

CITY OF LINCOLN CITY

LINCOLN CITY COUNCIL AGENDA

MONDAY FEBRUARY 24, 2020 6:00 PM

6:00 PM - The Lincoln City Council of City of Lincoln City will hold a Regular Meeting Lincoln City Council in the Council Chambers, 801 SW Highway 101 - 3rd Floor, Lincoln City, OR 97367.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, for a hearing impaired device, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Cathy Steere, City Recorder, 541-996-1203.

The Lincoln City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

All information for this meeting is available at www.lincolncity.org under "Agenda, Packets & Video". This meeting will be televised live on Channel 4. For additional rebroadcast times, please consult the Channel 4 guide on the hour. If you wish to speak on an agenda or non-agenda item, please sign up on the sheet near the entrance door to the Council Chambers. You will be called to speak during the "Public Comment" section. Comments or testimony on agenda items listed under "public hearing/public comment" will be taken at that time.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CONSENT AGENDA

1. Regular Meeting – Minutes of Regular Meeting – January 13, 2020 6:00 PM
2. Oregon Liquor Control Commission Request for New Outlet, Limited On-Premises Sales Liquor License - The Hilltop, Inc.

E. COUNCIL DELIBERATIONS

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

G. PRESENTATIONS

H. PUBLIC HEARINGS / PUBLIC COMMENTS

3. Zoning Ordinance Amendment 2019-08 Design Review Standards

I. ORDINANCES

J. RESOLUTIONS

K. SPECIAL ORDER OF BUSINESS

4. Economic Development Update: New Roads End/Villages at Cascade Head Urban Renewal Area Draft Plan
5. Bid Award - Police Radio Tower and Radio System Upgrades
6. Request for Appointment to Public Arts Committee - Roxce Stavney

L. CITY MANAGER/CITY ATTORNEY REPORTS

M. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION

N. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

O. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

P. ADJOURNMENT

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF MEETING

January 13, 2020, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets and Videos". The staff reports, resolutions, ordinances and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: February 24, 2020

A. CALL TO ORDER

Mayor Anderson called the meeting to order at 6:00 pm, and asked for consensus to move agenda items as follows:

1. L-10 and L-11 moved to between "D" and "E".
2. Agenda item number "H" (6) was withdrawn and the public hearing canceled.

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Dick Anderson	Mayor	Present	6:00 PM
Judy Casper	Councilor Ward 3	Present	6:00 PM
Diana Hinton	Councilor Ward 1	Present	6:00 PM
Riley Hoagland	Councilor Ward 2	Present	6:00 PM
Diane Kusz	Councilor Ward 2	Present	6:00 PM
Rick Mark	Councilor Ward 3	Present	6:00 PM
Mitch Parsons	Councilor Ward 1	Present	6:00 PM

C. PLEDGE OF ALLEGIANCE - Mayor Anderson led The Pledge of Allegiance.

D. CONSENT AGENDA

1. Regular Meeting – Minutes of Regular Meeting – October 28, 2019 6:00 PM
2. Regular Meeting – Minutes of Special Meeting – November 4, 2019 1:00 PM
3. Regular Meeting – Minutes of Regular Meeting – November 25, 2019 6:00 PM

MOTION:	Consent Agenda
MOVER:	Diana Hinton, Councilor Ward 1
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Anderson, Casper, Hinton, Hoagland, Kusz, Mark, Parsons
RESULT:	Passed

E. COUNCIL DELIBERATIONS

4. RESOLUTION 2020-02 A RESOLUTION AUTHORIZING DISPOSITION OF REAL PROPERTY FOR PURPOSES OF TRANSITIONAL HOUSING

Mayor Anderson notes that at the public hearing of December 9, 2019, the hearing and record closed at that meeting. Mayor Anderson provided a brief update on the property for Transitional Housing. City Manager, Ron Chandler and City Attorney, Richard Appicello, provided information with regard to the resolution.

Mr. Appicello spoke on the label of "Transitional Housing", and advised that the Planning Director withdrew the proposed amendments to the code, which involved the definition of "Transitional Housing" which was not needed for this application. Mr. Appicello provided an update on the subject.

Council discussed the one-year time limit, discussed "Helping Hands", how to prevent over-use of the proposed new facility by individuals from other jurisdictions on the Lincoln City taxpayers money. Also discussed was the difficulty of meeting construction deadlines, the conditional use permit, if the building use is allowed during construction so they can make a profit, and the Certificate of Occupancy. Also discussed was the loan, and scenarios as to what happens if they are unable to pay it back. Mr. Appicello spoke on the types of documents the City will hold with regard to the transaction.

Mayor Anderson asked Council to consider the City's priority list, and the funding (\$750,000) for this project, noting that this project takes a chunk of the money on the wish list for other priorities. He asked Council to be sure that they believe that this project is the number one priority. Stated was that the facility has a responsibility to keep the neighborhoods safe.

Also discussed was that housing is the number one priority for Lincoln City, that the City may have ventured into social services, although it is believed that the City is not responsible for providing social services, and notes the Public Employee Retirement System (PERS) increasing debt, and concerns for the financial draw down on the reserves. The "Helping Hands" organization has a good reputation, and it is believed that this project may reduce the money spent cleaning up the City parks.

The new revised resolution title is: Resolution 2020-02: A Resolution of the City of Lincoln City Authorizing and Directing Disposition of City Real Property to Helping Hands Re-entry Outreach Centers for the Use as Described and Approved in CUP 2019-04.

MOTION:	Motion to approve Resolution 2020-02(a) as approved in the Conditional Use Permit regarding Ordinance 2013-19-04.
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Diana Hinton, Councilor Ward 1
AYES:	Casper, Hinton, Hoagland, Kusz, Mark, Parsons
NAYS:	Anderson
RESULT:	Passed via Voice Vote

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

Mayor Anderson read from a statement prior to public comment.

Ryan Ulicni, Taft High School Soccer Coach - advised that he is working on fundraising to build an indoor soccer facility in Lincoln City. He is willing to share the plan and welcomes donations. Mayor Anderson asked that Mr. Ulicni contact the Planning Department about the facility and location. You can reach Ryan at ryan@sandtigers.inc.

Jay Hamilton, NW 8th Court, Lincoln City - Spoke on a safety/code enforcement issues on NW 8th Court, multiple code violations, and believes the street should be surveyed as it is narrow and difficult to navigate.

Perry Freed, NW 8th Court, Lincoln City - Spoke on safety/code enforcement issues on NW 8th Court with regard to multiple violations, and believes the street should be surveyed as it is narrow and difficult to navigate. Mr. Freed submitted photos into the record. Mr. Freed also provided a notarized affidavit from Richard Cloepfil on code enforcement issues on NW 8th Court.

Misting Eastburn, NW 8th Court, Lincoln City - Spoke on safety/code enforcement issues on NW 8th Court with regard to multiple violations, and believes the street should be surveyed as it is narrow and difficult to navigate, and it is a safety issue for emergency vehicles. Ms. Eastburn submitted photos for the record.

Lisa Corzine, NW 8th Court, Lincoln City - Spoke on safety/code enforcement issues on NW 8th Court, noting she had a fire at her house, and the fire truck could barely navigate NW 8th Court to make it to her home. She spoke of illegally parked trailers, and cars parked on the already narrow street, and asked for "No Parking" signs. Ms. Corzine asked for a call back from Code Enforcement, and has received no return call or contact.

Marlene Parks, NW 8th Court, Lincoln City - Spoke on the illegally parked motor home on NW 8th Court, and ongoing safety/code enforcement issues.

Byron Farley, Attorney, Salem, OR - Spoke on the revised resolution on housing, and expressed concerns that the resolution on transitional housing was amended in the deliberation stage without allowing the public to comment on the revised resolution. Mr. Farley advised that a written submission was sent to Planning and Community Development on or about 4:00 pm today.

Thomas Barnes, California - Spoke on the revised resolution, notes that the vast majority oppose, and came from California to be able to testify in opposition and objects to the removal of the agenda item. Mr. Barnes submitted a document for the record.

Richard Appicello, provided comment on the legalities of Mr. Farley's attack on the land-use matter under Resolution 2020-02.

Jitesh Desai, Lincoln City - spoke on the revised resolution, notes the vast majority are opposed. Mr. Desai also spoke in opposition to the transitional housing project. He notes there was there was confusion in the notice, and that they were not aware that they could oppose.

John Hoschauer, Lincoln City - Provided concerns with the location of the "Helping Hands" facility.

G. PRESENTATIONS

5. FY2018-19 Submission of Audited Statements

Tim Gillette, from TKW provided a review of the annual audit report and opinion. Mr. Gillette touched on the high points, noting that the independent auditors report reflects that the financial statements have obtained a clean opinion. Mr. Gillette notes they found insignificant over expenditures, and that reviews should be more timely. Mr. Gillette notes that next year the accounting will change on leases that will affect the City.

H. PUBLIC HEARINGS/ORDINANCES

6. ZOA 2019-13 Transitional Housing - *This item removed from consideration.*

H. PUBLIC HEARINGS / PUBLIC COMMENTS

7. Public Hearing: Supplemental Budget

Mayor Anderson opened the public hearing for the Supplemental Budget. Ms. Bridges presented this item, reviewing the budget items. Ms. Bridges notes that \$60,600 was fundraised for the K-9 program to start the program.

Council and Mr. Chandler discussed the appropriated and un-appropriated fund balance and moving the money out of contingency.

MOTION:	Motion to close the hearing and record on the Supplemental Budget.
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Anderson, Casper, Hinton, Hoagland, Kusz, Mark, Parsons
RESULT:	Passed via Voice Vote

I. ORDINANCES

8. ORDINANCE 2020-01 AN ORDINANCE AMENDING THE LINCOLN CITY MUNICIPAL CODE, TITLE 15 (BUILDINGS AND CONSTRUCTION), CHAPTER 15.04 (ADOPTION AND ENFORCEMENT OF CONSTRUCTION AND CONSTRUCTION-RELATED CODES) TO REMOVE THE ADOPTION BY REFERENCE OF THE 1997 UNIFORM HOUSING CODE AND THE 1997 UNIFORM SIGN CODE.

Mr. Appicello completed first reading by title only, and added that the City Planning Department no longer administers these codes. The purpose of this is to remove redundant and old regulations.

MOTION:	Motion to approve first reading by title only.
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Casper, Hinton, Hoagland, Kusz, Mark, Parsons
ABSENT:	Anderson
RESULT:	Passed by Roll Call Vote

Mr. Appicello completed second reading by title only.

MOTION:	Motion to approve second reading and adoption Ordinance 2020-01.
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Anderson, Casper, Hinton, Hoagland, Kusz, Mark, Parsons
RESULT:	Passed by Roll Call Vote

J. RESOLUTIONS

9. RESOLUTION 2020-01 A RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET OF THE CITY OF LINCOLN CITY, OREGON, FOR THE FISCAL YEAR 2019-2020, AS APPROVED BY THE CITY COUNCIL, AND MAKING APPROPRIATIONS

MOTION: Motion to approve Resolution 2020-01.
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Anderson, Casper, Hinton, Hoagland, Kusz, Mark, Parsons
RESULT: Passed by Roll Call Vote

K. SPECIAL ORDER OF BUSINESS

10. Interview for Planning Commission Vacant Position - Applicant: Kim Blackerby
Council interviewed applicant Kim Blackerby with each Council member asking questions from a list provided in advance to the applicant.

Mayor suggested waiting to bring forward both Mr. Blackerby and a new applicant for public interview. Council consensus was to move forward with the public interview of Mr. Blackerby.

Discussion held with regard to a concern as to the Urban Growth Boundary designation. The City Recorder advised that both applicants were City residents.

MOTION: Motion to appoint Kim Blackerby to a Planning Commission position for the City Resident/Urban Growth Boundary position for a term that expires on 12/31/2023.
MOVER: Diana Hinton, Councilor Ward 1
SECONDER: Judy Casper, Councilor Ward 3
AYES: Anderson, Casper, Hoagland, Kusz, Mark, Parsons
ABSENT: Hinton
RESULT: Passed via Voice Vote

11. Interviews for Budget Committee Applicants: Jean Celia, Chester Noreikis and Kevin Hohnbaum
Council interviewed applicants Kevin Hohnbaum and Chester Noreikis Kim Blackerby with each Council member asking questions from a list provided to the applicant in advance of the meeting.

Discussion held with regard to the third applicant, Jean Celia, who advised that an urgent matter came up and she was not able to attend the interviews. The City Recorder advised that Ms. Celia is still interested in the position. Council agreed to move forward with the two remaining applicants.

