

**LINCOLN CITY PLANNING COMMISSION  
MINUTES  
May 19, 2020**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL**

Planning Commission Chair, Patti Kroen, called the May 19, 2020 Lincoln City Planning Commission meeting to order.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Marci Baker	Commissioner	Present	
Kim Blackerby	Commissioner	Present	
Joshua Brainerd	Commissioner	Present	
Patti Kroen	Chair	Present	
Lenny Nelson	Commissioner	Present	
Miles Schlesinger	Commissioner	Present	
MacNeale Smith	Commissioner	Present	

**2. AGENDA CHANGES OR REVISIONS**

**3. MINUTES**

Chair Kroen submitted a few grammatical changes previous to the meeting.

**3.1. Planning Commission - Regular Meeting - May 5, 2020 6:00 PM**

<b>MOTION:</b>	<b>Motion to adopt the minutes from the May 5, 2020 meeting</b>
<b>MOVER:</b>	<b>Joshua Brainerd, Commissioner</b>
<b>SECONDER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**4. FINAL ORDERS, RESOLUTION, & WRITTEN COMMUNICATIONS**

**1. FO 2020-04 Devils Lake Dredging**

Chair Kroen reminded the commissioners that there had been discussion at the May 5, 2020 meeting about whether the application for CUP 2020-02 was just for a single occurrence of dredging, or whether it was for a ten-year period. She asked whether the ten-year period was captured in the final order. Planning and Community Development Director Anne Marie Skinner replied that the ten-year period was captured in the Final Order 2020-04 in the description of the request.

Chair Kroen asked whether, with the condition that the applicant provide copies of the additional permits, the applicant had to provide copies every time they conduct dredging. Ms Skinner replied that it would only be required if the state and federal agencies required permits to be required every time, but that those permits are for a ten year period.

**4.1.1.**

<b>MOTION:</b>	<b>Motion to Approve Final Order 2020-04</b>
<b>MOVER:</b>	<b>Marci Baker, Commissioner</b>
<b>SECONDER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Kroen, Nelson, Schlesinger, Smith
<b>RECUSED:</b>	Joshua Brainerd
<b>RESULT:</b>	<b>Passed</b>

2. FR 2020-02 Scrutton Rezone

Chair Kroen told the commissioners that she provided an edit to the final recommendation prior to the meeting to better reflect that the reason she voted no was because the request was inconsistent with the adopted Comprehensive Plan. She read the added words of the edit to the commissioners, and asked Commissioners Smith and Baker, who also voted no, whether they were comfortable with that addition to the reasons for the no votes. They indicated that they were.

**4.2.1.**

<b>MOTION:</b>	<b>Motion to forward Final Recommendation 2020-02 to the City Council</b>
<b>MOVER:</b>	<b>Kim Blackerby, Commissioner</b>
<b>SECONDER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

3. FR 2020-01 and FR 2020-06 Woods One Annex and Rezone

There were separate motions at the May 5, 2020 Planning Commission for the annexation request and the Comprehensive Map Amendment and Zone Change request related to the Woods One application. Prior to the meeting, Chair Kroen requested an edit to the final recommendation for the annexation request to better reflect her reasons for voting no. She said that the problem she had with the application was that it had been previously rejected twice because of a lack of an acceptable development agreement, and did not include a development agreement in this request.

**4.3.1.**

<b>MOTION:</b>	<b>Motion to forward Final Recommendation 2020-01, recommending approval of ANNEX 2020-01, to City Council</b>
<b>MOVER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>SECONDER:</b>	<b>Kim Blackerby, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**4.3.2.**

<b>MOTION:</b>	<b>Motion to forward Final Recommendation 2020-06, recommending denial of the requested Comprehensive Plan amendment and zone change, to City Council</b>
<b>MOVER:</b>	<b>Marci Baker, Commissioner</b>
<b>SECONDER:</b>	<b>MacNeale Smith, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

4. FR 2020-05 ZOA 2019-08 Design Review Standards

Chair Kroen listed the changes that were made to the proposed ordinance in response to requests from the commissioners at the May 5, 2020 public hearing.

4.4.1.

