,450.15	-7%	\$ 1,347.86
30yd ACM 1 Box	\$ 1,450.15	1%	\$ 1,462.86
40yd ACM 1 Box	\$ 1,450.15	9%	\$ 1,577.86
Coffin Butte ACM per box hauling 2 boxes to landfill. Based on 5 Tons per box. Disposal will be landfi			
10yd ACM 2 Boxes	\$ 1,246.71	-2%	\$ 1,224.84
20yd ACM 2 Boxes	\$ 1,246.71	17%	\$ 1,454.84
30yd ACM 2 Boxes	\$ 1,246.71	35%	\$ 1,684.84
40yd ACM 2 Boxes	\$ 1,246.71	54%	\$ 1,914.84

Lincoln City			
9/1/2022			
Service	Current Rate	Percent Increase	Proposed Rate
Commercial			
Extra 32 G, R, MC RS	\$ 4.62	17%	\$ 5.40
Extra 32 G, R, MC CO	\$ 5.23	21%	\$ 6.35
Extra Yd of Refuse	\$ 28.99	17%	\$ 33.92
Extra 1.5 yd of Refuse	\$ 43.49	17%	\$ 50.89
1.0yd Temp Cont	\$ 33.00	17%	\$ 38.61
1.5yd Temp Cont	\$ 43.80	17%	\$ 51.25
Extra Dist & Drive In note: Increases are based on truck rates changing in the Expenses Tab via Times tab.			
COC Extra Dist/25' 1/WCO	\$ 2.54	0%	\$ 4.39
COC Extra Dist/25' 2/MCO	\$ 1.67	0%	\$ 3.25
COC Extra Dist/25' 1/MCO	\$ 1.41	0%	\$ 2.69
Drive in Time 15 sec 1/W	\$ 6.93	0%	\$ 8.78
Drive in Time 15 sec 1/M	\$ 3.36	0%	\$ 5.37
KT Monthly Fee	\$ 25.00	0%	\$ 25.00
On Call Monthly Fee	\$ 5.00	0%	\$ 5.00
Lock Bar	\$ 5.00	0%	\$ 5.00
Inerts. Deposit required like it's all garbage until box has been inspected, then refund			
10yd Drop Box	\$ 262.00	14%	\$ 299.74
20yd Drop Box	\$ 262.00	14%	\$ 299.74
Recycle Center Fees			
Mixed Recycling per 32 gal	\$ 5.00	0%	\$ 5.00
Dry Cell Batteries	\$ 1.00	0%	\$ 1.00
Fluorescent Tubes	\$ 0.25	0%	\$ 0.25
CFL Bulbs	\$ 0.75	0%	\$ 0.75
Shredding	\$ 0.30	0%	\$ 0.30
Garbage per 32 gal	\$ 7.00	0%	\$ 7.00

Resolution 2022-26 Declaration of Cooperation and Advisory Board Appointment(s)

Meeting Date: July 11, 2022
 Department: City Council

Primary Staff Contact: Daphnee Legarza
 E-Mail: DLegarza@lincolncity.org

Question:

Should the City Council approve Resolution 2022-26 approving the requested Declaration of Cooperation and appointing a Council member and Alternate to participate on an outside Advisory Board:

RESOLUTION NO. 2022-26

A RESOLUTION OF THE CITY OF LINCOLN CITY AUTHORIZING AND APPROVING A NON-BINDING DECLARATION OF COOPERATION WITH LINCOLN COUNTY, THE CONFEDERATED TRIBES OF SILETZ INDIANS, THE CITIES OF DEPOE BAY, NEWPORT, SILETZ, TOLEDO, WALDPOR, YACHATS AND OTHERS, TO INITIATE CERTAIN ACTIONS REQUIRED UNDER HOUSE BILL 4123 TO CREATE A COORDINATED HOMELESS RESPONSE SYSTEM.

Staff Recommendation:

Staff recommends approval of Resolution 2022-26.

Authority:

ORS Chapter 190 (Cooperation of Governmental Units)

Background:

In December of 2021 a letter of interest was sent out from Amanda Cherryholmes, Executive Director of Coastal Support Services in partnership with Lincoln County Commissioner Claire Hall, City of Lincoln City, City of Newport and City of Toledo to announce the interest in applying for the Homeless Coordination Pilot Project Grant for Lincoln County. Lincoln County has been awarded a \$1,000,000 grant.

On Wednesday June 22, 2022 a meeting was convened among local units of government to discuss implementation of House Bill 4123. At this meeting there was a consensus to take several initial steps in order to implement the requirements of HB 4123. The financial administration of this grant will be handled by the Lincoln County

Health and Human Services Department. Lincoln County will proceed with a request for proposals to hire a consultant to help create the establishment of the coordinated Homeless Response Office and a second consultant to formulate the creation of a 5-year strategic plan. It was the consensus of the group that a declaration of cooperation be drafted and sent to Lincoln County, the Confederated Tribes of Siletz, and all the cities of Lincoln County to determine who is able and willing to participate on a preliminary advisory committee to help guide this process. A formal agreement has to be entered into with participating communities and non-profit corporations within 90 days of receipt of the grant funding by Lincoln County. The preliminary advisory committee established through this declaration of cooperation will meet to address the requirements that fall within the first 90 days following receipt of the grant funding. It is likely that a formal agreement and successor advisory board will be created at the conclusion of this 90-day timeframe.

Analysis:

This declaration of cooperation is a non-legally binding statement of good faith to initiate certain actions required under House Bill 4123, a bill that provides grant funding in the amount of \$1,000,000 to eight counties in Oregon to create coordinated homeless response systems. Lincoln County is one of the eight counties to receive \$1,000,000 of funding for this purpose.

House Bill 4123 requires that an advisory board be created with representatives from the governing bodies of each participating member of government. The governing bodies that are invited to participate on the advisory board include the Confederated Tribes of Siletz Indians, Lincoln County, and the cities of Depoe Bay, Lincoln City, Newport, Siletz, Toledo, Waldport and Yachats.

City Rep: (Council Appointment required)
 Alternate: (Council Appointment required)
 Meets: Frequency unknown - work completed in 90 days
 Term: Seated through the initial development of items described in the Declaration of Cooperation commitments. A successor advisory board will be established under the terms of the Coordinated Homeless Response Agreement developed with the advisory committee following this 90-day period
 Location: TBD
 Purpose: During the first 90 days following the receipt of the grant funding the advisory committee will guide the development of an agreement among member agencies and non-profit corporations to create a coordinated homeless response system that consists of the establishment of a

coordinated homeless response office, an advisory board with representation from the governing body of each member of government, specific roles of each member organization to support the advisory board and office, plans for coordinating any local continuum of care receiving funding under 24C.F.R.part578 and establishing a centralized point of contact for the office. The advisory committee will be seated through the initial development of the items described above. A successor advisory committee will be established through a financial agreement among the participating entities following this 90-day period.