MOTION: Motion to appoint Chester Noreikis and Kevin Hohnbaum to a position on the Budget Committee for terms that expire on 12/31/2022.
MOVER: Diana Hinton, Councilor Ward 1
SECONDER: Diane Kusz, Councilor Ward 2
AYES: Anderson, Casper, Hinton, Hoagland, Kusz, Mark, Parsons
RESULT: Passed via Voice Vote

12. Request for Appointment to Parks and Recreation Board - David Jamieson or Megan Sorensen
Councilor Kusz advised that she and Councilor Parsons interviewed both applicants. Councilor Kusz recommended David Jamieson for a position on the Parks Board.

MOTION:	Motion to appoint David Jamieson to the Parks and Recreation Board for a term expiring on 12/31/2022.
MOVER:	Diane Kusz, Councilor Ward 2
SECONDER:	Diana Hinton, Councilor Ward 1
AYES:	Anderson, Casper, Hinton, Hoagland, Kusz, Mark, Parsons
RESULT:	Passed via Voice Vote

13. Proposed Annual Meeting Dates

Council reviewed the proposed Joint Meeting dates, and chose July 1, 2020 for the joint meeting with Lincoln County Board of Commissioners. The City Recorder will contact the Confederated Tribes of Siletz Indians to obtain a new proposed date.

Councilor Parsons will not be attending the joint meeting with Lincoln County Board of Commissioners.

L. CITY MANAGER/CITY ATTORNEY REPORTS

Mr. Chandler spoke on the quarterly newsletter, noting they are moving forward with an e-mail version. Mr. Chandler notes the newsletter has been successful.

Mr. Appicello advises that the City closes [on property] in one week, and suggested moving into Executive Session to discuss this item. Council consensus is to move into Executive Session under ORS 192.660(2) (e) Real Property

Due to Council was preparing to go into Executive Session, Councilor Casper presented information from the Solid Waste Advisory Committee (SWAC) meeting, where shared information on an organics plastic upcycling, green schools, Lincoln County recycling guide and how to reach every resident - get the message out, and curbside composting program. Councilor Casper suggested getting the Lincoln County Materials Plan available on the City's website. Councilor Casper suggested a resolution for the organics recovery program and bring it forward for consideration as soon as possible.

Mayor Anderson asked Mr. Chandler for a prioritized list from staff as to priorities.

MOTION:	Motion to direct staff to bring forward a resolution for an organics recovery program for discussion as soon as possible.
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Anderson, Casper, Hinton, Hoagland, Kusz, Mark, Parsons
RESULT:	Passed by Voice Vote

M. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION - None
N. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS - None

O. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL - This item moved to before the recess to Executive Session.

Councilor Casper asked that the resolution be on for consideration in March, and provided examples.

Council discussion continued with concerns expressed with prioritizing staff projects, an ordinance that bans all polystyrene and plastic clamshell to-go containers. Mr. Chandler asked for clarification as to what Council is asking of the Sustainability Committee, as they may have other ideas.

Councilor Hoagland reminded Council of the existing motion on the table.

After the motion passed, Councilor Hinton asked that an ordinance move forward for consideration to ban all polystyrene and plastic clamshell to-go containers. Councilor Hinton will forward to the City Manager the list of other jurisdictions that currently have the ban in place to use as an example.

Councilor Hinton asked Council's permission to work with the Emergency Preparedness Coordinator, Kenneth Murphy, to develop a public involvement plan for building awareness regarding the caches, their location, list of supplies, and how to access them in time of a disaster, and asked that Councilor's Kusz and Mark from Wards 2 and 3 to join.

Councilor Hinton was concerned that appointments [to outside agencies] were not on for consideration at this meeting. Mayor Anderson notes there are no appointments with terms that have expired. Discussion was held as to the representative on the Driftwood Public Library Board, and it was determined that it is not needed. Mr. Appicello will check to see if the Council representation is required under the Oregon Revised Statutes. Discussed also was who the alternates are for the Solid Waste Advisory Committee (SWAC), and the City Recorder will verify. Councilor Hinton advised that she wanted to remain on The Villages at Cascade Head Home Owner's Association, and Mayor Anderson advised that she will remain on the board. Mayor Anderson asked for an updated list of committee members.

9:07 PM - RECESS TO EXECUTIVE SESSION

Mr. Appicello advised that City Council will now meeting in Executive Session pursuant to ORS 192.660(2) (e) Real Property Transactions, and ORS 192.660(2) (h) Legal Counsel, Potential Litigation. This allows City Council to meet in Executive Session to discuss "Helping Hands", and associated property owner Peters Family Trust, and to discuss the threat of litigation received this Council Meeting.

9:49 PM - RECONVENE CITY COUNCIL MEETING

P. ADJOURNMENT

Mayor Anderson adjourned the meeting at 9:50 pm.

DICK ANDERSON, MAYOR

ATTEST:

**CATHY STEERE, MMC
CITY RECORDER**

Council Communication

Oregon Liquor Control Commission Request for New Outlet Liquor License - The Hilltop, Inc.

Meeting Date:	February 24, 2020	Primary Staff Contact:	Cathy Steere
Department:	City Council	E-Mail:	cathys@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Ronald F Chandler	Estimated Time:	

Question:

Should the City Council approve an application for an Oregon Liquor Control Commission License for Limited On-Premises Sales for The Hilltop, Inc. dba The Hilltop Family Restaurant?

Staff Recommendations:

A review was conducted by Chief Palmer, and staff recommends that City Council provide a favorable recommendation to grant the license to the applicant.

Legal Background and Framework:

Oregon Revised Statute (ORS) 471.166 establishes the process for local governments to make recommendation to the OLCC.

Council Options:

To approve a favorable recommendation to the Oregon Liquor Control Commission (OLCC) for a Limited On-Premises sales license for The Hilltop, Inc. dba The Hilltop Family Restaurant?

Potential Motions:

Motion to approve the Oregon Control Commission Limited On-Premises sales license for The Hilltop, Inc., dba The Hilltop Family Restaurant.

Attachments

Oregon Liquor Control Commission (OLCC) application for a Limited Full On-Premises, Commercial liquor license for The Hilltop, Inc., dba The Hilltop Family Restaurant.

Attachments:

20200219 The Hilltop Inc_Redacted (PDF)



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 st Location	Date application received:
<input type="checkbox"/> Brewery 2 nd Location	_____
<input type="checkbox"/> Brewery 3 rd Location	Name of City or County:
<input type="checkbox"/> Brewery-Public House 1 st location	_____
<input type="checkbox"/> Brewery-Public House 2 nd location	Recommends this license be:
<input type="checkbox"/> Brewery-Public House 3 rd location	<input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Distillery	By: _____
<input type="checkbox"/> Full On-Premises, Commercial	Date: _____
<input type="checkbox"/> Full On-Premises, Caterer	
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege 1 st location	
<input type="checkbox"/> Grower Sales Privilege 2 nd location	
<input type="checkbox"/> Grower Sales Privilege 3 rd location	
<input checked="" type="checkbox"/> Limited On-Premises	OLCC USE ONLY
<input type="checkbox"/> Off-Premises	Date application received:
<input type="checkbox"/> Off-Premises with Fuel Pumps	02/05/2020
<input type="checkbox"/> Warehouse	By: <i>OC</i>
<input type="checkbox"/> Wholesale Malt Beverage & Wine	Date application accepted as initially complete:
<input type="checkbox"/> Winery 1 st Location	02/05/2020
<input type="checkbox"/> Winery 2 nd Location	By: <i>OC</i>
<input type="checkbox"/> Winery 3 rd Location	License Action(s): <i>New Outlet</i>

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

The Hilltop, Inc _____ (Applicant #1) _____ (Applicant #2)

_____ (Applicant #3) _____ (Applicant #4)

OLCC USE ONLY	OLCC FINANCIAL SERVICES USE ONLY

12/14/2019 15:08 5412652941

J G AUTO INC

PAGE 01/01

RECEIVED

JAN 10 2020



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

OLCC - Eugene

3. Applicant #1 The Hilltop, Inc.		Applicant #2	
Applicant #3		Applicant #4	
4. Trade Name of the Business (Name Customers Will See) The Hilltop Inn Family Restaurant			
5. Business Address (Number and Street Address of the Location that will have the liquor license) 1910 SE Hwy 101			
City Lincoln City	County Lincoln	Zip Code 97367	
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail) 1910 SE Hwy 101			
City Lincoln City	State Oregon	Zip Code 97367	
9. Phone Number of the Business Location 541-814-1267		Email Contact for this Application [REDACTED]	
Contact Person for this Application Wencaslao Galvan		Phone Number [REDACTED]	
Mailing Address 1910 SE Hwy 101	City Lincoln City	State OR	Zip Code 97367

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is prohibited on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

Applicant Signature(s)

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.

[Signature] (Applicant #1)

[Signature] (Applicant #2)

(Applicant #3)

(Applicant #4)

OLCC Liquor License Application (Rev. 10/2018)



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: The Hilltop, Inc. Phone: 541-614-1267

Trade Name (dba): The Hilltop Inn Family Restaurant

Business Location Address: 1910 SE Hwy 101

City: Lincoln City, OR ZIP Code: 97367

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 6 am to 9 pm
 Monday 6 am to 9 pm
 Tuesday 6 am to 9 pm
 Wednesday 6 am to 9 pm
 Thursday 6 am to 9 pm
 Friday 6 am to 9 pm
 Saturday 6 am to 9 pm

Outdoor Area Hours:

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: _____ to _____
- Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

SEATING COUNT

Restaurant: 161 ✓ Outdoor: _____
 Lounge: _____ Other (explain): _____
 Banquet: _____ Total Seating: 161 ✓

OLCC USE ONLY

Investigator Verified Seating: _____ (Y) _____ (N)

Investigator Initials: _____

Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: _____ Date: 5-28-19

1-800-452-OLCC (6522)
www.oregon.gov/olcc

(rev. 12/07)

PLANNING COMMISSION STAFF REPORT
MEETING DATE: February 24, 2020

Report prepared by AnneMarie Skinner, Planning & Community Development Director

ZOA 2019-08 Design Review Standards

Staff is requesting this public hearing be continued to May 11, 2020 to allow enough time to incorporate comments from the Planning Commission's public hearing on March 17, 2020.

STAFF RECOMMENDATION

Motion to continue the public hearing for ZOA 2019-08 Design Review Standards to May 11, 2020.

Council Communication

Economic Development Update: New Roads End/Villages at Cascade Head Urban Renewal Area Draft Plan

Meeting Date: February 24, 2020 Primary Staff Contact: Alison Robertson
 Department: Urban Renewal E-Mail: alisonr@lincolncity.org
 Secondary Dept: Administration Secondary Contacts:
 Approval: Ronald F Chandler Estimated Time: 15 Minutes

Council Communication

TITLE: ECONOMIC DEVELOPMENT: ROADS END/VILLAGES NEW URBAN RENEWAL DISTRICT PLAN

Meeting Date: February 24, 2020
 Lincoln City City Council
 Primary Staff Contact: Alison Robertson E-Mail: arobertson@lincolncity.org
 Secondary Depts.: Administration
 Secondary Contacts: Ron Chandler
 Approval: Ron Chandler Estimated Time: 15 min

Objective:

The objective of this meeting is to:

- 1) present Council with updates on the Roads End/Villages at Cascade Head Urban Renewal Area Draft Plan
- 2) understand process for moving ahead with the plan and report preparation

Background:

- July 24, 2017, the City Council and Urban Renewal Agency held a joint work session to broadly hear from staff and discuss Economic Development topics. At that meeting the Council requested to have staff bring back more in depth information on the process and timeline to create a new Urban Renewal District, or Area as it is sometimes referred to.
- September 11, 2017, after further discussion Council requested to hear about possible new Urban Renewal Districts (Areas).
- March 26, 2018, possible new Areas were presented to Council and a mobile meeting or tour of the possible new Areas was requested.

- August 14, 2018, the Council held a Special Meeting for a mobile tour and directed staff to proceed with two feasibility studies for possible new Areas.
- December 26, 2018, staff received official approval to remove tax exempt properties from the existing Area to free up acreage in the case a new Area is formed.
- March 25, Council reviewed two Feasibility Studies and requested staff to return with additional information.
- April 25, 2019, Council approved the creation of a plan for review of the Roads End/Villages Urban Renewal Area Plan A and B and directed staff to begin preparation and planning for Urban Growth swap and annexation for the new Urban Renewal Area in Nelscott B.

