

**LINCOLN CITY PLANNING COMMISSION  
MINUTES  
April 6, 2021**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Marci Baker	Chair	Present	
Kim Blackerby	Commissioner	Present	
Joshua Brainerd	Commissioner	Late	6:41 PM
Patti Kroen	Commissioner	Present	
Lenny Nelson	Commissioner	Present	
Miles Schlesinger	Commissioner	Present	
MacNeale Smith	Commissioner	Excused	

**2. AGENDA CHANGES OR REVISIONS**

SUB 2020-02 is continued to May 4, 2021.

**3. MINUTES**

**3.1. Planning Commission - Regular Meeting - Mar 16, 2021 6:00 PM**

<b>MOTION:</b>	<b>Motion to adopt the March 16, 2021 Planning Commission meeting minutes</b>
<b>MOVER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>SECONDER:</b>	<b>Kim Blackerby, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Kroen, Nelson, Schlesinger
<b>ABSENT:</b>	Joshua Brainerd
<b>EXCUSED:</b>	MacNeale Smith
<b>RESULT:</b>	<b>Passed</b>

**4. FINAL ORDERS, RESOLUTION, & WRITTEN COMMUNICATIONS**

**5. PUBLIC HEARINGS/DELIBERATIONS**

**5.1. SUB 2020-02 Overlook Subdivision**

The public hearing was continued to the May 4, 2021 Planning Commission meeting at the request of the applicant.

**6. OLD BUSINESS**

**6.1. Planning Commission 2021 Goal Setting**

Senior Planner Dave Mattison presented the outline of goals, projects, and tasks that he put together for the meeting. The list, generated from discussion at the previous Planning Commission meeting, was included in the April 6, 2021 meeting packet.

Commissioner Kroen asked if the latest version of the list could be e-mailed to the commissioners. Mr Mattison sent the list to the commissioners

Commissioner Blackerby asked about Cob as a building material and SB 3153, which were both on the list. Chair Baker said that the emergency warming shelter can be removed from the list because local churches are coordinating with a local nonprofit to provide emergency warming shelter services.

Commissioner Kroen said that she looks at the list, and there are a number of ways you can sort it. Some of the items are actions that support a goal that is also on the list. For example, transportation needs is on the list, but so is bicycle lane development. The items are mixed and need to be sorted differently. For example, eco-tourism - there are a number of things that are actions that would support that. The Planning Commission would like to develop an urban forest plan. It would include ordinances that will support the development and maintenance and enforcement of the plan.

Commissioner Kroen said that the list is a good starting point. If the Planning Commission could accomplish a couple of the items, that would be great. Chair Baker said that she had a similar thought but thinks of the list as more of a timeline. She asked what things would be best to approach after to comp plan update and which things can be done parallel to working on the comp plan. Chair Baker made a list of 4-5 things from the list to streamline. Realistically we should pick a few things to pick and move forward.

Commissioner Nelson said that building materials, referring to cob as a building material on the list, are not part of the Planning Commission. She added that several recent planned unit developments have been off of Logan Rd. It should be a high priority to improve Logan Rd. Something needs to be done there. We keep adding things to the road without doing anything about the traffic conditions.

Commissioner Blackerby said that he agrees with Chair Baker and Commissioner Kroen. There is a way to organize the based on priorities. Also a lot of the items can be combined. Transportation is part of the infrastructure of the town. It feels like we are trying to eat the entire elephant at once instead of a bite at a time. An A, B, C prioritization would make looking at the list every year easier - something that the Planning Commission can come back to and refine and add to the priorities.

Commissioner Kroen asked if the City Council finalized their goals yet. Mr Kim said that they have not yet - the next meeting is where they will prioritize their goals. Mr Kim said that he has been working on the tree ordinance. There are procedure issues, and issues related to historic tree designations. He has been amending those. Mr Kim has also been working on the lighting ordinance and an annexation procedure ordinance with City Attorney Richard Appicello.

Commissioner Nelson asked what lighting issues there are in the plan. Mr Kim explained that there have been complaints about flood lights. The code currently limits the number of lumens at the property line, but it is not currently enforceable. Mr Kim asked if there are additional issues that the commissioners think of. Commissioner Blackerby said that it would be good to see the city's priorities.

Commissioner Schlesinger said that he thought the goals were supposed to be looking toward the long-term 20-year plan for the city. He said that he cannot see any long-term movement in the city without putting transportation at the forefront. If there is a tsunami, it will wipe out the bridge over the D River. There has to be something else that ties the community together. A route east of Hwy 101 has to be a priority. There has to be funding. He said that he cannot see putting a plan together for protecting trees or creating a green area without connecting the city. It has to be a priority, so that Lincoln City can be a growing area rather than an income-deprived area. You cannot create a vibrant community without good infrastructure. That roadway needs to be considered as one priority, and everything else can follow after that.