Council Options:

Approve the Resolution and non-binding Declaration of Cooperation and appoint an advisory board member and alternate advisory board member.

Do Not approve the Resolution and non-binding Declaration of Cooperation and do not appoint an advisory board member or alternate advisory board member.

Continue the matter and request additional information.

Financial Impact:

Potential travel for advisory board members to Newport.

Potential Motions:

Move to approve Resolution 2022-26 approving the non-binding Declaration of Cooperation to develop a Homeless Response System for Lincoln County and appoint from the Council _____ as an advisory board member and _____ as an alternate advisory board member.

Move to reject the proposed Resolution and Declaration of Cooperation and to not appoint any advisory board members from the Council.

RESOLUTION NO. 2022-26

A RESOLUTION OF THE CITY OF LINCOLN CITY AUTHORIZING AND APPROVING A NON-BINDING DECLARATION OF COOPERATION WITH LINCOLN COUNTY, THE CONFEDERATED TRIBES OF SILETZ INDIANS, THE CITIES OF DEPOE BAY, NEWPORT, SILETZ, TOLEDO, WALDPOR, YACHATS AND OTHERS, TO INITIATE CERTAIN ACTIONS REQUIRED UNDER HOUSE BILL 4123 TO CREATE A COORDINATED HOMELESS RESPONSE SYSTEM.

WHEREAS, Lincoln County is one of the eight counties to receive \$1,000,000 pursuant to HB 4123, to create a coordinated homeless response system; and

WHEREAS, House Bill 4123 requires that an advisory board be created with representatives from the governing bodies of each participating member of government; and

WHEREAS, the City of Lincoln City supports the creation of a coordinated homeless response system, approves of the attached Declaration of Cooperation, and looks forward to entering into an Intergovernmental Agreement between participating communities and non-profits to address the requirements of HB 4123.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LINCOLN CITY, AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and incorporated herein by this reference.

Section 2. The Declaration of Cooperation, attached hereto as Exhibit A and made a part hereof by this reference, is hereby approved as a non-legally binding statement of good faith to initiate certain actions required under House Bill 4123, a bill that provides grant funding in the amount of \$1,000,000 to eight counties in Oregon to create coordinated homeless response systems.

Section 3. The City of Lincoln City hereby appoints _____ as the City's representative to the Advisory Board required by HB 4123 and appoints _____ as the City's alternate representative.

Section 4. This Resolution is effective as of the date of its adoption.

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PASSED AND APPROVED by the City Council of the City of Lincoln City,
Oregon, this 11th day of July, 2022.

SUSAN WAHLKE
MAYOR

ATTEST:

JAMIE YOUNG
CITY RECORDER

APPROVED AS TO FORM

RICHARD APPICELLO
CITY ATTORNEY

DECLARATION OF COOPERATION
PRELIMINARY STEPS TO DEVELOP A HOMELESS RESPONSE SYSTEM FOR
LINCOLN COUNTY

Introduction and Purpose of this Declaration of Cooperation

This declaration of cooperation is a non-legally binding statement of good faith to initiate certain actions required under House Bill 4123, a bill that provides grant funding in the amount of \$1,000,000 to eight counties in Oregon to create coordinated homeless response systems. Lincoln County is one of the eight counties to receive \$1,000,000 of funding for this purpose.

House Bill 4123 requires that an advisory board be created with representatives from the governing bodies of each participating member of government. The governing bodies that are invited to participate on the advisory board include the Confederated Tribes of Siletz Indians, Lincoln County, and the cities of Depoe Bay, Lincoln City, Newport, Siletz, Toledo, Waldport and Yachats.

On Wednesday June 22, 2022 a meeting was convened among local units of government to discuss implementation of House Bill 4123. At this meeting there was a consensus to take several initial steps in order to implement the requirements of HB 4123. The financial administration of this grant will be handled by the Lincoln County Health and Human Services Department. Lincoln County will proceed with a request for proposals to hire a consultant to help create the establishment of the coordinated Homeless Response Office and a second consultant to formulate the creation of a 5-year strategic plan. It was the consensus of the group that a declaration of cooperation be drafted and sent to Lincoln County, the Confederated Tribes of Siletz, and all the cities of Lincoln County to determine who is able and willing to participate on a preliminary advisory committee to help guide this process. A formal agreement has to be entered into with participating communities and non-profit corporations within 90 days of receipt of the grant funding by Lincoln County. The preliminary advisory committee established through this declaration of cooperation will meet to address the requirements that fall within the first 90 days following receipt of the grant funding. It is likely that a formal agreement and successor advisory board will be created at the conclusion of this 90-day timeframe.

Required Timetables for Implementing House Bill 4123 Requirements

House Bill 4123 requires counties receiving the grant funding to conduct various activities during certain prescribed time frames. These requirements are as follows:

1. Within 90 days of receiving the grant funding enter into an agreement among member governments and non-profit corporations, if any, to create a coordinated homeless response system that consists of, at a minimum;
 - a. The establishment of a coordinated homeless response office.
 - b. An advisory board with representatives from the governing body of each member of government.

- c. Specific roles of each member to support the advisory board and office.
 - d. Plans for coordination with any local continuum of care receiving funding under 24C.F.R.part578.
 - e. Establishment of a centralized point of contact for the office.
2. No later than November 15, 2023 each coordinated homeless response system shall provide a report to the Housing and Community Services Department, Oregon Housing Stability Council, and one or more appropriate interim committees of the legislative assembly in the manner provided in ORS 192.245 describing any goals adopted, changes in services, and challenges and opportunities in addressing homelessness services and planning, needs for technical assistance, and addressing racial disparities.
 3. Within one year of receiving a grant under this section, a coordinated homeless response system, through the advisory board or each member of government to the agreement shall adopt a 5-year strategic plan that will identify and set goals for addressing funding to support operations, increasing or streamlining resources and services, incorporating national best practices for ending homelessness, eliminating racial disparities, and creating pathways to permanent and supportive housing.
 4. By November 15, 2024 each coordinated homeless response system shall provide a second annual report to the Housing and Community Services Department, Oregon Housing Stability Council, and one or more appropriate interim committees of the legislative assembly in the manner provided in ORS 192.245 describing any goals adopted, changes in services, and challenges and opportunities in addressing homelessness services and planning, needs for technical assistance, and addressing racial disparities.

Declaration of Cooperation Commitments

Lincoln County, the Confederated Tribes of Siletz Indians, and the Cities of Depoe Bay, Lincoln City, Newport, Siletz, Toledo, Waldport and Yachats are invited to participate on a preliminary advisory committee to implement preliminary steps to develop a Homeless Response System for Lincoln County. Each participating government is requested to have their governing body approve this Declaration of Cooperation and name a governing body member and an alternate governing body member to participate in the tasks described below.