Input Collected Re: Urban Renewal Area Draft Plan

Feedback on the Urban Renewal Area Plan regarding the proposed boundary and potential projects to be included in the area was collected through a series of advisory committee meetings and public input opportunities, including:

- Three Advisory Committee Meetings
 - October 29, 2019. This meeting gave an overview of how Urban Renewal and Tax Increment Financing (TIF) works. The Advisory Committee reviewed the project boundary and the boundary was adjusted per AC suggestions. The proposed boundary is attached.
 - January 7, 2020. During this meeting, the Advisory Committee began discussing a list of proposed projects to be included in the plan. Advisory Committee members gave feedback on project descriptions and were asked to rank their top 10 priority projects. The list of proposed projects to be pursued is attached.
 - February 18, 2020. The goal of this third meeting is to review all the input received to-date regarding priority projects. The Advisory Committee will begin looking at the financials of projects to be completed.
- Two Public Forums
 - January 7, 2019. The first Public Forum was held at Ace's Bar & Grill. There were over 58 people in attendance. A presentation was given that gave a brief overview of Urban Renewal and TIF, as well as a brief history of what has been accomplished in the Year 2000 Urban Renewal Area. Attendees were asked to rank their top priority projects by placing stickers next to the project descriptions on a series of posters that were displayed on the wall.
 - February 18, 2020. The second Public Forum will be held at Lincoln City Cultural Center. A presentation will be given to review the input received from City staff, project Advisory Committee members, and community

members regarding project priorities. Financials of projects will also be discussed at this meeting.

- On-line Survey
 - An online survey was created for folks that were unable to attend the first Public Forum to provide feedback. A link to the survey was sent out to a general email list, posted on the City’s website, and shared with multiple community organizations.

Key finding from input process:

- The attached summary of input received was shared with Advisory Committee members and with the public at a second Public Forum meeting (Feb. 18th, 2020).

Meetings with impacted taxing districts

- February 11th, 2020. Representatives from the impacted taxing districts were invited to a briefing to make sure taxing districts are aware of the proposed project and updated on projected impacts to the taxing districts. The attached memo was shared with meeting attendees, and was also sent by e-mail to representatives of the impacted taxing districts.
- Two meetings were held with Fire District to address concerns. The Fire District is concerned about their loss of revenue and also about development of publicly owned land, on which they presently receive no taxes.

Updated TIF Projections

- The overall TIF projections have been updated with present information on later timing of new development. This information reduces the overall Maximum Indebtedness (MI) capacity of the area, thereby reducing the dollars available for projects. The present MI capacity and dollars for projects in 2020 dollars shown below. The taxing district impacts have also been updated and were provided to them in the taxing districts meeting and sent by e-mail.

	Actual	Rounded
Total TIF	\$ 96,121,634	\$ 96,120,000
Maximum Indebtedness	\$ 83,000,000	\$ 83,000,000
\$ For Projects (2020\$)	\$ (50,863,667)	\$ 50,860,000
Years 1-5	\$ (5,789,939)	\$ 5,790,000
Years 6-10	\$ (8,882,213)	\$ 8,880,000
Years 11-15	\$ (11,669,047)	\$ 11,670,000
Years 16-20	\$ (12,146,748)	\$ 12,150,000
Years 21-25	\$ (12,375,721)	\$ 12,380,000

Discussion on Projects and Inclusion in Plan:

- Three Projects: Connector Road (to Hwy 101) and the associated Intersection are not presently fully in the Boundary A. The Connector Road is about half in the boundary. If projects are not in the boundary, they may not be put in the project list of the urban renewal plan. It is possible for half of the Connector Road to be included in the Plan. In addition, the Roads End State (Neighborhood) Park and State Park improvements must be excluded from the project list because the Roads End State Park property is outside Boundary A.

Roads End/Villages at Cascade Head Urban Renewal Plan Adoption Timeline

- April 28th – 4th Advisory Committee meeting to review Draft Plan
- June 15th – Urban Renewal Agency Special Meeting to read and review Draft Plan
- July 7th – Planning Commission to read and review Draft Plan
- July 8th – Lincoln County Briefing
- July 27th – City Council meeting to read and review Draft Plan and vote on adoption

Potential Motions by Council:

No action needed.

Attached:





- Roads End/Villages Boundary A
- Proposed Projects to be Pursued in Project Area
- Updated Impacts to Taxing Districts Memo
- Input Summary

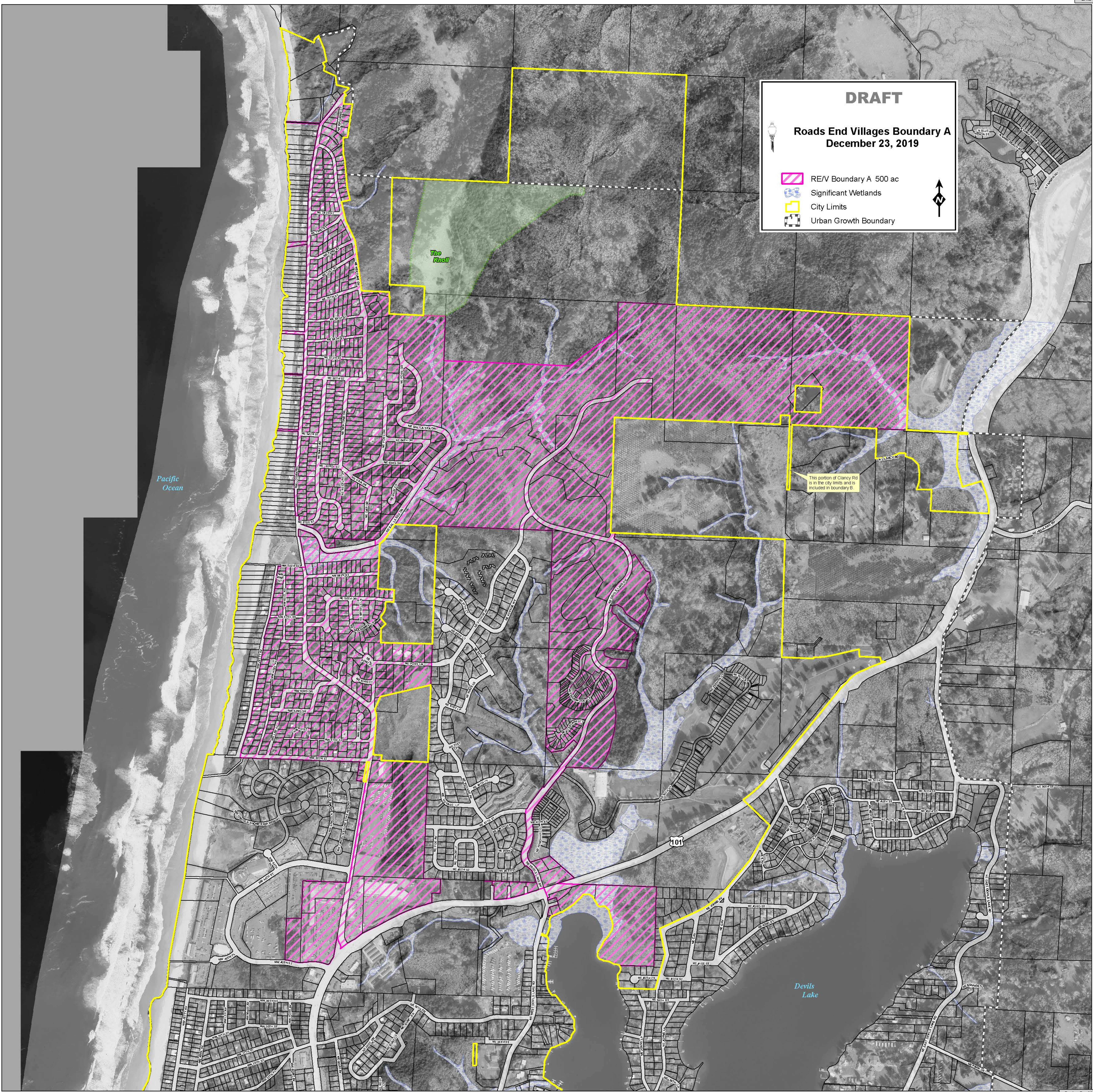
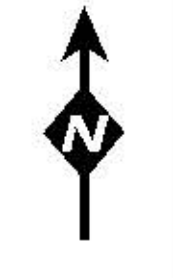
Attachments:

DRAFT REV-A Boundary 36x36 20191231 (PDF)
 2020_0210_Taxing Districts impacts memo (PDF)
 Input Summary (PDF)
 2020_0113_ProjectList (PDF)

DRAFT

Roads End Villages Boundary A December 23, 2019

-  RE/V Boundary A 500 ac
-  Significant Wetlands
-  City Limits
-  Urban Growth Boundary



This portion of Clancy Rd is in the city limits and is included in boundary B.



MEMO

TO: Alison Robertson, Economic Development & Urban Renewal Director
FROM: Elaine Howard, Nick Popenuk
RE: Taxing Districts Impacts - Updated
DATE: February 10, 2020

As we were updating the financial assumptions for the potential Roads End Villages Urban Renewal Area (Area), we updated the projections and timing for new development in the Area. The new development is now expected to start at a later date than the original projections. Given the updated development projections, the Area is expected to produce about \$96,120,000 in tax increment funds in a 25-year time frame, resulting in an estimated \$50,860,000 for projects in 2020 dollars. This reduction in tax increment funds also means a reduction in the impacts to the taxing districts.

The frozen base assessed value of the area, if adopted is projected to be \$248,091,196. The assumptions used are a growth rate of 3% plus assumptions for specific amounts of assessed value growth in the urban renewal area relating to new development. The boundary used for this analysis is shown in Figure 1.

Table 1 – Projections for Roads End

	Previous Forecast (out of date, 2019 assumptions on future development)	New Forecast (2/10/20 updated assumptions on future development)
Total Tax Increment Funds	\$ 114,250,000	\$ 96,120,000
Maximum Indebtedness	\$ 97,600,000	\$ 83,000,000
\$ For Projects (2020\$)	\$ 61,130,000	\$ 50,860,000
Years 1-5	\$ 9,680,000	\$ 5,790,000
Years 6-10	\$ 11,300,000	\$ 8,880,000
Years 11-15	\$ 12,580,000	\$ 11,670,000
Years 16-20	\$ 13,410,000	\$ 12,150,000
Years 21-25	\$ 14,170,000	\$ 12,380,000

Source: Tiberius Solutions LLC



The tables showing projected impacts to the taxing districts are shown in Tables 2 through 6. Table 2 shows the impacts to General Government taxing districts with the new forecast including updated assumptions for future development in the Area. Table 3 shows the previous iteration of the same table of impacts to General Government taxing districts, based on the outdated assumptions for future development. Tables 4 and 5 show these impacts for Education taxing districts, with Table 4 showing the current estimates based on updated development assumptions, and Table 5 showing the previous iteration based on the outdated assumptions. Table 6 shows a comparison of the former projections and the current projections which result in a reduction in the estimated impacts to the taxing districts.

It is important to note that the some of the new development being projected will occur as a result of the infrastructure investments from an urban renewal area. The impact on the public schools and education service districts is indirect, as they are funded through a state allocation called the State School Fund based on per pupil counts. Property taxes fund a portion of the State School Fund, but not all of it. The State School Fund is “backfilled” to meet the funding required for per pupil allocations.



