

**LINCOLN CITY PLANNING COMMISSION WORK SESSION  
MINUTES  
March 9, 2023**

**I. CALL TO ORDER, ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Brian Bunnett	Commissioner	Present	
Melissa Sumner	Commissioner	Present	
Marci Baker	Commissioner	Present	
Robert Vincent	Chair	Present	
Kim Blackerby	Commissioner	Present	
Charlsy Affuso	Commissioner	Excused	

Two members of the public, Annette Guido and Carolyn Ofiara, were in attendance to observe the work session.

**II. DISCUSSION ITEMS**

**2.1. 3rd Draft Public Facilities**

Assistant Planner Andrea Riner shared a list of public facilities and services obtained via a review of several comprehensive plans from other communities in Oregon. She noted that the current Lincoln City draft included most of these elements, with the possible exception of telecommunications infrastructure and government facilities, such as city hall.

Director Anne Marie Skinner announced that she would add funding to the budget for an outside agency to edit and publish the final comprehensive plan, so that the Commissioners could focus on plan content and substantive issues.

Commissioner Baker initiated the discussion to revise the third draft of Public Facilities and Services. She recommended several additional policies to address sustainable maintenance and improvement of city infrastructure, ongoing implementation of the city's ADA Transition Plan, water conservation, low impact development measures, and strategies to reduce solid waste. She also requested stronger language to protect natural drainageways whenever possible. Director Skinner stated that public works director had concerns that this might not be an attainable goal. In response, both Commissioner Baker and Commissioner Bunnett stated that many of the goals were aspirational in nature and requested that they remain as written.

Commissioner Baker stated that she was hoping for more dialogue regarding her proposed revisions. In response, the other Commissioners stated that they were generally supportive of the changes. They agreed to voice any concerns they had and to acknowledge when the revisions had their support.

Director Skinner provided the rationale regarding four stormwater drainage policies that had been eliminated from the previous draft following the review by the public works director

Commissioner Baker suggested adding a health service policy to request comments from the health district relating to specific land use planning activities.

Commissioner Bunnett requested that the first sentence in the introduction to Public Facilities be revised or eliminated. The edit to eliminate the sentence was supported by the rest of the Commissioners. He also questioned the need for a policy relating to the Lincoln County School District. Director Skinner stated that she would draft language to be inclusive of alternative education services.

The Planning Commission generally supported policies/objectives addressing the need for daycare services, visual and performing arts, government offices, and improved telecom infrastructure. These ideas could be addressed within this or another chapter of the plan.

In response, Director Skinner provided an overview of some possible strategies to reorganize the comprehensive plan. This is due to the fact that so many of the Statewide Planning Goals are redundant and/or overlap with one another, thus proving to be problematic as stand-alone chapters.

## **2.2. 3rd Draft Transportation**

The Planning Commissioners discussed their recommended changes for the Transportation Chapter.

Commissioner Baker provided her comments, including a statement regarding the future vision of a Highway 101 bypass within the introduction. While there are connectors included in the transportation system master plan to take pressure off of Highway 101 (i.e., Lee Avenue), it does not include a bypass that extends around the east side of the lake, as stated in her proposed language. She also suggested additional categories to organize the various policies/objectives, including overall, bike/pedestrian, and emergency preparedness. Other recommendations included objectives to ensure equitable access to underserved populations, create walkable neighborhoods, develop beach access parking, map safe bicycle routes through Lincoln City, explore seasonal transit options, and diversify transportation funding.

Commissioner Bunnett commented that some of the objectives seem to conflict with one another, such as reducing automobile dependence and creating more roads. Commissioner Baker responded that the availability of options and the creation of more walkable neighborhoods allows for more choices to walk, bike, use transit, or drive. The Commissioners found consensus on language that emphasized providing a range of transportation options as part of an overall strategy to reduce automobile reliance.

Commissioner Blackerby noted that his recommendation for language to include alternatives to sidewalks was still missing from the changes.

## **2.3. 1st Draft Citizen Involvement**

Chair Vincent moved the discussion to the chapter on Citizen Involvement.

Director Skinner provided an overview of the Statewide Planning Goal 1 and the components of the current comprehensive plan relating to citizen involvement.

Commissioner Sumner identified a number of primary themes relating to citizen involvement, including the need to inform, consult, involve, collaborate, and empower citizens. She added that we needed to add a piece to provide feedback to let citizens know how their input has informed decision-making. She identified an objective to work directly with the public throughout the process to make sure that concerns and aspirations are addressed. She emphasized a need to partner with the public on each aspect of the decision, and identifying the attainable goals within each phase of the process.

Commissioner Bunnett suggested the citizen involvement program be considered in two parts, one for ongoing land use planning activities and one that is more accelerated/enhanced for specific projects, such as developing a new comprehensive plan.

Commissioner Blackerby noted that he had found the Putting People in Planning document to be an excellent resource, and suggested using some of it to create a more robust introduction and goal, referencing the terms public confidence, better decisions, and balanced perspective. Commissioner Blackerby also suggested using action words to describe the proposed Citizen Involvement Program, and going beyond what is minimally required to be more proactive.

Commissioner Baker agreed with all of these comments, adding objectives to clearly describe the role of the Citizen Involvement Committee and the development of a Citizen Involvement Program.

The Commissioners discussed extending the meeting beyond 8:00 pm. Chair Vincent stated he had a conflict.

Director Skinner stated that she would bring back both the Public Facilities and the Transportation Chapter for a final review, leaving most of the time at the next work session for Citizen Involvement. The Commissioners agreed to start the next meeting earlier in order to provide additional discussion time.

No additional work sessions were scheduled, with brief discussion indicating significant scheduling challenges occurring throughout April. The next work session will be held March 23rd.

Following a question from Commissioner Bunnett, Director Skinner stated that the March 15th training is a Zoom meeting covering basic aspects of land use planning put on by the League of Oregon Cities.

Respectfully submitted,

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Anne Marie Skinner  
Planning Director

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Robert Vincent  
Chair