During the first 90 days following receipt of the grant funding the advisory committee will guide the development of an agreement among member governments and non-profit corporations to create a coordinated homeless response system that consists of the establishment of a coordinated homeless response office, an advisory board with representation from the governing body of each member of government, specific roles of each member organization to support the advisory board and office, plans for coordinating any local continuum of care receiving funding under 24C.F.R.part578 and establishing a centralized point of contact for the office.

The advisory committee will be seated through the initial development of the items described in the declaration of cooperation commitments. A successor advisory board will be created under the terms of the Coordinated Homeless Response Agreement developed with the advisory committee following this 90-day period. Those governmental units electing to continue participating in this effort will be asked at that time to enter into a Coordinated Homeless Response Agreement for Lincoln County through the duration of the grant period.

Signed _____
(Mayor, Chair)

Signed _____
(Recorder, Secretary)

Enrolled

House Bill 4123

Sponsored by Representatives KROPF, WILLIAMS, Senator PATTERSON, Representatives EVANS, GOMBERG, HOY, SMITH G, ZIKA, Senators ANDERSON, ARMITAGE, GELSER BLOUIN, HANSELL, KNOPP, THOMSEN; Representatives ALONSO LEON, CAMPOS, DEXTER, FAHEY, GRAYBER, HIEB, LEVY, MARSH, MOORE-GREEN, NOBLE, NOSSE, REYNOLDS, SOSA, WEBER (Pre-session filed.)

CHAPTER

AN ACT

Relating to coordinated homeless response systems; and declaring an emergency.

Whereas the lack of available housing, high rents and high home prices are driving rapid increases in housing instability and homelessness in Oregon; and

Whereas Oregon has experienced a significant increase in the number of people experiencing homelessness and unsheltered homelessness; and

Whereas funding, resources and services to address homelessness in Oregon are not scaled to meet this need; and

Whereas the lack of housing affordability and availability in Oregon cannot be addressed without cross-jurisdictional collaboration; and

Whereas communities require coordinated leadership and governance to identify local needs and centralize communication, policy and services to end homelessness; now, therefore,

Be It Enacted by the People of the State of Oregon:

SECTION 1. (1) The Oregon Department of Administrative Services shall provide grants to local governments and nonprofit corporations that agree to, within 90 days of receipt of grant funding, enter into an agreement among the member governments and nonprofit corporations, if any, to create a coordinated homeless response system that consists of, at a minimum:

- (a) The establishment of a coordinated homeless response office;**
 - (b) An advisory board with representation from the governing body of each member government;**
 - (c) Specific roles of each member to support the advisory board and office;**
 - (d) Plans for coordination with any local continuum of care receiving funding under 24 C.F.R. part 578; and**
 - (e) The establishment of a centralized point of contact for the office.**
- (2) Grants provided under this section shall be used by the coordinated homeless response system to:**
- (a) Hire necessary staff for the office;**
 - (b) Support coordinated communications and public engagement;**
 - (c) Support community outreach and policy development, including stipends for people with current or recent lived experience of homelessness;**

(d) Acquire technical assistance and capacity building, including contracting with consultants; and

(e) Pay for other expenses reasonably necessary to meet the requirements under this section.

(3) Within one year of receiving a grant under this section, a coordinated homeless response system, through the advisory board or each member government to the agreement, shall adopt a five-year strategic plan that will identify and set goals for addressing:

(a) Funding to support the ongoing operations of the coordinated homeless response system;

(b) Increasing or streamlining resources and services to people at risk of or experiencing homelessness within the participating cities and counties;

(c) Incorporating national best practices for ending homelessness;

(d) Eliminating racial disparities within homeless services within the service area; and

(e) Creating pathways to permanent and supportive housing that is affordable to local populations experiencing or at risk of homelessness.

(4) No later than November 15, 2023, and September 15, 2024, each coordinated homeless response system shall provide a report to the Housing and Community Services Department, Oregon Housing Stability Council and one or more appropriate interim committees of the Legislative Assembly in the manner provided in ORS 192.245 on:

(a) The goals adopted in the five-year strategic plan and the progress made in implementing the plan;

(b) Other changes in homelessness services, ordinances of member governments relating to homelessness and partnerships or programs established that are specifically related to member government actions arising out of the agreement; and

(c) Identified challenges and opportunities relating to:

(A) Regional coordination of homelessness services and planning;

(B) Needs for technical assistance regarding program development or other programs from the Housing and Community Services Department; and

(C) Addressing racial disparities through partnerships with culturally specific and responsive organizations serving populations overrepresented in experiencing homelessness, including Black, Indigenous, People of Color, federally recognized tribes and tribal members and outreach and engagement with these populations.

(5) In performing tasks under this section, a coordinated homeless response system shall coordinate with and develop partnerships with local and regional stakeholders, including, but not limited to:

(a) Advocates for people experiencing homelessness and for people with lived experience of homelessness;

(b) Community action agencies;

(c) Housing authorities;

(d) Affordable housing providers;

(e) Behavioral health providers;

(f) Law enforcement;

(g) Educational agency liaisons for homeless children as described in 42 U.S.C. 11432;

(h) Local Department of Human Services offices;

(i) Courts;

(j) Legal aid;

(k) Coordinated care organizations, as described in ORS 414.572;

(L) Emergency shelter providers;

(m) Homeless service providers;

(n) Organizations serving and advocating for veterans, homeless youth, youth exiting the foster care system, individuals exiting the criminal justice system, people with disabilities and aging adults, health care systems, domestic violence and sexual assault survivors,

members of lesbian, gay, bisexual, transgender, queer or questioning (LGBTQ) communities, people experiencing behavioral health and substance use disorders, faith communities and business communities; and

(o) The Housing and Community Services Department.

(6) In performing its duties under this section, a coordinated homeless response system shall coordinate with law enforcement, service providers and governing bodies to implement safe and humane processes to maintain public and environmental health and safety, balancing important individual and community rights.

(7) A coordinated homeless response system may use grant funds in excess of those funds needed by the system to accomplish the requirements of the system under subsections (1) to (6) of this section to support the delivery of homeless services and shelter consistent with the five-year strategic plan, including through contracts with service providers.

SECTION 2. Section 1 of this 2022 Act is repealed on January 2, 2025.

SECTION 3. In addition to and not in lieu of any other appropriation, there is appropriated to the Oregon Department of Administrative Services, for the biennium ending June 30, 2023, out of the General Fund, to provide grants under section 1 of this 2022 Act for a coordinated homeless response system:

(1) \$1,000,000 to Benton County for a response system consisting of Benton County, the City of Corvallis and any other parties to the agreement forming the response system.

(2) \$1,000,000 to Coos County for a response system consisting of Coos County, the City of Coos Bay, the City of North Bend and any other parties to the agreement forming the response system.

(3) \$1,000,000 to Deschutes County for a response system consisting of Deschutes County, the City of Bend, the City of La Pine, the City of Redmond and the City of Sisters.

(4) \$1,000,000 to Lincoln County for a response system consisting of Lincoln County, the City of Lincoln City, the City of Newport, the City of Toledo and any other parties to the agreement forming the response system.