Table 2 - Roads End/Villages – 25-year Plan, General Government (Updated Development Timing Assumptions)

FYE	Lincoln County General	Lincoln County Animal Services	Lincoln County Extension	Lincoln County Transport	City of Lincoln City	Lincoln Fire & Rescue #1	Water - Dev Lake In	North Lincoln Health	Water - Dev Lake Out	Subtotal Gen. Govt.
2022	\$ (40,185)	\$ (1,567)	\$ (643)	\$ (1,388)	\$ (58,415)	\$ (9,470)	\$ (213)	\$ (7,387)	\$ (85)	\$ (119,353)
2023	\$ (61,789)	\$ (2,410)	\$ (988)	\$ (2,134)	\$ (89,820)	\$ (14,561)	\$ (327)	\$ (11,358)	\$ (131)	\$ (183,518)
2024	\$ (95,252)	\$ (3,715)	\$ (1,523)	\$ (3,290)	\$ (138,463)	\$ (22,448)	\$ (506)	\$ (17,509)	\$ (202)	\$ (282,907)
2025	\$ (130,237)	\$ (5,080)	\$ (2,083)	\$ (4,498)	\$ (189,320)	\$ (30,693)	\$ (693)	\$ (23,940)	\$ (276)	\$ (386,819)
2026	\$ (166,633)	\$ (6,499)	\$ (2,665)	\$ (5,755)	\$ (242,227)	\$ (39,270)	\$ (888)	\$ (30,630)	\$ (354)	\$ (494,921)
2027	\$ (204,493)	\$ (7,976)	\$ (3,270)	\$ (7,062)	\$ (297,262)	\$ (48,193)	\$ (1,090)	\$ (37,589)	\$ (435)	\$ (607,370)
2028	\$ (267,265)	\$ (10,424)	\$ (4,274)	\$ (9,230)	\$ (388,512)	\$ (62,987)	\$ (1,428)	\$ (49,128)	\$ (569)	\$ (793,818)
2029	\$ (333,368)	\$ (13,003)	\$ (5,331)	\$ (11,513)	\$ (484,602)	\$ (78,566)	\$ (1,784)	\$ (61,279)	\$ (711)	\$ (990,157)
2030	\$ (402,593)	\$ (15,703)	\$ (6,438)	\$ (13,904)	\$ (585,231)	\$ (94,881)	\$ (2,156)	\$ (74,003)	\$ (859)	\$ (1,195,768)
2031	\$ (475,067)	\$ (18,530)	\$ (7,597)	\$ (16,407)	\$ (690,584)	\$ (111,962)	\$ (2,546)	\$ (87,325)	\$ (1,014)	\$ (1,411,033)
2032	\$ (550,924)	\$ (21,488)	\$ (8,810)	\$ (19,027)	\$ (800,854)	\$ (129,840)	\$ (2,955)	\$ (101,269)	\$ (1,177)	\$ (1,636,345)
2033	\$ (630,304)	\$ (24,585)	\$ (10,080)	\$ (21,769)	\$ (916,244)	\$ (148,548)	\$ (3,382)	\$ (115,860)	\$ (1,347)	\$ (1,872,118)
2034	\$ (708,339)	\$ (27,628)	\$ (11,328)	\$ (24,464)	\$ (1,029,681)	\$ (166,939)	\$ (3,802)	\$ (130,205)	\$ (1,514)	\$ (2,103,901)
2035	\$ (789,812)	\$ (30,806)	\$ (12,631)	\$ (27,277)	\$ (1,148,115)	\$ (186,141)	\$ (4,241)	\$ (145,181)	\$ (1,689)	\$ (2,345,893)
2036	\$ (874,933)	\$ (34,126)	\$ (13,992)	\$ (30,217)	\$ (1,271,851)	\$ (206,202)	\$ (4,699)	\$ (160,827)	\$ (1,871)	\$ (2,598,719)
2037	\$ (963,846)	\$ (37,594)	\$ (15,414)	\$ (33,288)	\$ (1,401,100)	\$ (227,157)	\$ (5,178)	\$ (177,171)	\$ (2,062)	\$ (2,862,809)
2038	\$ (1,056,703)	\$ (41,216)	\$ (16,899)	\$ (36,495)	\$ (1,536,083)	\$ (249,042)	\$ (5,678)	\$ (194,240)	\$ (2,261)	\$ (3,138,616)
2039	\$ (1,153,663)	\$ (44,998)	\$ (18,449)	\$ (39,844)	\$ (1,677,029)	\$ (271,894)	\$ (6,200)	\$ (212,063)	\$ (2,469)	\$ (3,426,608)
2040	\$ (1,254,886)	\$ (48,946)	\$ (20,068)	\$ (43,339)	\$ (1,824,173)	\$ (295,750)	\$ (6,745)	\$ (230,669)	\$ (2,686)	\$ (3,727,263)
2041	\$ (1,360,543)	\$ (53,067)	\$ (21,757)	\$ (46,988)	\$ (1,977,761)	\$ (320,651)	\$ (7,314)	\$ (250,091)	\$ (2,913)	\$ (4,041,085)
2042	\$ (1,470,806)	\$ (57,368)	\$ (23,521)	\$ (50,797)	\$ (2,138,045)	\$ (346,638)	\$ (7,908)	\$ (270,359)	\$ (3,149)	\$ (4,368,590)
2043	\$ (1,585,858)	\$ (61,855)	\$ (25,361)	\$ (54,770)	\$ (2,305,292)	\$ (373,754)	\$ (8,528)	\$ (291,507)	\$ (3,396)	\$ (4,710,320)
2044	\$ (1,705,886)	\$ (66,537)	\$ (27,280)	\$ (58,915)	\$ (2,479,772)	\$ (402,042)	\$ (9,175)	\$ (313,571)	\$ (3,654)	\$ (5,066,831)
2045	\$ (1,688,199)	\$ (65,847)	\$ (26,997)	\$ (58,305)	\$ (2,454,060)	\$ (397,874)	\$ (9,081)	\$ (310,319)	\$ (3,616)	\$ (5,014,297)
2046	\$ (1,720,087)	\$ (67,091)	\$ (27,507)	\$ (59,406)	\$ (2,500,415)	\$ (405,389)	\$ (9,253)	\$ (316,181)	\$ (3,685)	\$ (5,109,014)
Total	\$ (19,691,670)	\$ (768,060)	\$ (314,905)	\$ (680,083)	\$ (28,624,910)	\$ (4,640,893)	\$ (105,770)	\$ (3,619,659)	\$ (42,125)	\$ (58,488,074)

Source: Tiberius Solutions



Table 3 - Roads End/Villages – 25-year Plan, General Government (Outdated Development Timing Assumptions)

FYE	Lincoln County General Permanent	Lincoln County Animal Services Permanent	Lincoln County Extension Permanent	Lincoln County Transport Permanent	City of Lincoln City Permanent	Lincoln Fire & Rescue #1 Permanent	Water - Dev Lake In Permanent	North Lincoln Health Permanent	Water - Dev Lake Out Permanent	Subtotal Gen. Govt.
2022	\$ (92,305)	\$ (3,600)	\$ (1,476)	\$ (3,188)	\$ (134,179)	\$ (21,737)	\$ (499)	\$ (16,967)	\$ (197)	\$ (274,148)
2023	\$ (124,210)	\$ (4,845)	\$ (1,986)	\$ (4,290)	\$ (180,559)	\$ (29,250)	\$ (670)	\$ (22,832)	\$ (265)	\$ (368,907)
2024	\$ (156,343)	\$ (6,098)	\$ (2,500)	\$ (5,400)	\$ (227,269)	\$ (36,817)	\$ (842)	\$ (28,738)	\$ (333)	\$ (464,340)
2025	\$ (211,983)	\$ (8,268)	\$ (3,390)	\$ (7,321)	\$ (308,151)	\$ (49,919)	\$ (1,143)	\$ (38,966)	\$ (452)	\$ (629,594)
2026	\$ (270,553)	\$ (10,553)	\$ (4,327)	\$ (9,344)	\$ (393,291)	\$ (63,712)	\$ (1,460)	\$ (49,732)	\$ (578)	\$ (803,548)
2027	\$ (331,842)	\$ (12,943)	\$ (5,307)	\$ (11,461)	\$ (482,384)	\$ (78,145)	\$ (1,791)	\$ (60,998)	\$ (709)	\$ (985,579)
2028	\$ (395,961)	\$ (15,444)	\$ (6,332)	\$ (13,675)	\$ (575,591)	\$ (93,244)	\$ (2,138)	\$ (72,784)	\$ (846)	\$ (1,176,016)
2029	\$ (463,026)	\$ (18,060)	\$ (7,405)	\$ (15,991)	\$ (673,080)	\$ (109,037)	\$ (2,500)	\$ (85,112)	\$ (990)	\$ (1,375,200)
2030	\$ (533,153)	\$ (20,795)	\$ (8,526)	\$ (18,413)	\$ (775,021)	\$ (125,551)	\$ (2,880)	\$ (98,002)	\$ (1,140)	\$ (1,583,481)
2031	\$ (606,467)	\$ (23,655)	\$ (9,698)	\$ (20,945)	\$ (881,594)	\$ (142,816)	\$ (3,276)	\$ (111,479)	\$ (1,297)	\$ (1,801,228)
2032	\$ (683,096)	\$ (26,644)	\$ (10,924)	\$ (23,592)	\$ (992,987)	\$ (160,861)	\$ (3,691)	\$ (125,564)	\$ (1,461)	\$ (2,028,820)
2033	\$ (763,174)	\$ (29,767)	\$ (12,205)	\$ (26,357)	\$ (1,109,393)	\$ (179,719)	\$ (4,124)	\$ (140,284)	\$ (1,632)	\$ (2,266,656)
2034	\$ (846,840)	\$ (33,030)	\$ (13,542)	\$ (29,247)	\$ (1,231,014)	\$ (199,421)	\$ (4,577)	\$ (155,663)	\$ (1,812)	\$ (2,515,147)
2035	\$ (934,236)	\$ (36,439)	\$ (14,940)	\$ (32,265)	\$ (1,358,058)	\$ (220,002)	\$ (5,050)	\$ (171,728)	\$ (1,999)	\$ (2,774,718)
2036	\$ (1,025,510)	\$ (39,999)	\$ (16,400)	\$ (35,418)	\$ (1,490,738)	\$ (241,496)	\$ (5,544)	\$ (188,506)	\$ (2,194)	\$ (3,045,804)
2037	\$ (1,120,814)	\$ (43,717)	\$ (17,924)	\$ (38,709)	\$ (1,629,277)	\$ (263,939)	\$ (6,060)	\$ (206,024)	\$ (2,398)	\$ (3,328,862)
2038	\$ (1,220,310)	\$ (47,597)	\$ (19,515)	\$ (42,145)	\$ (1,773,911)	\$ (287,369)	\$ (6,599)	\$ (224,313)	\$ (2,612)	\$ (3,624,372)
2039	\$ (1,324,165)	\$ (51,648)	\$ (21,176)	\$ (45,732)	\$ (1,924,880)	\$ (311,826)	\$ (7,161)	\$ (243,404)	\$ (2,834)	\$ (3,932,826)
2040	\$ (1,432,549)	\$ (55,876)	\$ (22,909)	\$ (49,475)	\$ (2,082,434)	\$ (337,349)	\$ (7,748)	\$ (263,327)	\$ (3,066)	\$ (4,254,733)
2041	\$ (1,545,642)	\$ (60,287)	\$ (24,718)	\$ (53,381)	\$ (2,246,831)	\$ (363,981)	\$ (8,360)	\$ (284,115)	\$ (3,309)	\$ (4,590,624)
2042	\$ (1,663,627)	\$ (64,889)	\$ (26,604)	\$ (57,456)	\$ (2,418,341)	\$ (391,766)	\$ (8,999)	\$ (305,802)	\$ (3,562)	\$ (4,941,046)
2043	\$ (1,786,697)	\$ (69,689)	\$ (28,572)	\$ (61,706)	\$ (2,597,242)	\$ (420,747)	\$ (9,666)	\$ (328,425)	\$ (3,825)	\$ (5,306,571)
2044	\$ (1,915,050)	\$ (74,695)	\$ (30,625)	\$ (66,139)	\$ (2,783,824)	\$ (450,973)	\$ (10,361)	\$ (352,018)	\$ (4,101)	\$ (5,687,787)
2045	\$ (1,993,425)	\$ (77,752)	\$ (31,878)	\$ (68,846)	\$ (2,897,754)	\$ (469,430)	\$ (10,784)	\$ (366,425)	\$ (4,268)	\$ (5,920,562)
2046	\$ (1,965,097)	\$ (76,647)	\$ (31,425)	\$ (67,868)	\$ (2,856,575)	\$ (462,759)	\$ (10,629)	\$ (361,218)	\$ (4,207)	\$ (5,836,425)
Total	\$ (23,406,076)	\$ (912,938)	\$ (374,305)	\$ (808,365)	\$ (34,024,377)	\$ (5,511,868)	\$ (126,553)	\$ (4,302,429)	\$ (50,087)	\$ (69,516,997)

Source: Tiberius Solutions



Table 4 - Roads End/Villages – 25-year Plan, Education (Updated Development Timing Assumptions)