<b>MOTION:</b>	<b>Motion to forward Final Recommendation 2020-05 to City Council</b>
<b>MOVER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>SECONDER:</b>	<b>Miles Schlesinger, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

5. FR 2020-04 ZOA 2020-02 Parking and Landscaping

4.5.1.

<b>MOTION:</b>	<b>Motion to forward Final Recommendation 2020-04 to the City Council</b>
<b>MOVER:</b>	<b>Kim Blackerby, Commissioner</b>
<b>SECONDER:</b>	<b>Joshua Brainerd, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

6. FR 2020-03 ZOA 2020-04 Permanent Signs

There were a couple of cleanup things on the draft ordinance that came from the May 5, 2020 meeting. The primary one was clarifying the sign area measurement for tenant spaces.

4.6.1.

<b>MOTION:</b>	<b>Motion to forward Final Recommendation 2020-03 to the City Council</b>
<b>MOVER:</b>	<b>Joshua Brainerd, Commissioner</b>
<b>SECONDER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**5. PUBLIC HEARINGS/DELIBERATIONS**

1. SUB & PUD 2020-01 The Cove Phase III

The applicant has request that the public hearing be continued to June 2, 2020 at 6:00 pm. There was one document, the traffic analysis, that they wanted to have in the record that was not ready.

There was some conversation about the location of The Cove subdivision.

**5.1.1.**

<b>MOTION:</b>	<b>Motion to continue the public hearing for SUB &amp; PUD 2020-01 to the June 2, 2020 Planning Commission meeting</b>
<b>MOVER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>SECONDER:</b>	<b>Miles Schlesinger, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

2. ZOA 2020-01 Procedures

Staff have requested a continuation of the public hearing for ZOA 2020-01 to June 2, 2020.

**5.2.1.**

<b>MOTION:</b>	<b>Motion to continue the public hearing for ZOA 2020-01 to the June 2, 2020 meeting of the Planning Commission</b>
<b>MOVER:</b>	<b>Miles Schlesinger, Commissioner</b>
<b>SECONDER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

None

**8. PLANNING COMMISSION TRAINING**

Nothing scheduled for tonight.

**9. REPORTS & COMMENTS**

None

**10. FUTURE AGENDA ITEMS & NEXT MEETINGS**

Public hearings for two cases, SUB & PUD 2020-01 and ZOA 2020-01, were continued from tonight to the June 2, 2020 meeting.

A work session on the tree ordinance is coming up - hopefully at the June 16, 2020 meeting. Ms Skinner said that she is hoping to hear from the commissioners what they would like to see in the updated tree ordinance. Chair Kroen asked that the commissioners be sent an e-mail with the specific sections of the tree ordinance.

Commissioner Schlesinger asked if there is any idea when the Planning Commission will be meeting in person again. Ms Skinner said that she cannot say for sure because there are a lot of variables, but that meetings via Zoom will not be permanent. Ken Murphy, the City's Emergency Coordinator, is working with the City Manager on the reopening plan for the City. Ms Skinner said that she anticipates that sometime in the month of June more employees will enter City Hall again, and that she is hopeful that normal, in-person meetings will resume in July or August.

Commissioner Schlesinger asked about a previous proposal related to a second North-South route through town. He asked where that proposal is on Ms Skinner's agenda for the year. Ms Skinner replied that finishing the zoning ordinance revisions, revising the tree ordinance, and starting the Comprehensive Plan revisions were the primary tasks on her agenda for the year and that a second route through town was not currently on her agenda. She said that her agenda comes from City Council and the City Manager, and that the road was not on it. Once everything is up and running normally, Ms Skinner will need to sit with the City Manager and reassess where we are with goals. She said to Commissioner Schlesinger that changes to the work agenda need to come from the City Manager, but that she would raise the issue of the second route through town with him. Chair Kroen asked whether the route was part of the Nelscott Gap Plan. Commissioner Schlesinger and Ms Skinner replied that it was part of that plan, and that the route included a mixture of county and city properties.

## 11. **ADJOURN**

Chair Kroen offered that the one positive part of virtual meetings using Zoom is that the commissioners can see each other's faces, which they cannot do when sitting on the dias.

Adjourned at 6:38

Respectfully submitted,

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James White  
Assistant Planner

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Patti Kroen  
Chair