(5) \$1,000,000 to the Mid-Columbia Community Action Council for a response system consisting of the Mid-Columbia Community Action Council, Hood River County, Sherman County, Wasco County, the City of The Dalles, the City of Hood River and any other parties to the agreement forming the response system.

(6) \$1,000,000 to Polk County for a response system consisting of Polk County, the City of Dallas, the City of Falls City, the City of Independence, the City of Monmouth, the City of Willamina, the Confederated Tribes of the Grand Ronde, Mid-Willamette Valley Community Action Agency and any other parties to the agreement forming the response system.

(7) \$1,000,000 to Tillamook County for a response system consisting of Tillamook County, the City of Tillamook, Bay City, the City of Garibaldi, the City of Rockaway Beach, the City of Wheeler, the City of Manzanita, Tillamook County Community Action Resources Enterprises, Inc. and any other parties to the agreement forming the response system.

(8) \$1,000,000 to Umatilla County for a response system consisting of Umatilla County, the City of Umatilla, the City of Stanfield, the City of Echo, the City of Hermiston and any other parties to the agreement forming the response system.

SECTION 4. This 2022 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2022 Act takes effect on its passage.

Passed by House March 2, 2022

.....
Timothy G. Sekerak, Chief Clerk of House

.....
Dan Rayfield, Speaker of House

Passed by Senate March 3, 2022

.....
Peter Courtney, President of Senate

Received by Governor:

.....M,....., 2022

Approved:

.....M,....., 2022

.....
Kate Brown, Governor

Filed in Office of Secretary of State:

.....M,....., 2022

.....
Shemia Fagan, Secretary of State

Council Communication

Planning Commission Interviews

Meeting Date:	July 11, 2022	Primary Staff Contact:	Jamie Young
Department:	City Council	E-Mail:	JYoung@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Jamie Young	Estimated Time:	10 minutes

Question:

Should the City Council approve the appointment of MacNeale Smith for a position on the Planning Commission?

Should the City Council approve the appointment of Charlsy Affuso for a position on the Planning Commission?

Should the City Council approve the appointment of Debbie Williams for a position on the Planning Commission?

Should the City Council approve the appointment of Steve Griffiths for a position on the Planning Commission?

Staff Recommendation:

Following interviews, make appointments as desired.

Background:

Four applications have been received for an appointment for the two City Resident positions. These positions are 4-year terms; A City Resident position, partial term plus new term beginning immediately and expiring 12/31/26, that was left vacant by the passing of Ms. Nelson, and a City Resident position that is a partial term beginning immediately and expiring 12/31/25, that was be left vacant by the passing of Mr. Johnson. One of these positions may be filled by a person from the UGB, as no member currently resides there.

All applications are attached. Also attached, please find the new questions to be used for Planning Commission interviews with the City Council. A copy of these questions has been sent to the candidate.

The Lincoln City Code, 2.06.015 (C) (5) requires that Planning Commission applicants be interviewed at a City Council meeting.

The Planning Commission currently has two (2) vacant positions. The vacant positions were noticed to the media, Lincolncity.org, and the Facebook page; and was also advertised at City Hall and the Driftwood Public Library.

All applicants have successfully completed the interview/background process, three are City Residents, and one is located in the UGB, all are qualified electors as required for this position.

Council Options:

Interview, review, and discuss the possible appointment of MacNeale Smith, Charlsy Affuso, Debbie Williams, and/or Steve Griffiths to City Resident positions on the Planning Commission, with the terms expiring 12/31/2025 & 12/31/2026.

Potential Motions:

- 1. I move to appoint "insert applicant name" to the Planning Commission for the term expiring 12/31/2025 [or] 12/31/2026.**
- 2. I move to appoint "insert applicant name" to the Planning Commission for the term expiring 12/31/2025 [or] 12/31/2026.**
- 3. I move to appoint "insert applicant name" and/or "insert applicant name" to the Planning Commission for terms expiring 12/31/2025 & 12/31/2026, respectively.**

Attachments:

Smith, Mac_Planning Commission Application_Redacted.pdf (PDF)
 Planning Commission Applicant-Affuso.Charlsy_Redacted (PDF)
 Williams, Debra_Planning Commission Application_Redacted.pdf (PDF)
 Griffith, Steve_Redacted.pdf (PDF)
 NEW Planning Commissioner questions FINAL.pdf (PDF)



CITY OF LINCOLN CITY Committee / Board / Commission Application

Please indicate which committee/board/commission you are applying for:

- | | |
|--|--|
| <input type="checkbox"/> Arts Committee
<input type="checkbox"/> *Budget Committee
<input type="checkbox"/> Community Sustainability Committee | <input type="checkbox"/> Parks and Recreation Board
<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Library Board |
|--|--|

** If applying for the Budget Committee, you may not serve on any other City board or committee at the same time. Other City committee volunteer positions allow dual representation if it does not present a conflict of interest.*

NAME:	MacNeale Smith	DATE:	11/2/2021
HOME ADDRESS:	[REDACTED]		
MAILING ADDRESS:	Same as home address		
CITY, STATE, ZIP:			
E-MAIL ADDRESS:	[REDACTED]		
HOME PHONE:	[REDACTED]	CELL PHONE:	Same as home

RESIDENCY AND SPECIFIC ELIGIBILITY CRITERIA

- Do you reside within the City limits: Yes Length of Time 7 years
- Do you reside within the Urban Growth Boundary? Yes Length of Time 7 years
- Do you reside within the Lincoln County School District North: Yes No
- Are you a registered voter in Lincoln County? Yes No
- Are you a Lincoln City business owner or Manager? Yes No
- If yes, please indicate which business you own/manage? Rock Your World Gems, LLC



QUALIFICATIONS/EXPERIENCE (Additional space is provided on back)

Describe relevant qualifications (i.e. work or volunteer experiences) to include any applicable education and/or training. For example, if you are a hotel owner or operator and applying for the Visitor and Convention Committee; and highlight any skills, interests or hobbies that you believe would bring value to your ability to serve this position:

I am a current serving member of the Lincoln City Planning Commission and wish to continue serving the community in this capacity

List names of volunteer/work supervisors:

Anne Marie Skinner, Current planning director; Simon Kim and Richard Townsend, former plan

Please provide any previous experience with committees, boards or commissions and positions held:

Currently serving a partial term on the Planning Commission due to expire December 2021

State the name, title and any relationship you have to a City Council member, Commissioner, board member or city employee:

N/A

Explain why you would like to serve on this board, commission, or committee:

I would like to continue serving the community in the capacity of Planning Commissioner

List the name, phone number, and e-mail address (if possible) of two personal or professional references:

Name: Laura Joki

Phone [REDACTED]

Name: Claire Hall

Phone [REDACTED]

My signature affirms that all information contained herein is true and correct to the best of my knowledge, and that I understand that any misstatement of fact, or any misrepresentation of credentials may result in this application being disqualified and is cause for removal from any appointed body. Shaded information will not be released due to personal privacy protection laws.