FYE	Lincoln County School Permanent	Oregon Coast Comm College Permanent	ESD Linn- Benton Permanent	Subtotal Education	Total All
2022	\$ (69,951)	\$ (2,504)	\$ (4,345)	\$ (76,799)	\$ (196,152)
2023	\$ (107,558)	\$ (3,849)	\$ (6,680)	\$ (118,087)	\$ (301,605)
2024	\$ (165,807)	\$ (5,934)	\$ (10,298)	\$ (182,039)	\$ (464,947)
2025	\$ (226,707)	\$ (8,114)	\$ (14,080)	\$ (248,901)	\$ (635,720)
2026	\$ (290,063)	\$ (10,381)	\$ (18,015)	\$ (318,459)	\$ (813,380)
2027	\$ (355,966)	\$ (12,740)	\$ (22,108)	\$ (390,814)	\$ (998,185)
2028	\$ (465,236)	\$ (16,651)	\$ (28,895)	\$ (510,782)	\$ (1,304,599)
2029	\$ (580,303)	\$ (20,769)	\$ (36,041)	\$ (637,113)	\$ (1,627,271)
2030	\$ (700,804)	\$ (25,082)	\$ (43,525)	\$ (769,411)	\$ (1,965,179)
2031	\$ (826,962)	\$ (29,597)	\$ (51,361)	\$ (907,920)	\$ (2,318,954)
2032	\$ (959,009)	\$ (34,323)	\$ (59,562)	\$ (1,052,894)	\$ (2,689,239)
2033	\$ (1,097,187)	\$ (39,268)	\$ (68,144)	\$ (1,204,599)	\$ (3,076,717)
2034	\$ (1,233,026)	\$ (44,130)	\$ (76,581)	\$ (1,353,736)	\$ (3,457,637)
2035	\$ (1,374,848)	\$ (49,206)	\$ (85,389)	\$ (1,509,443)	\$ (3,855,336)
2036	\$ (1,523,019)	\$ (54,509)	\$ (94,592)	\$ (1,672,120)	\$ (4,270,838)
2037	\$ (1,677,793)	\$ (60,048)	\$ (104,204)	\$ (1,842,045)	\$ (4,704,853)
2038	\$ (1,839,433)	\$ (65,833)	\$ (114,243)	\$ (2,019,509)	\$ (5,158,125)
2039	\$ (2,008,213)	\$ (71,874)	\$ (124,726)	\$ (2,204,813)	\$ (5,631,420)
2040	\$ (2,184,416)	\$ (78,180)	\$ (135,669)	\$ (2,398,265)	\$ (6,125,528)
2041	\$ (2,368,334)	\$ (84,763)	\$ (147,092)	\$ (2,600,189)	\$ (6,641,274)
2042	\$ (2,560,272)	\$ (91,632)	\$ (159,013)	\$ (2,810,917)	\$ (7,179,508)
2043	\$ (2,760,547)	\$ (98,800)	\$ (171,452)	\$ (3,030,798)	\$ (7,741,118)
2044	\$ (2,969,484)	\$ (106,278)	\$ (184,428)	\$ (3,260,190)	\$ (8,327,021)
2045	\$ (2,938,694)	\$ (105,176)	\$ (182,516)	\$ (3,226,386)	\$ (8,240,683)
2046	\$ (2,994,203)	\$ (107,162)	\$ (185,964)	\$ (3,287,329)	\$ (8,396,344)
Total	\$ (34,277,834)	\$ (1,226,802)	\$ (2,128,924)	\$ (37,633,559)	\$ (96,121,634)

Source: Tiberius Solutions



Table 5 - Roads End/Villages – 25-year Plan, Education (Outdated Development Timing Assumptions)

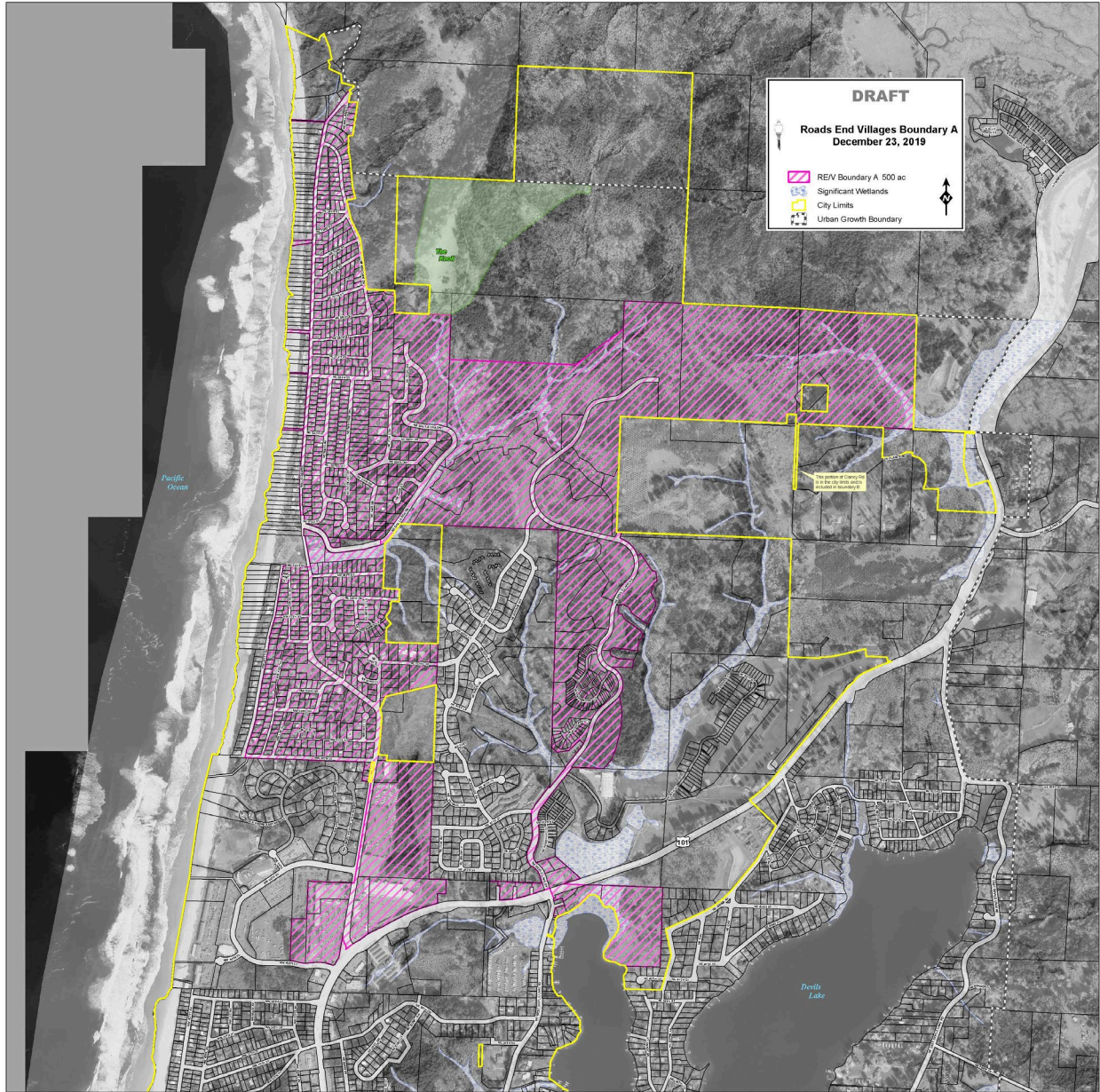
FYE	Lincoln County School Permanent	Oregon Coast Comm College Permanent	ESD Linn-Benton Permanent	Subtotal Education	Total All
2022	\$ (160,678)	\$ (5,751)	\$ (9,979)	\$ (176,408)	\$ (450,556)
2023	\$ (216,216)	\$ (7,738)	\$ (13,429)	\$ (237,383)	\$ (606,290)
2024	\$ (272,150)	\$ (9,740)	\$ (16,903)	\$ (298,793)	\$ (763,133)
2025	\$ (369,005)	\$ (13,207)	\$ (22,918)	\$ (405,130)	\$ (1,034,724)
2026	\$ (470,959)	\$ (16,856)	\$ (29,250)	\$ (517,065)	\$ (1,320,613)
2027	\$ (577,646)	\$ (20,674)	\$ (35,876)	\$ (634,197)	\$ (1,619,776)
2028	\$ (689,261)	\$ (24,669)	\$ (42,809)	\$ (756,738)	\$ (1,932,754)
2029	\$ (806,001)	\$ (28,847)	\$ (50,059)	\$ (884,907)	\$ (2,260,108)
2030	\$ (928,074)	\$ (33,216)	\$ (57,641)	\$ (1,018,930)	\$ (2,602,412)
2031	\$ (1,055,694)	\$ (37,783)	\$ (65,567)	\$ (1,159,044)	\$ (2,960,272)
2032	\$ (1,189,084)	\$ (42,557)	\$ (73,852)	\$ (1,305,493)	\$ (3,334,312)
2033	\$ (1,328,479)	\$ (47,546)	\$ (82,509)	\$ (1,458,534)	\$ (3,725,189)
2034	\$ (1,474,118)	\$ (52,759)	\$ (91,554)	\$ (1,618,431)	\$ (4,133,578)
2035	\$ (1,626,251)	\$ (58,203)	\$ (101,003)	\$ (1,785,457)	\$ (4,560,176)
2036	\$ (1,785,133)	\$ (63,890)	\$ (110,871)	\$ (1,959,893)	\$ (5,005,698)
2037	\$ (1,951,032)	\$ (69,827)	\$ (121,174)	\$ (2,142,033)	\$ (5,470,896)
2038	\$ (2,124,228)	\$ (76,026)	\$ (131,931)	\$ (2,332,185)	\$ (5,956,557)
2039	\$ (2,305,011)	\$ (82,496)	\$ (143,159)	\$ (2,530,666)	\$ (6,463,492)
2040	\$ (2,493,678)	\$ (89,249)	\$ (154,877)	\$ (2,737,804)	\$ (6,992,537)
2041	\$ (2,690,541)	\$ (96,294)	\$ (167,104)	\$ (2,953,940)	\$ (7,544,563)
2042	\$ (2,895,921)	\$ (103,645)	\$ (179,860)	\$ (3,179,426)	\$ (8,120,472)
2043	\$ (3,110,153)	\$ (111,312)	\$ (193,165)	\$ (3,414,630)	\$ (8,721,201)
2044	\$ (3,333,581)	\$ (119,309)	\$ (207,042)	\$ (3,659,931)	\$ (9,347,719)
2045	\$ (3,470,010)	\$ (124,191)	\$ (215,515)	\$ (3,809,717)	\$ (9,730,279)
2046	\$ (3,420,699)	\$ (122,427)	\$ (212,452)	\$ (3,755,578)	\$ (9,592,003)
Total	\$ (40,743,602)	\$ (1,458,211)	\$ (2,530,499)	\$ (44,732,312)	\$ (114,249,309)

Source: Tiberius Solutions


Table 6 - Roads End/Villages Totals comparison

	Outdated Projections	New Projections	Reduction in impact
Lincoln County General	\$ (23,406,076)	\$ (19,691,670)	\$ 3,714,406
LC Animal Services	\$ (912,938)	\$ (768,060)	\$ 144,878
LC Extension	\$ (374,305)	\$ (314,905)	\$ 59,400
Lincoln County Transport	\$ (808,365)	\$ (680,083)	\$ 128,282
City of Lincoln City	\$ (34,024,377)	\$ (28,624,910)	\$ 5,399,467
Lincoln Fire & Rescue 1	\$ (5,511,868)	\$ (4,640,893)	\$ 870,975
Water Devils Lake In	\$ (126,553)	\$ (105,770)	\$ 20,783
North Lincoln Health	\$ (4,302,429)	\$ (3,619,659)	\$ 682,770
Water Devils Lake Out	\$ (50,087)	\$ (42,125)	\$ 7,962
Subtotal General Government	\$ (69,516,998)	\$ (58,488,074)	\$ 11,028,924
Lincoln County School	\$ (40,743,602)	\$ (34,277,834)	\$ 6,465,768
Oregon Coast CC	\$ (1,458,211)	\$ (1,226,802)	\$ 231,409
ESD Linn/Benton/Lincoln	\$ (2,530,499)	\$ (2,128,924)	\$ 401,575
Subtotal Education	\$ (44,732,312)	\$ (37,633,559)	\$ 7,098,753
Total	\$ (114,249,310)	\$ (96,121,634)	\$ 18,127,676

Figure 1. Roads End Boundary A



Source: City of Lincoln City GIS

Input Summary Updated: 2/13/2020

Roads End/Villages at Cascade Head Urban Renewal Area Plan Input on Projects to be Pursued in the Plan

City staff, project Advisory Committee Members, and community members were asked to rank projects they felt should be considered high priority to be pursued should the Roads End/Villages at Cascade Head Urban Renewal Area Plan be adopted by City Council.