Commissioner Blackerby agreed that Commissioner Schlesinger's priority is important. He said that the commissioners need to get the categories set up right first and then get the priorities set up. Chair Baker agreed that it is very important to provide for transportation needs. She asked what needs to be done to make it happen - and suggested looking at the partnerships that need to be made. Mr Kim said that he had reached out to DLCDC and asked if he can modify the transportation circulation map. We can start from the comprehensive plan and modify the traffic circulation map first.

Mr Mattison said that he would like to focus the time on developing some categories for the goals. Then the commissioners can prioritize and refine the goals within those categories. Chair Baker said that it would be nice if we came out of the meeting with a list of goals that is more organized.

Commissioner Blackerby asked the list could be prioritized A, B, C as a starting point. Chair Baker said that it seemed like a good suggestion to her.

Mr Mattison asked about Commissioner Kroen's ideas related to organization. Commissioner Kroen said that the comprehensive plan is the mother ship of the items on the goal list. Anything new for the lighting ordinance, it has to be consistent with the comprehensive plan. Code cleanup can be taken off the list - that is Mr Appicello's job. She said that she would put the comprehensive plan in the critical priorities. Commissioner Nelson said that she would add trees to the critical priorities because it comes up at every hearing. Commissioner Kroen said that many of these are related to code enforcement, which is not the Planning Commission's job and does not need to be on the list for the Planning Commission. The Villages at Sitka Woods is part of the master plan. Chair Baker had the master plan and the land designation on her list.

Commissioner Kroen has the comprehensive plan on the top of her list. Then things like transportation plan under that. Then things like Foothills Boulevard under the transportation plan. Bike paths could go under the transportation plan as well. One of the critical elements for the master plan for Sitka Woods is the transportation plan. She said that she does not know if just tracking the urban renewal process is something that the Planning Commission should be actively involved in. Broadband and the power grid fit under infrastructure. Maybe the comprehensive plan is the mechanism by which the Planning Commission becomes involved in each of the topics.

Chair Baker had the comprehensive plan and starting to go into that process as the highest priority. She said that the city is a month or two out on starting public hearings. Something we could take action on is the basic outline and do outreach and education to let the public know that this is coming. Planning staff could create educational materials on the statewide planning goals and how the process works in order to provide information on how to contact the city and have a

schedule of the process of how to get involved in each goal. Those community conversations will be very helpful for goal setting. She said that she had those tasks identified as the top priority in order to get started getting ready for those public hearings. When the public shows up for those public hearings, that is something people could sign up ahead a time. She asked whether there will be one public meeting per statewide planning goal or whether multiple goals can be fit into one meeting.

Mr Kim set up to have a training with DLCD about the process and each element of the comprehensive plan. He said that he had preparing for the workshops for each of the workshops. The commissioners will have an opportunity to participate in each workshop - and can choose whether to participate in each one or just in specific ones. Commissioner Nelson suggested getting people interested in watching the May discussion with DLCD. Chair Baker suggested using the City's Facebook page to put out something inviting the public. Larger participation and understanding will make for more productive hearings and staying on task with each goal. It would be good to have an entire tab from the planning department page that has a link to the statewide planning goals and to the DLCD's materials. The public could be directed to those via the City's Web site and shared publicly. Commissioner Nelson recommended a newspaper article.

Commissioner Blackerby suggested that a template could be sent out to each commissioner to have them add their ratings individually. Commissioner Kroen said that the tree ordinance and the community forest plan go together. You need to have something to tether the ordinances to. She agreed with Commissioner Blackerby to have everyone do the prioritization on their own. Chair Baker agreed with the suggestion.

Prioritized goals are due to staff by Friday April 9, 2021.

**7. NEW BUSINESS**

None

**8. PLANNING COMMISSION TRAINING**

None

**9. REPORTS & COMMENTS**

Commissioner Blackerby asked if Mr Mattison had any luck finding the previously requested traffic statistics. Mr Mattison talked to Public Works, who said that they did not have anything specific for the overall street. Commissioner Blackerby clarified that he is asking if there is a list of all of the traffic studies that have been completed. Chair Baker asked that we have those available by the time the Planning Commission is looking at the transportation goal.

**10. FUTURE AGENDA ITEMS & NEXT MEETINGS**

Commissioner Blackerby asked if the Planning Commission will see the completed Council goals by the next (April 20, 2021) meeting. Mr Kim said that he will summarize the goals and send them to the commissioners.

**11. ADJOURN**

Respectfully submitted,

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James White  
Assistant Planner

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Marci Baker  
Chair