[REDACTED SIGNATURE]

11/2/2021

SIGNATURE

DATE



City Recorder
City of Lincoln City
PO Box 50
Lincoln City, OR 97367

COMMITTEE VOLUNTEER EMERGENCY CONTACT INFORMATION FORM

FULL NAME:	MacNeale Smith
START DATE:	
NAME OF COMMITTEE, BOARD, OR COMMISSION:	Planning Commission
CITY STAFF REPRESENTATIVE:	
HOME ADDRESS:	
	[REDACTED]
	Lincoln City, OR 97367
MAILING ADDRESS:	
HOME PHONE:	
CELL PHONE:	
PERSONAL E-MAIL ADDRESS:	

EMERGENCY CONTACT NAME/RELATIONSHIP:	[REDACTED]
HOME PHONE:	
CELL PHONE:	[REDACTED]

DATE:	
VOLUNTEER SIGNATURE:	[REDACTED]

ALL PERSONAL INFORMATION WILL BE KEPT STRICTLY CONFIDENTIAL



FAIR CREDIT REPORTING ACT (FCRA) ACKNOWLEDGEMENT AND AUTHORIZATION FOR BACKGROUND CHECK FOR A VOLUNTEER POSITION WITH A LINCOLN CITY APPOINTED BODY

PLEASE READ CAREFULLY BEFORE SIGNING!

I acknowledge receipt of the separate document entitled "DISCLOSURE REGARDING BACKGROUND INVESTIGATION and a SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT", and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by Lincoln City ("City") at any time after receipt of this authorization and throughout my employment, if applicable.

To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **Pinnacle Investigations, 920 North Argonne Road, Suite 200, Spokane Valley, WA, 99212; Telephone Number 1-800-955-5306; www.pinnacleprof.com** and or "City". I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

[Redacted Signature]

SIGNATURE

11/2/2021

DATE



CITY OF LINCOLN CITY Committee / Board / Commission Application

Please indicate which committee/board/commission you are applying for:

- Arts Committee
- Parks and Recreation Board
- *Budget Committee
- Planning Commission
- Community Sustainability Committee
- Library Board

** If applying for the Budget Committee, you may not serve on any other City board or committee at the same time. Other City committee volunteer positions allow dual representation if it does not present a conflict of interest.*

NAME:	CHARLSY AFFUSO	DATE:	03.23.2022
HOME ADDRESS:	[REDACTED]		
MAILING ADDRESS:	Same as above		
CITY, STATE, ZIP:	NEOTSO OR 97304		
E-MAIL ADDRESS:	[REDACTED]		
HOME PHONE:	[REDACTED]	CELL PHONE:	[REDACTED]

RESIDENCY AND SPECIFIC ELIGIBILITY CRITERIA

Do you reside within the City limits: Yes Length of Time _____

Do you reside within the Urban Growth Boundary? Yes Length of Time 4 months

Do you reside within the Lincoln County School District North: Yes No

Are you a registered voter in Lincoln County? Yes No

Are you a Lincoln City business owner or Manager? Yes No

If yes, please indicate which business you own/manage? CHARLSY AFFUSO REACTOR



QUALIFICATIONS/EXPERIENCE (Additional space is provided on back)

Describe relevant qualifications (i.e. work or volunteer experiences) to include any applicable education and/or training. For example, if you are a hotel owner or operator and applying for the Visitor and Convention Committee; and highlight any skills, interests or hobbies that you believe would bring value to your ability to serve this position:

I AM A LOCAL REALTOR, OREGON STATE NOTARY

List names of volunteer/work supervisors:

AMANDA SHATTER
KATIE JOHNSON

Please provide any previous experience with committees, boards or commissions and positions held:

I WAS THE ADMINISTRATIVE DIRECTOR FOR THE
SOCORRO COUNTY CHAMBER OF COMMERCE

State the name, title and any relationship you have to a City Council member, Commissioner, board member or city employee:

MITCH PARSONS MELISSA SUMNER

Explain why you would like to serve on this board, commission, or committee:

I FEEL THAT BEING AN ACTIVE PARTICIPANT
OF THE GROWTH AND DEVELOPMENT OF MY
COMMUNITY

List the name, phone number, and e-mail address (if possible) of two personal or professional references:

Name: MITCH PARSONS Phone: [REDACTED]

Name: MELISSA SUMNER Phone: [REDACTED]

My signature affirms that all information contained herein is true and correct to the best of my knowledge, and that I understand that any misstatement of fact, or any misrepresentation of credentials may result in this application being disqualified and is cause for removal from any appointed body. Shaded information will not be released due to personal privacy protection laws.

[REDACTED SIGNATURE] SIGNATURE

03/23/2022 DATE



City Recorder
City of Lincoln City
PO Box 50
Lincoln City, OR 97367

COMMITTEE VOLUNTEER EMERGENCY CONTACT INFORMATION FORM

FULL NAME:	CHARLES AFFUSO
START DATE:	
NAME OF COMMITTEE, BOARD, OR COMMISSION:	PLANNING COMMISSION
CITY STAFF REPRESENTATIVE:	
HOME ADDRESS:	[REDACTED]
	NEOTSU OR 97364
MAILING ADDRESS:	
HOME PHONE:	
CELL PHONE:	[REDACTED]
PERSONAL E-MAIL ADDRESS:	[REDACTED]

EMERGENCY CONTACT NAME/RELATIONSHIP:	[REDACTED]
HOME PHONE:	[REDACTED]
CELL PHONE:	[REDACTED]

DATE:	03 / 23 / 2022
VOLUNTEER SIGNATURE:	[REDACTED]

ALL PERSONAL INFORMATION WILL BE KEPT STRICTLY CONFIDENTIAL



FAIR CREDIT REPORTING ACT (FCRA) ACKNOWLEDGEMENT AND AUTHORIZATION FOR BACKGROUND CHECK FOR A VOLUNTEER POSITION WITH A LINCOLN CITY APPOINTED BODY

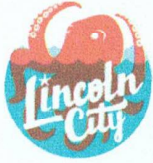
PLEASE READ CAREFULLY BEFORE SIGNING!

I acknowledge receipt of the separate document entitled "DISCLOSURE REGARDING BACKGROUND INVESTIGATION and a SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT", and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by Lincoln City ("City") at any time after receipt of this authorization and throughout my employment, if applicable.

To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **Pinnacle Investigations, 920 North Argonne Road, Suite 200, Spokane Valley, WA, 99212; Telephone Number 1-800-955-5306; www.pinnacleprof.com** and or "City". I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.