There were ~58 people that attended the Public Forum on January 7, 2020. An online survey was made available to interested community members and stakeholders that were unable to attend the Public Forum. The online survey collected responses from 24 unique individuals.

For Public Forum and Online Survey responses, participants were asked to identify the project they felt was the highest priority to be completed in the area. They were then asked to identify five additional projects that were high priority for the area. An overall priority score was identified for each project by multiplying the number of responses for the highest priority by three, plus the number of responses for additional high priority projects. Following the second Advisory Committee meeting, Advisory Committee members and City staff were asked to identify their top 10 priority projects to be completed in the area.

Projects by Priority

Projects identified as high priority by City staff, AC members, and community members (through public forum and online survey) were:

- Street Improvements
- Improved Beach Access
- Connector Road (to Hwy 101)
- Economic Development
- Improved Trail Heads Access and Parking
- Logan Creek Restoration

Other projects identified as high priority:

- Logan Rd/NE Port Lane Safety Improvement
- Long Range Water Security
- Public Utility Improvements
- Public Water Improvements
- Storm Drain Plan and Improvements
- Villages Community Park

High priority for City staff and AC; not high priority for community members

- Head to Bay Trail
- Improved Public Parking
- Miscellaneous Sanitary Sewer and Water Systems
- Planning and Community Involvement – This project was not included at the Public Forum
- Roads End State (Neighborhood) Park *This project relates to property not in Boundary A and will be excluded from the Plan
- Sewer Pump Station

Input Summary Updated: 2/13/2020

High priority for AC and community members; not high priority for City staff

- Emergency Preparedness, Resiliency, and Mitigation
- Undergrounding Existing Pole Mounted Utility Systems *this project had the highest ranked priority score from public forum and online survey responses
- Intersection Improvements *This project related to property not in Boundary A and will be excluded from the Plan

High priority for City staff; not high priority for AC or community members

- Community Way-Finding and Entry Monumentation Signage
- Improved Public Transportation

Projects not identified as high priority

- NE 47th Extension
- Traffic Signals
- The Villages Neighborhood Park A
- The Villages Neighborhood Park B

Additional Comments Received:

- Some of the projects listed are more broad concepts rather than specific projects; in particular Economic Development is quite vague.
- Priority should be placed on the value of preserving open spaces in the area, protecting wildlife and habitat that is likely to be impacted by growth, maintain the unique rural characteristic, and maintaining wildlife corridors and untouched trees.
- There is concern expressed from AC members and community members that Roads End residents will be the main source of funding of the projects, although few of the listed projects directly benefit Roads End. Completing The Villages projects will be important to bring the area into the tax base.
- There are many projects under Park and Open Space. There is a concern over where the dollars will come from to maintain these projects.
- Open-ended responses from the Public Forum call out partnership opportunities with CHSRA to complete Parks projects
- Increased traffic on trails is causing significant damage on trails and congestion in the area
- Many comments on the Street Improvements project specifically call out improvements to Logan Road due to the large number of pedestrians; suggested improvements include sidewalks, speed bumps, street lighting
- Housing (especially workforce housing) should be a priority for Economic Development to attract businesses looking for the workforce to sustain the business.
- Lack of lighting in Roads End is a safety concern for some
- Landscaping for the north entrance would improve the overall appeal for Lincoln City
- Questions about the selection process for projects to be included; how do you ensure that each neighborhood benefits from the UR Plan?



Potential Projects Roads End Villages
Updated 1.13.2020

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

Economic development opportunities for public private partnership within commercial and residential areas; could include Economic Development Toolbox, land acquisition, construction of visitor and educational facilities, work force housing, and child care facilities in support of City efforts

EMERGENCY PREPAREDNESS, RESILIENCY AND MITIGATION

EMERGENCY PREPAREDNESS, RESILIENCY, AND MITIGATION

Emergency preparedness, resiliency, and mitigation capital projects related to water resources, erosion protection, seismic retrofit, storm water drainage, caches, tsunami evacuation, etc.

PUBLIC TRANSPORTATION

IMPROVED PUBLIC TRANSPORTATION

Transit system for improved access of public recreation areas; incorporate North by Northwest Connector and other transit amenities; link into greater transit system and improve timing for connections; improved Park & Ride at the North end which could support multiple programs such as solar projects and EV charging stations

PARKS AND OPEN SPACE

ROADS END STATE (NEIGHBORHOOD) PARK

Provide neighborhood park facilities and amenities at Roads End State Park in partnership with Oregon Parks and Recreation Departments, including picnic tables, playground, ADA access to the beach, and possibly a picnic shelter

IMPROVED TRAIL HEADS ACCESS AND PARKING

Improved access to trail heads and parking for recreation partner trails

IMPROVED BEACH ACCESS

Improving pathway, sidewalk and trail connections and facility access to neighborhood and community parks, ocean beaches and natural areas

THE VILLAGES NEIGHBORHOOD PARK A

Reserve three to five acres for one or two neighborhood parks in the Villages at Cascade Head to serve new residents as the area develops. The proposed community park in the Villages is a higher priority than development of the neighborhood parks

THE VILLAGES NEIGHBORHOOD PARK B

Reserve three to five acres for one or two neighborhood parks in the Villages at Cascade Head to serve new residents as the area develops. The proposed community park in the Villages is a higher priority than development of the neighborhood parks

VILLAGES COMMUNITY PARK

Potential Projects Roads End Villages
Updated 1.13.2020

Provide a community park in the Villages at Cascade Head development area; including provide trailhead, parking, picnic shelters, trash cans, benches, restrooms, disc golf, or other adventure course trail development

HEAD TO BAY TRAIL

Complete Head to Bay Trail to provide a multi-modal interconnected system from Villages at Cascade Head to the Siletz Bay that allows travel from one end of the city to the other without using Hwy 101; could include connections to Oregon Coast trail system and greater trail connections

ROADS END STATE PARK IMPROVEMENTS

Restore stream drainage area to reduce incising of stream channel and erosion

COMMUNITY WAY-FINDING AND ENTRY MONUMENTATION SIGNAGE

Install wayfinding signage to assist pedestrians and bicyclist in choosing comfortable routes and to help visitors navigate through the city; may include acquiring property and constructing cohesive, branded signage for drivers and pedestrians

PUBLIC WORKS - TRANSPORTATION

IMPROVED PUBLIC PARKING

Improved public parking on and off-street; could include Sal-La-Sea second parking lot

CONNECTOR ROAD (TO HWY 101)

Improve road connection between Villages at Cascade Head and Roads End to Highway 101 (possibly along Clancy Road); may involve land acquisition for right-of-way

LOGAN RD/NE PORT LANE SAFETY IMPROVEMENT

Logan Rd/ NE Port Lane safety improvements, such as intersection realignment, roundabout, or all-way stop control

NE 47TH EXTENSION

Extend NE 47th St. to the intersection of NW 44th St and NW Logan Rd; improvement includes sidewalks

TRAFFIC SIGNALS

Modify Existing Traffic Signals and Install New Traffic Signals to improve pedestrian safety. Optimize the existing traffic signals at US 101/ NE West Devils Lake Road and US 101/NW Logan Road by implementing coordinated signal timing plans, upgrading traffic signal controllers, and installing communication

STREET IMPROVEMENTS

Local streets and Highway 101 improvements which may include curbs, gutters and sidewalks/pathways, sidewalk gaps, and install pedestrian amenities, and lighting; could be along Logan Rd., Devils Lake Blvd., Sal-la-Sea Drive, and other local streets; could also include partnership on Safe Routes to school projects

INTERSECTION IMPROVEMENTS

Potential Projects Roads End Villages
Updated 1.13.2020

Improvements to intersections to include sidewalk, curb, gutter, re-striping, and other street improvements and traffic signal upgrades.

PUBLIC WORKS - UTILITIES

STORM DRAIN PLAN AND IMPROVEMENTS

Prepare a properly engineered comprehensive storm drainage systems master plan; within the funding limitations of the Agency, construct needed improvements to adequately drain the Area to eliminate flooding during periods of storm activity; Clean out, improve and protect the natural drainage courses so that they may function properly in coordination with the human-built drainage systems; Control earth moving, grading and development of lands which affect the natural and human-built systems so as to protect the integrity of the drainage system

LOGAN CREEK RESTORATION

Logan Creek runs from the Villages, along Sal-La-Sea Drive to the Ocean at the State Recreation Site. The creek is culverted and constrained near the mount, but is otherwise a natural stream. A project to replace one culvert with a fish passage over the second culvert has been identified, it would improve water quality and fish and wildlife habitat.

PUBLIC UTILITY IMPROVEMENTS

Public Utility Improvements to include power, electric, gas, cable, etc. along Devils Lake Blvd and other locations within area

UNDERGROUNDING EXISTING POLE MOUNTED UTILITY SYSTEMS

Following more thorough engineering analysis of the public infrastructure than was possible in the preparation of this Plan, the Agency, after making a finding of need and with funds available to it, may fund such improvements; to improve view corridor and safety in tsunami evacuation zones and in severe weather events

LONG RANGE WATER SECURITY

Improved infrastructure to support long-range water security for Roads End / Villages at Cascade Head area; could also include water conservation measures and support of water conservation education efforts with the City

PUBLIC WATER IMPROVEMENTS

Infrastructure projects including upgrading water, sanitary sewer and storm lines that are approaching their expected lifespan or are lacking altogether

SEWER PUMP STATION

Upgrade sewer pump station for Roads End North (at 64th Street) and Neotsu

MISCELLANEOUS SANITARY SEWER AND WATER SYSTEMS

Following more thorough engineering analysis of the public infrastructure than was possible in the preparation of this Plan, the Agency, after making a finding of need and with funds available to it, may fund such improvements. Improve water line from 69th St. to Willams Court and sewerage to unsewered areas

Potential Projects Roads End Villages
Updated 1.13.2020

PLANNING AND COMMUNITY INVOLVEMENT

PLANNING AND COMMUNITY INVOLVEMENT

Planning level and community involvement programs which could involve a community-visioning process; to increase engagement in planning to support projects in the Urban Renewal Area

ADMINISTRATIVE

ADMINISTRATIVE COSTS

The Agency may obtain its administrative support staff from the City to support projects in the Urban Renewal Area



Council Communication

Police Dept. Radio Tower

Meeting Date:	February 24, 2020	Primary Staff Contact:	Ronald F Chandler
Department:	Administration	E-Mail:	RChandler@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Ronald F Chandler	Estimated Time:	

BACKGROUND

The City commissioned CSI Telecommunications, Inc. to develop a plan to improve the Police radio coverage throughout the City. The plan was submitted to the City with an estimated cost of \$2.8 million. The report stated "The following costs are very preliminary and will vary greatly depending on a number of variables."

The first phase of this plan included building an 80' tower near the police department. The estimated cost for this tower increased to \$750,000 when we prepared the FY2019-20 budget and continued to increase thereafter. Because of the increase in estimated costs, the staff looked for alternatives to improving the radio system.

A request for proposal (RFP) was issued and we received three proposals. Two of the proposals didn't meet the intent of the RFP and the third proposal is presented to you in this meeting.

The project consists of the following.

1. Building a 100' tower with a smaller footprint at the police building.
2. Upgrading the receiver and radio systems at Highland Estates, 17th and Oar, Josephine Park and Lincoln City police department.

Cost of project

- Material Cost for radio tower at PD (Complete Wireless)
\$24,716.40
- Labor Cost for erecting tower on base PD (M&A Contracting, Inc.)
\$26,000.00
- Cost to upgrade existing system (Complete Wireless) \$131,971.91
- Geotechnical Engineering Services at PD (PBS) \$9,000.00
- Estimated cost to construct tower base at PD (Emerick)
\$195,000.00

Total	\$386,148.31
Budget for Radio Tower	\$750,000.00

Proposed action for February 24, 2020 City Council meeting.

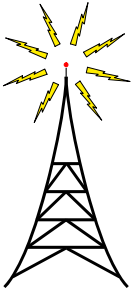
Approve bids for the following.

- | | |
|---|--------------|
| 1. Complete Wireless Solutions bid for radio tower material at PD | |
| \$24,716.40 | |
| 2. M&A Contracting, Inc. bid for radio tower labor at PD | \$26,000.00 |
| 3. Complete Wireless Solutions bid for Voting System Upgrade | \$131,971.91 |
| 4. Contingency for radio tower & voting system upgrade | \$18,270.00 |
| 5. PBS Geotechnical Engineering Services | \$9,000.00 |

We are negotiating a change order with Emerick to construct the base for the tower and will present it to you on March 9th. We're requesting to move forward with the above mentioned items because of the time it takes to receive the materials and equipment for the upgrades.