SIGNATURE

03/23/2022
DATE



CITY OF LINCOLN CITY Committee / Board / Commission Application

Please indicate which committee/board/commission you are applying for:

- Arts Committee
- *Budget Committee
- Community Sustainability Committee
- Parks and Recreation Board
- Planning Commission
- Library Board

* If applying for the Budget Committee, you may not serve on any other City board or committee at the same time. Other City committee volunteer positions allow dual representation if it does not present a conflict of interest.

NAME:	Debra Williams		DATE:	5/5/22
HOME ADDRESS:	[REDACTED]			
MAILING ADDRESS:	same as above			
CITY, STATE, ZIP:	Lincoln City, OR 97367			
E-MAIL ADDRESS:	[REDACTED]			
HOME PHONE:	[REDACTED]	CELL PHONE:	[REDACTED]	

RESIDENCY AND SPECIFIC ELIGIBILITY CRITERIA

Do you reside within the City limits: Yes Length of Time 14 years

Do you reside within the Urban Growth Boundary? Yes Length of Time 14 years

Do you reside within the Lincoln County School District North: Yes No

Are you a registered voter in Lincoln County? Yes No

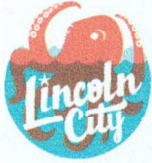
Are you a Lincoln City business owner or Manager? Yes No

If yes, please indicate which business you own/manage? Dawn Reader Retreat @ 2618-2624 SW Coast

RECEIVED

MAY 09 2022

CITY OF LINCOLN CITY
LINCOLN CITY OR



QUALIFICATIONS/EXPERIENCE (Additional space is provided on back)

Describe relevant qualifications (i.e. work or volunteer experiences) to include any applicable education and/or training. For example, if you are a hotel owner or operator and applying for the Visitor and Convention Committee; and highlight any skills, interests or hobbies that you believe would bring value to your ability to serve this position:

As a real estate Broker and Principal Broker for the last 37 years I've been involved with land development, construction and remodeling and sales of real estate both in Portland and Lincoln City.

List names of volunteer/work supervisors:

Gerald Aldrich, Taylor & Taylor Realty Co.

Please provide any previous experience with committees, boards or commissions and positions held:

*Lincoln County Board of Realtors, Secretary - 4 years
State Director - 2 years
Faith Baptist - serving meals @ Celebrate Recovery
- Overnight supervision for family Promise residents.*

State the name, title and any relationship you have to a City Council member, Commissioner, board member or city employee:

No current relationships

Explain why you would like to serve on this board, commission, or committee:

To better understand the operation of City government and utilize my expertise in land use development and city planning to better provide housing and services for our local residents.

List the name, phone number, and e-mail address (if possible) of two personal or professional references:

Name: *Erin Briggs, builder* Phone: [Redacted]

Name: *Rich Briggs, Designer* Phone: [Redacted]

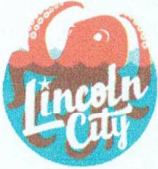
My signature affirms that all information contained herein is true and correct to the best of my knowledge, and that I understand that any misstatement of fact, or any misrepresentation of credentials may result in this application being disqualified and is cause for removal from any appointed body. Shaded information will not be released due to personal privacy protection laws.

[Redacted Signature]

SIGNATURE

5/5/22

DATE



FAIR CREDIT REPORTING ACT (FCRA) ACKNOWLEDGEMENT AND AUTHORIZATION FOR BACKGROUND CHECK FOR A VOLUNTEER POSITION WITH A LINCOLN CITY APPOINTED BODY

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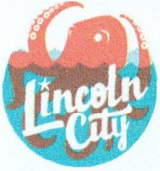
To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **Pinnacle Investigations, 920 North Argonne Road, Suite 200, Spokane Valley, WA, 99212; Telephone Number 1-800-955-5306; www.pinnacleprof.com** and or "City". I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

[Redacted Signature]

SIGNATURE

5/5/22

DATE



City Recorder
 City of Lincoln City
 PO Box 50
 Lincoln City, OR 97367

COMMITTEE VOLUNTEER EMERGENCY CONTACT INFORMATION FORM

FULL NAME:	Debra Pauline Williams
START DATE:	
NAME OF COMMITTEE, BOARD, OR COMMISSION:	Planning Commission
CITY STAFF REPRESENTATIVE:	Anne Marie Skinner
HOME ADDRESS:	[REDACTED]
	Lincoln City, OR 97367
MAILING ADDRESS:	Same as above
HOME PHONE:	[REDACTED]
CELL PHONE:	[REDACTED]
PERSONAL E-MAIL ADDRESS:	[REDACTED]

EMERGENCY CONTACT NAME/RELATIONSHIP:	[REDACTED]
HOME PHONE:	[REDACTED]
CELL PHONE:	[REDACTED]

DATE:	5/5/22
VOLUNTEER SIGNATURE:	[REDACTED]

ALL PERSONAL INFORMATION WILL BE KEPT STRICTLY CONFIDENTIAL



CITY OF LINCOLN CITY Committee / Board / Commission Application

Please indicate which committee/board/commission you are applying for:

- | | |
|--|--|
| <input type="checkbox"/> Arts Committee
<input type="checkbox"/> *Budget Committee
<input type="checkbox"/> Community Sustainability Committee | <input type="checkbox"/> Parks and Recreation Board
<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Library Board |
|--|--|

I am applying for the open position on the Planning Commission that terminates on 12/30/22.

** If applying for the Budget Committee, you may not serve on any other City board or committee at the same time. Other City committee volunteer positions allow dual representation if it does not present a conflict of interest.*

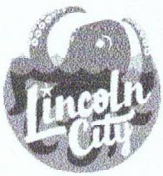
NAME:	Steve Griffiths	DATE:	6/15/22
HOME ADDRESS:	[REDACTED]		
MAILING ADDRESS:	same		
CITY, STATE, ZIP:	Lincoln City, Oregon		
E-MAIL ADDRESS:	[REDACTED]		
HOME PHONE:	[REDACTED]	CELL PHONE:	same

RESIDENCY AND SPECIFIC ELIGIBILITY CRITERIA

- Do you reside within the City limits: Yes Length of Time 12 years
- Do you reside within the Urban Growth Boundary? Yes Length of Time 12 years
- Do you reside within the Lincoln County School District North: Yes No
- Are you a registered voter in Lincoln County? Yes No
- Are you a Lincoln City business owner or Manager? Yes No
- If yes, please indicate which business you own/manage? _____

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JUN 15 2022



QUALIFICATIONS/EXPERIENCE (Additional space is provided on back)

Describe relevant qualifications (i.e. work or volunteer experiences) to include any applicable education and/or training. For example, if you are a hotel owner or operator and applying for the Visitor and Convention Committee; and highlight any skills, interests or hobbies that you believe would bring value to your ability to serve this position:

1) Member and chair (2 years) Lincoln City Planning Commission
Total of 5 years 2013 - 2018
(See back)

List names of volunteer/work supervisors:

- 1) Worked with Richard Townsend and Debra Nicholson of Lincoln City Planning Department
- 2) Dawn Villacusa is president of Lincoln City Audubon

Please provide any previous experience with committees, boards or commissions and positions held:

See above and back.
Also, I serve on the board of Lincoln City Audubon

State the name, title and any relationship you have to a City Council member, Commissioner, board member or city employee:

I know Rick Mark, Judy Casper, ^{Susan Wahike} and Riley Hoagland of Lincoln City Council and I know Miles Schlesinger of the Planning Commission

Explain why you would like to serve on this board, commission, or committee:

I value the time I spent serving on the Planning Commission previously, and I am interested in helping advance the development of a new Comprehensive Plan for the city.

List the name, phone number, and e-mail address (if possible) of two personal or professional references:

Name: Diana Hinton Phone: [Redacted]

Name: dawn villacusa Phone: [Redacted]

My signature affirms that all information contained herein is true and correct to the best of my knowledge, and that I understand that any misstatement of fact, or any misrepresentation of credentials may result in this application being disqualified and is cause for removal from any appointed body. Shaded information will not be released due to personal privacy protection laws.

[Redacted Signature] _____
SIGNATURE

6/15/22 _____
DATE



City Recorder
City of Lincoln City
PO Box 50
Lincoln City, OR 97367

COMMITTEE VOLUNTEER EMERGENCY CONTACT INFORMATION FORM

FULL NAME:	Stephen L. Griffiths
START DATE:	TBD
NAME OF COMMITTEE, BOARD, OR COMMISSION:	Planning
CITY STAFF REPRESENTATIVE:	Anne-Marie Skinner
HOME ADDRESS:	[REDACTED]
	Lincoln City, OR 97367
MAILING ADDRESS:	Same as above
HOME PHONE:	[REDACTED]
CELL PHONE:	Same
PERSONAL E-MAIL ADDRESS:	[REDACTED]

EMERGENCY CONTACT NAME/RELATIONSHIP:	[REDACTED]
HOME PHONE:	[REDACTED]
CELL PHONE:	[REDACTED]

DATE:	6/15/22
VOLUNTEER SIGNATURE:	[REDACTED]

ALL PERSONAL INFORMATION WILL BE KEPT STRICTLY CONFIDENTIAL



FAIR CREDIT REPORTING ACT (FCRA) ACKNOWLEDGEMENT AND AUTHORIZATION FOR BACKGROUND CHECK FOR A VOLUNTEER POSITION WITH A LINCOLN CITY APPOINTED BODY

PLEASE READ CAREFULLY BEFORE SIGNING!

I acknowledge receipt of the separate document entitled "DISCLOSURE REGARDING BACKGROUND INVESTIGATION and a SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT", and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by Lincoln City ("City") at any time after receipt of this authorization and throughout my employment, if applicable.

To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **Pinnacle Investigations, 920 North Argonne Road, Suite 200, Spokane Valley, WA, 99212; Telephone Number 1-800-955-5306; www.pinnacleprof.com** and or "City". I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.


SIGNATURE

6/15/22
DATE

2) Chair, Lincoln City Parks & Recreation Committee
2011 - 2013

3) Member, Open Space Committee 2010 - 2011

4) Director of Proposal Development, Sierra Club, (employment)

1. Why do you want to serve on the Planning Commission?
2. How would you prepare for a Planning Commission meeting?
3. Some issues that the commission hears may be controversial and draw large audiences. At public hearings, planning commissioners must discuss openly among themselves any given matter before a decision is made, and they must do so before sometimes large and sometimes unfriendly audiences. Do you think you work well in group situations under such circumstances? Please tell us about a time when you had to do this.
4. What do you think is the most important skill for a Planning Commissioner to have?
5. This position requires that you listen to the public and your fellow commissioners. Importantly, it requires that you separate relevant comments from irrelevant and prejudicial comments. Do you consider yourself a good listener? Can you separate and dispassionately reject prejudicial and irrelevant comments?
6. Are you able to make a decision on a case based on the applicable criteria, even if it is at odds with your personal preferences and opinions? Please give us an example of a time when you had to make a criteria-based decision, without using your personal preferences and opinions as part of that decision.
7. Assume a controversial land use issue is before the Commission. How would you reconcile your personal opinions and emotions should they be in conflict with the goals of the Lincoln City Comprehensive Plan or applicable criteria set forth in the Lincoln City Municipal Code?

Council Communication

SE Lee Water Pump Station Construction Award

Meeting Date:	July 11, 2022	Primary Staff Contact:	Stephanie Reid
Department:	Public Works	E-Mail:	SReid@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Daphnee Legarza	Estimated Time:	5 minutes

Question:

Should the City Council Award a construction contract to HP Civil, Inc. for the 19th St. & Lee St. Pump Station project?

Staff Recommendation:

City Council should award a construction contract to HP Civil, Inc. for the 19th St. & Lee St. Pump Station project.

Authority:

LCMC 2.05.060 (Public Improvement contracts shall be awarded by competitive bid or as provided by the Public Contracting Code or these rules)

Background:

The goal of the project is to replace the existing water pump station at SE Oar Ave & SE 15th St. with a new pump station at the water reservoir site on SE Lee Ave. The existing pump station has many operational problems and the water pressure zone for the pump station area cannot meet fire flow requirements.

Project Description

The project will construct a new water pump station with three pumps and a standby generator located in a CMU building. The building will also include a 10ft x 20ft room for the use by the emergency manager for storage of emergency supplies.

Bids

Public Works Department advertised the project for bid on May 23 & 24, 2022. The City Public Works Department opened bids for the project on June 16, 2022. Four bids were received:

Bidder	Bid Amount
HP Civil, Inc	\$1,289,160.00

K&E Excavating, Inc	\$1,468,780.00
2KG Contractors, Inc.	\$1,480,180.00
ORR, Inc.	\$1,927,536.50

The lowest responsive and responsible bidder was HP Civil, Inc. in the amount of \$1,289,160.00.

Financial Impact:

This project will be funded out of Water Capital Fund- Water System Construction (232-000-6340202). The FY 22-23 total budgeted amount for the project is \$1,700,000.00. The following table shows design costs incurred in FY2019-21, and the estimated cost to construct and complete the project in FY2022-23.

Item	Project Cost in FY2016-21	Estimated Cost to Complete FY2022-23
Survey	\$23,035.00	
Design	\$103,780.10	\$12,400.00
Geotechnical	\$11,695.05	\$7,600.00
Bid Advertisement (2021)	\$643.7	\$200.00
Bureau of Labor and Industries		\$1,289.16
Construction Bid		\$1,289,160.00
Art (1/2 of one percent of the construction bid)		\$6,445.80
Construction Contingency		\$128,916.00
Total	\$139,153.85	\$1,446,010.96

Council Options:

The Council may approve the construction award.

The Council may not approve the construction award.