Attachments:

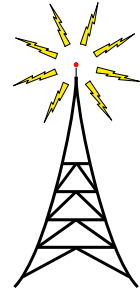
Lincoln City PD Tower Options Quote 1-31-20 council packet (PDF)
 MA Proposal for Lincoln City PD - 100' Tower (PDF)
 Upgrades to existing voting system council packet (PDF)
 PBS - antenna tower proposal (PDF)



Complete Wireless Solutions

1245 Washington St. SW
Albany, OR 97321
541-928-1631 – Fax 541-928-4221

1758 22nd St. SE
Salem, OR 97302
503-362-1388 – Fax 503-362-1559



Radio Communications Service, Inc.

January 31, 2020

Quote for Lincoln City Police Dept.

To: Chief Jerry Palmer

From: Mark Schumacher

Re: Quote for Tower Options at the Site of the New Police Department

Medium Duty RT Series Tower Options

<u>Qty</u>	<u>Description</u>	<u>Cost</u>
1	Rohn RT Series 60 Foot Medium Duty Self Supporting Tower Includes: Bottom 60 Feet of 100 Foot Medium Duty RT Series Tower Full Size Anchor Bolt Kit for Foundation Tuff Tug Anti-Fall System 8 Hole Waveguide Ladder with 3 Foot Spacing Waveguide Ladder Attachment Hardware Climbing Pegs on One Leg of Tower	\$11,204.50
1	Rohn RT Series 80 Foot Medium Duty Self Supporting Tower Includes: Bottom 80 Feet of 100 Foot Medium Duty RT Series Tower Full Size Anchor Bolt Kit for Foundation Tuff Tug Anti-Fall System 8 Hole Waveguide Ladder with 3 Foot Spacing Waveguide Ladder Attachment Hardware Climbing Pegs on One Leg of Tower	\$12,969.50
1	Rohn RT Series 100 Foot Medium Duty Self Supporting Tower Includes: 100 Foot Medium Duty RT Series Tower Full Size Anchor Bolt Kit for Foundation Tuff Tug Anti-Fall System 8 Hole Waveguide Ladder with 3 Foot Spacing Waveguide Ladder Attachment Hardware Climbing Pegs on One Leg of Tower	\$14,821.40

Wireless, 2-Way, Sales, Service, Maintenance
KENWOOD – FIRECOM – BENDIX KING – GLOBALSTAR

- 1 Estimated Freight for Full Tower Foundation Bolt Kit (Actual Cost to be Billed) \$ 600.00
- 1 Estimated Freight for Tower Sections and Accessories (Actual Cost to be Billed) \$ 8,000.00

Heavy Duty RT Series Tower Options

- 1 Rohn RT Series 60 Foot Heavy Duty Self Supporting Tower \$12,382.60
Includes: Bottom 60 Feet of 100 Foot Heavy Duty RT Series Tower
Full Size Anchor Bolt Kit for Foundation
Tuff Tug Anti-Fall System
8 Hole Waveguide Ladder with 3 Foot Spacing
Waveguide Ladder Attachment Hardware
Climbing Pegs on One Leg of Tower
- 1 Rohn RT Series 80 Foot Heavy Duty Self Supporting Tower \$14,189.50
Includes: Bottom 80 Feet of 100 Foot Heavy Duty RT Series Tower
Full Size Anchor Bolt Kit for Foundation
Tuff Tug Anti-Fall System
8 Hole Waveguide Ladder with 3 Foot Spacing
Waveguide Ladder Attachment Hardware
Climbing Pegs on One Leg of Tower
- 1 Rohn RT Series 100 Foot Heavy Duty Self Supporting Tower \$16,116.40
Includes: 100 Foot Heavy Duty RT Series Tower
Full Size Anchor Bolt Kit for Foundation
Tuff Tug Anti-Fall System
8 Hole Waveguide Ladder with 3 Foot Spacing
Waveguide Ladder Attachment Hardware
Climbing Pegs on One Leg of Tower
- 1 Estimated Freight for Full Tower Foundation Bolt Kit (Actual Cost to be Billed) \$ 600.00
- 1 Estimated Freight for Tower Sections and Accessories (Actual Cost to be Billed) \$ 8,000.00

Both the medium and heavy duty tower options are configured as 100 foot towers. The 60 foot tower options are the bottom 60 feet of the 100 foot tower and the 80 foot tower option is the bottom 80 feet of the 100 foot tower. If either the 60 or 80 foot options are chosen, the additional 20 or 40 feet of tower could be added in the future. However, the cost of freight for the additional tower sections would be considerably more than the sections themselves. The freight would be approximately twice the cost of the additional 40 foot of tower to extend the tower from 60 feet to 100 feet. The freight would be

approximately three times the cost of the additional 20 feet of tower to extend the tower from 80 feet to 100 feet.

I would recommend going with the 100 Foot Heavy Duty Tower which gives you the most flexibility for separation between antennas as well as added loading in the future.

Delivery Times are as follows:

Full Size Anchor Bolt Kit for Foundation – 5 Weeks ARO with Transit Time

Tower and Accessories – 11 Weeks ARO with Transit Time

No antenna mounts, antennas or feedline are included in this quote. That equipment will be on a separate quote after the tower selection is made as the height of the tower will dictate how antennas would be mounted and at what level.

A separate quote from M&A Contracting for the assembly and stacking of the tower will be submitted with this quote. The quote takes into account the tower being assembled in the public works yard adjacent to the new PD building site and the tower sections moved to the tower site after assembly.

If you have any questions regarding this quote, please do not hesitate to call me in my office at 1-888-641-2457 or on my cell at 503-932-4030.

I appreciate the opportunity to help you with your communications needs.

Best Regards,

Mark Schumacher

Quotation Good for 60 Days

Proposal For Services

M&A Contracting Inc.

Client: Lincoln City PD
Prepared For: Mark Schumacher
Project Location:
Project #:

Date: 1/22/2020
Prepared By: Scott
Est. Duration: 6 work days
Est. Start Date:

Item #	Description	Total
	Price includes the following: 4 man crew	
1	Mob, demob, fuel, perdiem	\$3,500.00
2	Assemble, transport and stack tower	\$16,800.00
3	Crane	\$4,500.00
4	Forklift	\$1,200.00
PROPOSAL TOTAL:		\$26,000.00

Notes

- 1 Excludes all BP or jurisdictional fees
- 2 Tower delivery
- 3 Excludes tower materials

Submitted By: _____

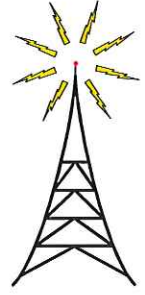
Date: _____

Approved By: _____

Date: _____



Complete Wireless Solutions



1245 Washington St. SW
Albany, OR 97321
541-928-1631 – Fax 541-928-4221

1758 22nd St. SE
Salem, OR 97302
503-362-1388 – Fax 503-362-1559

Radio Communications Service, Inc.

January 23, 2020

Quote for Lincoln City PD Voting System Upgrade

To: Chief Jerry Palmer

From: Mark Schumacher

Re: Upgrades to the Existing Voting System for Lincoln City PD

<u>Qty.</u>	<u>Description</u>	<u>Cost</u>
1	Highland Estates Voting Receiver System Includes: Kenwood NXR-710K VHF Transceiver Kenwood KSGPS 20352 Power Supply w/BBU Two 100 Ah Site Back Up Batteries JPS QTM-1 Voter Remote IP Interface 19 Inch Rack Mount Battery Shelf 100 Amp Breaker for Battery Feed Comprod 872F-70-HDWBTM Dual Dipole Antenna 230 Feet of 7/8" Feedline and Connectors Antenna Mount and Clamp Set Polyphaser Lightning Arrestor 1/2" Superflex Jumper and Connectors Ethernet Cables and Misc. Install Parts Program and Setup of NXR-710K Installation of Antenna on Tower Installation of Equipment in Shelter Optimization of Site Freight	\$ 20,865.06
1	17 th and Oar Voting System and Radio Upgrade Includes: Kenwood NXR-710K VHF Transceiver Kenwood KSGPA 22413 100 Watt PA Kenwood NXR-810K UHF Transceiver JPS SNV-12 Voting System Newmar IPS-12-40 Power Supply System Two Newmar Circuit Breakers Extreme Networks 24 Port Switch – DC Power	\$ 45,387.27

Wireless, 2-Way, Sales, Service, Maintenance
KENWOOD – BENDIX KING – FIRECOM – GLOBALSTAR

Comprod 66-13-44-RE-10 VHF Duplexer
 Comprod 66-40-44 UHF Duplexer
 Comprod 872F-70-HDWBTM Dual Dipole Antenna
 Clamp Sets for Antenna Mounting
 250 Feet of ½" Heliac Feedline
 Four ½" Heliac Connectors
 Two Polyphaser Lightning Arrestors
 Six ½" Heliac Ground Kits
 Two ½" Superflex Jumpers – 25 Foot
 Four ½" Superflex Connectors
 Duplexer Cables for VHF and UHF Duplexers
 Program and Setup of NXR-710K and NXR-810K
 Aviat Fiber Optic to Ethernet Adapter
 Labor to Upgrade Aviat Firmware for Ethernet Adater
 Optimization of Site
 Freight

- | | | |
|---|--|--------------|
| 1 | Josephine Park Voting System and Radio Upgrade
Includes: Kenwood NXR-710K VHF Transceiver
Kenwood KSGPA 22413 100 Watt PA
Kenwood NXR-810K UHF Transceiver
Scala PR460 UHF Parabolic Antenna
Comprod 872F-70-HDWBTM Dual Dipole Antenna
200 Feet of ½" Heliac Feedline
Two ½" Heliac Ground Kits
Two Polyphaser Lightning Arrestors
Two ½" Superflex Jumpers and Connectors
Comprod 66-13-44-RE-10 VHF Duplexer
Comprod 66-40-44 UHF Duplexer
Duplexer Cables for both UHF and VHF Duplexers
JPS PTG-10 Pilot Tone Generator
Telex DSP-223 Tone Remote Termination Panel
Newmar IPS-12-40 Power Supply System
Three Newmar Circuit Breakers
100 Amp Breaker for Battery Feed
Four 100 Ah Site Batteries
Battery Cabling and Lugs
Program and Setup of NXR-710K and NXR-810K
Installation of Antennas, Feedline and Radios
Rental of Man Lift for Antenna Installation on Pole
Optimization of Site
Freight | \$ 30,099.21 |
| 1 | Lincoln City PD Voting Receiver Upgrade
Includes: Kenwood NXR-710K VHF Transceiver for Base
Kenwood NXR-710K VHF Transceiver for Voter | \$ 10,583.46 |

Two Duracom LP-25 Power Supplies
 Telex DSP-223 Tone Remote Termination Panel
 JPS PTG-10 Pilot Tone Generator for Voting Receiver
 Program and Setup of NXR-710K's
 Optimization of Site

*Please note that this price is factored with the new tower being in place and all antennas and feedline in place for radios.

- | | | |
|---|--|--------------|
| 1 | Microwave Replacement for Court House to 17 th Oar
Includes: Two RAD RDC400H/ODU/F58F/INT
Two RAD RDCAIRMUX-OUTDOOR-LPU
Two RAD RDCAIRMUX-POE/GBE/ET/DC
Two RAD RDCIPMUX-1E/DC/4E&M-EC/UTP/UTP
One RAD RDCREMOTECONFIG Service
Installation and Alignment of System | \$ 15,822.50 |
| 1 | Spare Equipment for Voting System
Includes: PSM-1 JPS Power Supply Module
CIM-2 JPS Console Interface Module
CPM-3 JPS Control Processor Module
PTG-10 JPS Pilot Tone Generator
Spare SVM-2,SVM-3 and QTM-1Included in SNV-12
LP-25 Power Supply for NXR Receive Radios
RAD RDC400H/ODU/F58F/INT
RAD RDCAIRMUX-OUTDOOR-LPU
RAD RDCAIRMUX-POE/GBE/ET/DC
NXR-710K VHF Transceiver
KSGPA 22413 100 Watt PA | \$ 9,214.41 |

Total for Voting System Upgrade Equipment and Labor-----\$131,971.91

The above pricing reflects the Kenwood and JPS NASPO Contract Price

I appreciate the opportunity to help you with your communications needs. If you have any questions, please do not hesitate to contact me in the office at 503-362-1388 or on my cell at 503-932-4030.