Potential Motions:

Move to award the construction contract to HP Civil, Inc. in the amount of \$1,289,160.00 with a construction contingency of \$128,916.00 (10 percent of bid amount) for a total amount of \$1,418,070.00

Attachments:

Bid Tab

Attachments:

Bid Tab (PDF)

19th St. & Lee St. Pump Station				Engineer's Estimate		HP Civil		K&E Excavating		2KG	
	ITEMS	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
	Sidewalk Bid Items										
1	Mobilization	1	LS	\$100,000.00	\$100,000.00	\$128,915.00	\$128,915.00	\$140,000.00	\$140,000.00	\$125,000.00	\$125,000.00
2	Erosion Control	1	LS	\$5,000.00	\$5,000.00	\$7,470.00	\$7,470.00	\$6,800.00	\$6,800.00	\$6,500.00	\$6,500.00
4	Tree Removal, Clearing, & Grubbing	1	LS	\$45,000.00	\$45,000.00	\$39,400.00	\$39,400.00	\$23,000.00	\$23,000.00	\$33,000.00	\$33,000.00
6	Site Grading	1	LS	\$10,000.00	\$10,000.00	\$19,100.00	\$19,100.00	\$23,000.00	\$23,000.00	\$80,000.00	\$80,000.00
7	Demolition of Existing Equipment	1	LS	\$15,000.00	\$15,000.00	\$5,010.00	\$5,010.00	\$31,000.00	\$31,000.00	\$8,500.00	\$8,500.00
9	Waterline Yard Piping: Pipe, Trenching, Control of Water, Shoring, Bracing, Backfill, Bedding, Compaction, Locator Wire, Warning Tape, Appurtenances, Valves, Sawcuts, Thrust Blocks, Restraints	1	LS	\$31,000.00	\$31,000.00	\$59,210.00	\$59,210.00	\$75,000.00	\$75,000.00	\$52,000.00	\$52,000.00
10	Drain Line Yard Piping, Culvert, Trenching, Backfill, Appurtenances	1	LS	\$20,000.00	\$20,000.00	\$6,350.00	\$6,350.00	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00
11	Fencing	115	FT	\$126.00	\$14,490.00	\$143.00	\$16,445.00	\$140.00	\$16,100.00	\$132.00	\$15,180.00
12	Asphalt Surfacing	4	CY	\$1,250.00	\$5,000.00	\$1,110.00	\$4,440.00	\$820.00	\$3,280.00	\$1,125.00	\$4,500.00
13	Concrete Slab, Building Slab, Curb Cuts, & Surfacing	30	CY	\$1,300.00	\$39,000.00	\$1,090.00	\$32,700.00	\$1,850.00	\$55,500.00	\$1,550.00	\$46,500.00
14	Seeding & Soil Supplements	1	LS	\$5,000.00	\$5,000.00	\$1,920.00	\$1,920.00	\$1,800.00	\$1,800.00	\$15,000.00	\$15,000.00
15	Pump Station Building	1	LS	\$250,000.00	\$250,000.00	\$299,000.00	\$299,000.00	\$350,000.00	\$350,000.00	\$299,000.00	\$299,000.00
16	Pump Station Plumbing, Appurtenances, Pipe Supports/Hangers & Valves	1	LS	\$10,000.00	\$10,000.00	\$68,000.00	\$68,000.00	\$91,000.00	\$91,000.00	\$83,000.00	\$83,000.00
17	Flow Meter, Pressure Gages	1	LS	\$5,000.00	\$5,000.00	\$10,800.00	\$10,800.00	\$32,000.00	\$32,000.00	\$34,000.00	\$34,000.00
18	Fire Pump	1	EA	\$50,000.00	\$50,000.00	\$39,500.00	\$39,500.00	\$38,000.00	\$38,000.00	\$31,000.00	\$31,000.00
19	Duty Pump	1	EA	\$12,000.00	\$12,000.00	\$11,200.00	\$11,200.00	\$9,400.00	\$9,400.00	\$8,000.00	\$8,000.00
20	Jockey Pump	1	LS	\$14,400.00	\$14,400.00	\$8,390.00	\$8,390.00	\$7,500.00	\$7,500.00	\$4,000.00	\$4,000.00
21	Pressure Tank	1	LS	\$10,000.00	\$10,000.00	\$2,220.00	\$2,220.00	\$2,900.00	\$2,900.00	\$3,000.00	\$3,000.00
22	Generator, Accessories, Purchase	1	LS	\$60,000.00	\$60,000.00	\$79,000.00	\$79,000.00	\$95,000.00	\$95,000.00	\$106,000.00	\$106,000.00
23	Automatic Transfer Switch, Purchase	1	LS	\$11,000.00	\$11,000.00	\$6,390.00	\$6,390.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
24	Pump Control Panel Purchase	1	LS	\$36,000.00	\$36,000.00	\$120,000.00	\$120,000.00	\$62,000.00	\$62,000.00	\$110,000.00	\$110,000.00
25	Pump Control Panel Programming	1	LS	\$24,000.00	\$24,000.00	\$43,200.00	\$43,200.00	\$36,000.00	\$36,000.00	\$38,000.00	\$38,000.00
26	Generator & ATS Installation	1	LS	\$9,000.00	\$9,000.00	\$40,100.00	\$40,100.00	\$13,000.00	\$13,000.00	\$28,000.00	\$28,000.00
27	Power Service, Vault & Accessories	1	LS	\$17,000.00	\$17,000.00	\$26,700.00	\$26,700.00	\$75,000.00	\$75,000.00	\$105,000.00	\$105,000.00
28	General Electrical Equipment & Installation	1	LS	\$173,000.00	\$173,000.00	\$37,600.00	\$37,600.00	\$154,000.00	\$154,000.00	\$75,000.00	\$75,000.00
29	Power 3-Phase Primary Line	1	LS	\$150,000.00	\$150,000.00	\$155,000.00	\$155,000.00	\$82,000.00	\$82,000.00	\$117,000.00	\$117,000.00
	Construction Staking	1	LS	\$5,000.00	\$5,000.00	\$6,930.00	\$6,930.00	\$14,000.00	\$14,000.00	\$7,500.00	\$7,500.00
30	Driveway Reconstruction, 6" PCC per ODOT standard detail RD 745 or RD 750	1	LS	\$2,000.00	\$2,000.00	\$12,000.00	\$12,000.00	\$13,000.00	\$13,000.00	\$25,000.00	\$25,000.00
	Plan6t Thruja Green Giant - 1 Gallon	1	EA	\$200.00	\$200.00	\$390.00	\$390.00	\$250.00	\$250.00	\$250.00	\$250.00
	Plant Pacific Wax Myrtle - 1 Gallon	1	EA	\$200.00	\$200.00	\$390.00	\$390.00	\$250.00	\$250.00	\$250.00	\$250.00
31	Install tree Protection Fencing	1	LS	\$500.00	\$500.00	\$1,390.00	\$1,390.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00
	Total				\$1,128,790.00		\$1,289,160.00		\$1,468,780.00		\$1,480,180.00