Best regards,



Mark Schumacher

Quotation Good for 90 Days



February 12, 2020

Chief Jerry Palmer
Lincoln City Police Department
801 SW Highway 101
Lincoln City, Oregon 97367

Via email: jpalmer@lincolncity.org

Regarding: Proposal to Provide Additional Geotechnical Engineering Services
Lincoln City Police Department On-site Radio Tower
Lincoln City, Oregon
PBS Project 70993.006

Dear Mr. Palmer:

PBS Engineering and Environmental Inc. (PBS) is pleased to submit this proposal to the City of Lincoln City (Client) to provide geotechnical engineering services for the Lincoln City Police Department on-site radio tower addition in Lincoln City, Oregon.

This proposal outlines our project approach, scope of work, schedule, and budget for PBS services based on our understanding of the project, information provided to us to date, and experience with similar projects.

PROJECT UNDERSTANDING AND APPROACH

PBS understands that the Lincoln City Police Department plans to add a 100-foot-tall radio tower at the site, northwest of the new retaining wall on the north side of the building currently under construction. The proposed location of the exploration will be as close to the new retaining wall as feasible. Typically, the foundation for the proposed radio tower would consist of a concrete mat. However, with the currently proposed location, other foundation alternatives will likely be considered. PBS previously provided two geotechnical engineering reports for the Lincoln City Police Department, dated May 31, 2016,¹ and June 27, 2019,² for the initial building construction and the previously proposed radio antenna location. From these explorations, PBS is familiar with the geologic and geotechnical subsurface conditions at and near the site.

SCOPE OF WORK

PBS proposes the following geotechnical scope of work.

Geologic Map Review

Geologic maps of the site area will be reviewed for information regarding geologic conditions and hazards at or near the site.

¹ PBS Engineering and Environmental Inc. (May 2016). Geotechnical Engineering Report, Lincoln City Police Department, City of Lincoln City, PBS Project 70993.001.

² PBS Engineering and Environmental Inc. (June 2019). Geotechnical Engineering Report, Lincoln City Police Department Radio Tower, PBS Project 70993.005.

Subsurface Exploration

Subsurface conditions will be explored by completing one boring using a truck-mounted drill rig advanced to a depth of up to 50 feet below the existing ground surface (bgs) or practical refusal of the drilling equipment, whichever occurs first. In situ, standard penetration tests will be performed at 2.5- to 5-foot intervals. PBS will attempt to obtain undisturbed samples in thin-wall Shelby tubes for additional laboratory testing. The boring will be logged, observed groundwater levels noted, and representative soil samples collected by a member of the PBS geotechnical engineering staff.

Soils Testing

All samples will be returned to our laboratory and classified by the Unified Soil Classification System (ASTM D2487) and/or the Visual-Manual Procedure (ASTM D2488). Laboratory tests may include natural moisture contents, Atterberg limits, and grain-size analyses, as appropriate.

Geotechnical Engineering Analyses

The data collected during the subsurface exploration, literature research, and testing will be analyzed to develop geotechnical recommendations for design and construction.

Deliverable

A geotechnical engineering report will be prepared containing the results of our work, including the following information:

- Field exploration log and site plan showing approximate exploration location
- Laboratory test results
- Groundwater considerations
- Liquefaction potential
- Foundation alternatives
- Mat foundation design recommendations:
 - Minimum embedment
 - Allowable bearing pressure
 - Estimated settlement (total and differential)
 - Sliding coefficient
- Deep foundation recommendations (if applicable):
 - Minimum embedment
 - Axial compression and uplift capacity
 - Construction considerations
- Earthwork and grading, cut, and fill recommendations:
 - Structural fill materials and preparation, and reuse of on-site soils
 - Wet weather considerations
 - Utility trench excavation and backfill requirements
 - Temporary and permanent slope inclinations
- Seismic design criteria in accordance with the current Oregon Structural Specialty Code (OSSC)
- Subgrade preparation recommendations

LIMITATIONS OF SCOPE

This proposal is based upon the condition that the Client fully accepts limitation of professional liability and indemnification as stated in the attached General Terms and Conditions for Professional Services (Rev. 10/2018).

Soil samples collected during the investigation will be stored for a minimum of 60 days after completion of subsurface exploration. Additional storage time may be requested for a monthly fee.

PBS will complete a "one call" public utility notification and subcontract a private utility locate prior to beginning subsurface explorations. All reasonable efforts will be made not to damage any existing slabs, asphalt, landscaping, or underground utilities or sprinklers, etc.; however, PBS will not be responsible for repair costs associated with any damage to such improvements.

Environmental services are not included in this geotechnical proposal. In the event environmental contamination is encountered during fieldwork, the Client will be notified immediately. PBS can provide these services, if requested, for an additional fee.

COMPENSATION

PBS proposes to provide the scope of work for a lump sum, apportioned as follows:

PBS Labor	\$4,500
Laboratory Testing and Other Expenses	700
Subcontractors (Driller, Private Locator)	3,800
Total Cost	\$9,000

PBS can provide post-report consultation, if needed, on a time and materials basis for an estimated fee of \$1,500.

The fees and terms under which these services are provided will be in accordance with the attached PBS General Terms and Conditions for Professional Services (Rev. 10/2018). The Terms and Conditions and this proposal constitute the entire agreement (Agreement) between the parties and may not be changed without prior written consent of the parties.

The pricing and other information contained in this proposal document are proprietary and shall not be duplicated, used, or disclosed, in whole or in part, to other parties without the permission of PBS.

These fees assume that any modifications to the scope of work previously described, or work following our submission of the final report (such as project planning meetings, presentations, etc.), will be considered additional work. Any additional work will be billed on a time and materials basis.

SCHEDULE

Typically, field work can be scheduled immediately upon receipt of written authorization to proceed. Field explorations can usually be completed within four weeks of receiving authorization, depending on the subcontractor's availability. PBS will work with the Client to develop a delivery schedule once the work has been authorized. Pertinent information will be given to the Client, or the Client's consultants, informally as it is developed so that planning and design can proceed on a timely basis.

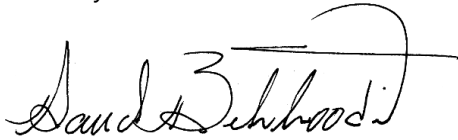
Lincoln City Police Department
Proposal to Provide Additional Geotechnical Engineering Services
February 12, 2020
Page 4 of 4

APPROVAL

Please indicate acceptance of this Agreement by returning a signed copy of this Agreement or a purchase order incorporating the terms and conditions of this Agreement.

PBS appreciates this opportunity to submit our proposal to you and looks forward to your favorable consideration. Please feel free to contact me at 503.417.7705 or saiid.behboodi@pbsusa.com with any questions or comments.

Sincerely,



Saiid Behboodi, PE, GE
Principal/Geotechnical Engineer

ACCEPTED BY:
Lincoln City Police Department

Signature of Authorized Representative

Name (Please Print)

Title

Date

Ryan White, PE, GE
Principal/Geotechnical Engineering Group Manager
PBS Engineering and Environmental Inc.

Attachment: PBS General Terms and Conditions for Professional Services (Rev. 10/2018)

DE:SB:RW:rg

Council Communication

Appointment to Public Arts Committee - Roxce Stavney

Meeting Date:	February 24, 2020	Primary Staff Contact:	Cathy Steere
Department:	Administration	E-Mail:	cathys@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Ronald F Chandler	Estimated Time:	15 minutes

Question:

Should the City Council approve the appointment of Roxce Stavney for a position on the Public Arts Committee (Arts Committee)?

Staff

Recommendation:

Staff recommends the Council appointment of Roxce Stavney. She has successfully completed the interview/background process, has served a partial term on the Arts Committee from 4/24/2017-12/31/2019, is a City Resident inside the City, and qualifies for City Resident/LCSD-North position.

Background:

The Arts Committee currently has two (2) vacant positions. The vacant positions advertised in the News Guard November 6, 2019, City Hall, Lincoln City.org and Driftwood Public Library. Councilor Parsons and Councilor Mark individually interviewed Roxce Stavney.

Council

Options:

Review and discuss the recommendation for appointment of Roxce Stavney to the City Resident/LCSD-North position on the Arts Committee, with the term expiring 12/31/2022.

Potential Motions:

- 1. I move to appoint Roxce Stavney to the Public Arts Committee with a term expiring 12/31/2022.**

Attachments:

20200127 Stavney, Roxce(ARTS)_Redacted

Attachments:

20200127 Stavney, Roxce(ARTS)_Redacted.pdf (PDF)



CITY OF LINCOLN CITY Committee / Board / Commission Application

RECEIVED
JAN 27 2020
By _____

Please indicate which committee/board/commission you are applying for:

- Ad Hoc Committee (Committee Name: _____)
- Arts Committee
- *Budget Committee
- Building Board of Appeals
- Community Sustainability Committee
- Library Board
- Open Space Committee
- Parks and Recreation Board
- Planning Commission
- Transient Room Tax Committee
- Visitor and Convention Committee

* If applying for the Budget Committee or Planning Commission, you may not serve on any other City board or committee at the same time. Other City committee volunteer positions allow dual representation if it does not present a conflict of interest.

NAME:	Roxce STAVNEY	DATE:	1-24-20
HOME ADDRESS:	[REDACTED]		
MAILING ADDRES:	Same		
CITY, STATE, ZIP:	Lincoln City, Ore 97367		
E-MAIL ADDRESS:	[REDACTED]		
HOME PHONE:	[REDACTED]	CELL PHONE:	Same

RESIDENCY AND SPECIFIC ELIGIBILITY CRITERIA

- Do you reside within the City limits: Yes Length of Time +5yrs
 - Do you reside within the Urban Growth Boundary? Yes Length of Time ?
 - Do you reside within the Lincoln County School District North: Yes No
 - Are you a registered voter in Lincoln County? Yes No
 - Are you a Lincoln City business owner or Manager? Yes No
- If yes, please indicate which business you own/manage? _____



QUALIFICATIONS/EXPERIENCE (Additional space is provided on back)

Describe relevant qualifications (i.e. work or volunteer experiences) to include any applicable education and/or training. For example, if you are a hotel owner or operator and applying for the Visitor and Convention Committee; and highlight any skills, interests or hobbies that you believe would bring value to your ability to serve this position:

volunteer @ Sitka Center for Art & Ecology; active in local art community; started local Art Critique Group; past member of Art Critique Group (Portland/Vancouver).

List names of volunteer/work supervisors:

*Mindy Chaffin - Sitka Center for Art
Gerry STARNEY - volunteer coordinator for Art Invitational
Retired 2004 Clark County Public Health - Vancouver, WA
Indian Shores - landscape committee = ER preparedness com.*

Please provide any previous experience with committees, boards or commissions and positions held:

*- many as appointed / Public Health directors
as part of my job as public health program
Supervisor*

State the name, title and any relationship you have to a City Council member, Commissioner, board member or city employee:

- Have served past 2 yrs. on Lincoln City Public Art Committee

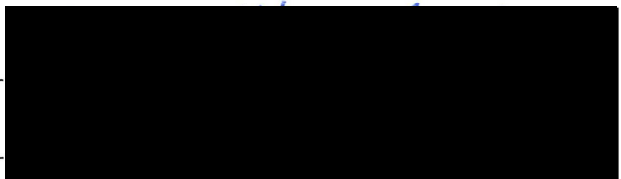
Explain why you would like to serve on this board, commission, or committee:

I would like to continue/complete work I helped initiate with public art web pages / LC new web site. It has been exciting to bring the Master plan to completion & bring new art work to the City.

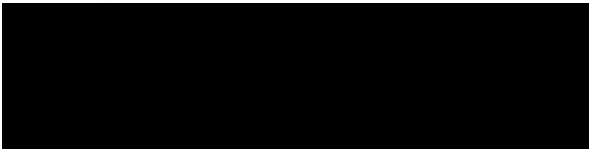
List the name, phone number, and e-mail address (if possible) of two personal or professional references:

Name: *Mindy Chaffin*

Name: *Barbara Crandall*



My signature affirms that all information contained herein is true and correct to the best of my knowledge, and that I understand that any misstatement of fact, or any misrepresentation of credentials may result in this application being disqualified and is cause for removal from any appointed body. Shaded information will not be released due to personal privacy protection laws.



1-24-20

DATE